

Constitution of University of Toronto's ACSSA:

Assyrian Chaldean Syriac Student Association

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Article I: Name and Purpose

- 1.1 The official name of the student group is “University of Toronto’s Assyrian Chaldean Syriac Student Association”.
- 1.2 The official acronym of the group is “ACSSA”.
- 1.3 The purpose or mission of this association is to:
 - 1.3.1 Provide a medium through which Assyrian, also known as Chaldean and Syriac students, can interact socially and intellectually,
 - 1.3.2 To promote higher education among Assyrian students,
 - 1.3.3 To promote community-based resolutions to problems that Assyrian students may encounter in order to alleviate burdens that may be placed by the Canadian education system, especially with regards to new immigrants,
 - 1.3.4 To promote awareness of Assyrian culture,
 - 1.3.5 To promote awareness of the social and political issues pertaining to Assyrian peoples,
 - 1.3.6 To preserve, foster, and promote values such as language, culture, heritage and customs.

Article II: Membership

2.1 The group will maintain a list of all active members.

2.2 There are two types of membership of ACSSA:

2.3 Voting Members:

2.3.1 This membership is open to students who are currently enrolled at the University of Toronto at St. George, University of Toronto at Mississauga, or University of Toronto at Scarborough,

2.3.2 These members have the right to vote on any issues and amendments that pertain to the club, as well as vote for members of the executive committee,

2.3.3 These members may nominate themselves for positions on the Executive Committee,

2.3.4 These members may nominate other voting members for positions on the Executive Committee.

2.4 Non – Voting Members:

2.4.1 This membership is open to any University of Toronto alumni, staff, and faculty, and persons outside of the university.

2.4.2 These members do not hold any voting rights.

Article III: Executive Committee

- 3.1 The terms for all positions on the Executive Committee are from May 1 to April 30 of the next year.
- 3.2 The Executive Committee shall be composed of 4 (or 5) voting members.
- 3.3 All voting members are registered students at any of the three University of Toronto Campuses.
- 3.4 All positions on the Executive Committee are voting positions, except for the Social Media and Events Coordinator.
 - 3.4.1 Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.
- 3.5 No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.
- 3.6 There are five positions on the Executive Committee
 - 3.6.1 The President
 - 3.6.2 The Vice-President
 - 3.6.3 The Secretary
 - 3.6.4 The Treasurer
 - 3.6.5 The Social Media and Events Coordinator
- 3.7 The President shall:
 - 3.7.1 Be a voting member of ACSSA,
 - 3.7.2 Oversee all operations of ACSSA,
 - 3.7.3 Oversee the tasks completed by other members of the Executive Committee,
 - 3.7.4 Serve as spokesperson for ACSSA,
 - 3.7.5 Holding signing and financial authority with the treasurer,
 - 3.7.6 Preside over all Executive meetings,
 - 3.7.7 Preside over all general meetings,
 - 3.7.8 Ensure a smooth transition of office from one year to the next.
- 3.8 The Vice-President shall:
 - 3.8.1 Be a voting member of ACSSA,
 - 3.8.2 Assume the role of President if they are absent,
 - 3.8.3 Ensure club activities comply with policies of the University of Toronto.
- 3.9 The Secretary shall:
 - 3.9.1 Be a voting member of ACSSA,
 - 3.9.2 Maintain a list of voting and non-voting members,
 - 3.9.3 Maintain the group website and update the member contact list,
 - 3.9.4 Record notes and motions of meetings,
 - 3.9.5 Notify all members of general meetings.
- 3.10 The Treasurer shall:
 - 3.10.1 Be a voting member of ACSSA,
 - 3.10.2 Record all financial transactions,

- 3.10.3 Maintain a budget for the group,
- 3.10.4 Prepare an annual budget,
- 3.10.5 Not serve as a financial or signing authority for another recognized group at the University of Toronto,
- 3.10.6 Holding signing and financial authority alongside the President.
- 3.11 The Social Media and Events Coordinator shall:
 - 3.11.1 Be a voting or non-voting member of ACSSA,
 - 3.11.2 Coordinate and plan all social and educational events for the group,
 - 3.11.3 Overlook and maintain any and all social media pages at least once a week.

Article IV: Elections

- 4.1 All voting positions on the Executive Committee will be filled through elections.
- 4.2 All voting members are eligible to seek nomination and cast ballots for all voting positions.
- 4.3 All non-voting members are eligible to seek nomination only for non-voting positions.
- 4.4 Non-voting members are not eligible to cast ballots for any elected position.
- 4.5 The nominee who wins the plurality of votes in the elections is deemed the winner.
- 4.6 In the case that multiple candidates are elected for one position, the nominees winning the largest share in votes are the winners until all positions are filled.
- 4.7 To ensure that elections are held in a non-biased manner, no individual who is seeking election may participate in planning or administering the election.

Article V: Finances

- 5.1 The treasurer shall keep an active record of income and all expenses.
- 5.2 The treasurer shall present updates on the group's financial position at general meetings.
- 5.3 The Executive Committee must approve all expenditures over \$100.00 through a majority vote.
- 5.4 The group may not engage in activities that are commercial in nature.
- 5.5 The group will not have a major activity that makes it an on-campus chapter of a commercial organization.
- 5.6 The group will not provide services and goods at a profit when that profit is used for purposes other than the group.
- 5.7 The group will not pay salaries to any of its officers.

Article VI: Meetings

- 6.1 The Executive Committee shall meet monthly. The quorum for Executive Committee meetings is 50%+1 of the voting members of the Executive Committee.
- 6.2 The group shall hold general meetings at least twice per year to provide the members an opportunity to review the groups annual activity plan, finances, and propose or vote on constitutional amendments.
- 6.3 The dates of general meetings will be announced and provided to all members at least two weeks in advance.

Article VII: Amendments

- 7.1 All constitutional amendments require at least a $\frac{2}{3}$ majority vote to be passed at a general meeting.
- 7.2 Amendments are to be presented in writing to the Executive Committee at least two weeks prior to the general meeting.
- 7.3 Only voting members may propose and vote on amendments to the constitution.
- 7.4 When amendments are passed, the Executive Committee shall submit a revised constitution to staff in the Division of Student Life at the University of Toronto within two weeks.
- 7.5 Amendments to the constitution take effect once the revised constitution is approved by the Division of Student Life at the University of Toronto.

Article VIII: Termination of Membership

- 8.1 The Executive Committee may revoke the membership of any member of the club who commits an act that negatively affects the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.
- 8.2 A vote to revoke membership must be held at a meeting of the Executive Committee, with a $\frac{2}{3}$ majority to approve any motion to revoke membership.
- 8.3 Any member facing removal has the right to appeal the decision to the general membership.
- 8.4 In the case of an appeal, a majority vote at the general meeting is able to sustain the revocation of membership.
- 8.5 Following a termination of membership, the member will be removed from the club's membership and will lose privileges associated with being a member of the club.
- 8.6 Members of the Executive Committee are subject to the same termination of membership process as general members.
- 8.7 Membership will be terminated under voluntary resignation by a member.