

UTM Channel6ix Film Club Constitution
2022-2023

Article I: Name

The official name of this recognized campus group is “Channel6ix Film Club” The acronym or abbreviation of this group is: Ch6 / Channel6ix

Article II: Purpose

We are creators. Whether was use images or experiences, creation is our immutable calling. At Channel6ix, we seek to experience the often-solitary creative process as a collective. To excite our senses and awaken our brains. To seek new opportunities to transform ourselves while sharpening our ability to communicate with an acute visual sensibility. And sometimes, to just have fun in good company.

Article III: Membership

Channel6ix are welcome students, instructors, and staff to become a member. The membership fee would be 10 Canadian dollars for the whole life. As a member, everyone can take part in our workshops, field trips, street interviews, and other activities for free. The fee would be used in renting equipment, preparing food and drinks, and so on.

Article IV: Executive

Our executive has 12 people in total, including 1 President, 1 President Assistant, 3 Vice Presidents, and 7 directors in different department. The details of each position are below. One President:

- Focuses on the management of the club, including administration, marketing, and public relations.
- In charge of the production team of the club, including videography, photography, film editing, and graphic design.

One President Assistant:

- Assist the president to deal with various club affairs.
- Coordinate meetings and activities with other vice presidents and department heads.

Three Vice Presidents (VP):

- VP internal will oversee the UTMSU Audit.
- Manages staff in administration, web design, and event departments. These staff need to complete their own job to make sure the internal of club is in the process of normal operation.
- VP external manages staff in marketing and public relation departments. These staff are the representatives of club in public sight. They are positive images of the club. - VP Production manages the club's productions, as well as the photography department, camera department and voice actor department.

Seven directors:

- Event director needs to plan interesting and special events to attract more students on campus to take part in the club. These events are also great opportunities for freshmen to know each other and be familiar with the environment of UTM.
- Marketing director manages the official accounts on WeChat, Facebook, and Instagram. He/she needs to update posts about activities and portfolios of the club. - Public relation director is the figure of the club. He/she try to find sponsors to support our activities.
- Dubbing director will voice the characters and backgrounds for the video works, do dubbing works and edit audios.
- Photography director takes photo of all events to memorize.
- Video director mainly focus on making videos for the clubs as well as the topics that the club members are interested in. In charge of the production of the videography, film shooting, film directing, and film editing.
- Administrative director will take charge of the club's official email, representing the club to attend meetings in the student union; record and reimburse activity expenses.

Article V: Meetings

Channel6ix has two general meetings open to all members of club at the beginning of Fall and Winter semester. The general meetings include the mission, goals, and accomplishments of the club and let new staff know each other. The executive meetings usually just one week before activities. In the executive meetings, we discuss about the process and details of

activities and assign the parts into different departments. All directors cooperate together to prepare the events. The executive meetings are usually twice per term.

Article VI: Elections

The club's Chief Returning Officer (CRO) will be decided by February each year and their duties will include, but are not limited to, explaining the election process to candidates, setting up the voting platform, hosting all candidate meetings, making sure the club is aware of the election and voting day, etc. The advertising period for the election will be in early February, nomination week will be in late February, the campaign period will be in March, and the voting period will be in late March or early April. Each candidate is expected to make a speech in front of all club members about the office they wish to run for. After the presentation, each member, except the candidate, will be given a printed form with the names of all the candidates. They will need to check off who they support for each position. Voting is completely anonymous. At the end the executive will collect the forms and call out the names voted for to construct the new executive team.

Article VII: Removal from Office

Any member of the Society may be removed from office upon notice for conduct adverse to the interests of the Society and of UTM, including failure to disclose a material or continuing conflict of interest.

A removed member shall have the right to defend his or her actions. Removal from office must be supported by a two-thirds majority vote of the active members present at the meeting. The member must have the right to appeal to the general membership, and a majority vote of the general membership shall have the final say in the matter. The member will be removed from membership in the Club and will lose any privileges associated with being a member of the Club.

Executive members are subject to the same termination or impeachment process, and depending on the vote, they may lose their position as an executive member and their group membership.

Warnings will be initiated for club members who are not actively involved in the club's activities already not taking the club's work seriously by the VP or higher position, and if

more than three warnings are given, the member or director will be removed from the club.

Article VIII: Amendments to the Constitution

Any registered U of T members may propose and vote on amendments to this constitution. The Executive Committee will administer the process of having amendments discussed at general meetings.

Constitutional amendments shall require a 2/3 majority to be passed at Annual General Meetings by registered U of T members in attendance.

The Executive Committee shall formally adopt the new constitution and submit the revised constitution to the respective University offices (i.e. Centre for Student Engagement, The University of Toronto Mississauga Students' Union, etc) within two (2) weeks of its approval by general members.