



# ENACTUS UTSG STUDENT CHAPTER CONSTITUTION

ARTICLE I - NAME: The name of the organization shall be Enactus University of Toronto St. George Student Chapter, abbreviated Enactus UTSG.

ARTICLE II - MEMBERSHIP: All regularly enrolled students of the University of Toronto that are interested in having a positive impact on Toronto, on Canada, and the world in general are eligible to be general members.

- A. The General Executives shall maintain a membership list.
- B. Members may leave the organization at will.
- C. Membership is divided into project membership, venture membership, and general membership, the latter-most of which includes all project and venture members. General members are not required to be project or venture members.
  - a. Only general members who are registered students at the University of Toronto are voting members. Only qualified voting members have the right to run for executive positions and vote in elections for the same.
  - b. Project membership is granted through application to or appointment by project leaders or general executives.
  - c. Venture membership is granted through application to or appointment by venture leaders. Only venture leaders have the ability to remove venture membership.
- D. Members shall be marked inactive if they have not attended any events or meetings relevant to their membership status for a period of three (3) months, at which point they shall lose voting rights.
- E. The General Executives may revoke the membership of any member of the organization who commits an act negatively affecting the interests of Enactus, this chapter, or its members, including non-disclosure of a significant or continuing conflict of interest and a violation of the Enactus Team Manual code of conduct, through a 2/3rds majority vote.
  - a. A decision to remove a member by the General Executive can be appealed to the general membership. At this time a recall referendum shall be held that shall last at least 72 hours and must be sent out via email or other reasonable means to all voting members.
  - b. A simple majority vote in the removal referendum in favour of the termination of membership is required to sustain the General Executive's decision.
  - c. If the referendum does not see a simple majority in favour of the General Executive's decision, the member's membership shall not be possible for the General executive to remove until the end of their term. After the commitment of a new term the same procedures as above would need to be followed to remove a member.
- F. There is no membership fee.

ARTICLE III - MISSION: Nothing in this Constitution shall contradict the Enactus Team Manual. The mission of this organization shall be:

- A. To provide members the best opportunity to make a difference,



- B. Develop leadership, teamwork and communication skills through learning, practicing and teaching the principles of entrepreneurship.

ARTICLE IV - EXECUTIVES AND LEADERS: There shall be elected executive leaders of Enactus, collectively General Executives, to be elected annually to serve a term between May 1st and April 30th, comprised of the following roles:

- A. One President or Two Co-Presidents, who shall:
  - a. Preside over Enactus meetings,
  - b. Serve as the chief executive of this Enactus chapter,
  - c. Hold signing and financial authority alongside the Vice President, Finance and Operations,
  - d. Have authority over the direction of the organization,
  - e. Be able to appoint project leaders alongside the Vice President, Projects and Ventures,
  - f. Have the final authority in case of disagreements between General Executives,
  - g. If there are two Co-Presidents, they must agree on the division of responsibilities during the election campaign and publish this to all members.
    - i. In the event of a vacancy in the presidential or co-presidential positions within 3 months of the next regularly scheduled election, members of the executive or project presidents may self-nominate to fill the role in the interim. If only one individual self-nominates, they automatically fill the interim president role; the same is true if there are two nominations who agree to fill the role as interim co-presidents. If more nominations occur than there are presidential spots to be filled, the faculty advisor may choose between the nominees.
    - ii. In the event of a disagreement between Co-Presidents, they are encouraged to consult the Faculty Advisor for adjudication. In the event of continued disagreement, the dispute must be put to a simple majority vote of the Executive.
    - iii. In the event that the Faculty Advisor is unavailable or cannot resolve the disagreement, the Enactus Canada Program Manager shall perform their above duties (from IV.A.a.ii)
    - iv. In the event of consistent conflict between Co-Presidents, a vote of the Executive may decide which president continues on by simple majority. This vote may be called by the Faculty Advisor or either Co-President.
      - 1. Members of the Executive or project Presidents may also suggest the Faculty advisor call the vote. The faculty advisor must call a vote should the Executive member/Project President have valid reason to believe disagreements between the presidents are impacting the governance and/or operations of the club.
- B. One Vice President, Finance and Operations, who shall:
  - a. Hold signing and financial authority, alongside the President or Co-Presidents,
  - b. Manage financial accounts and reimbursement,
  - c. Plan logistics and bookings for official purposes.
- C. One Vice President, Marketing and Recruitment, who shall:
  - a. Manage organizational social media accounts and websites,
  - b. Draft email newsletters for presidential approval,
  - c. Create promotional materials and merchandise,

- d. Manage outreach to and relationships with other organizations at the University of Toronto,
- e. Manage outreach to and relationships with other Enactus branches.
- D. One Vice President, Projects and Ventures, who shall:
  - a. Oversee projects and ventures,
  - b. Manage intake of ventures and negotiate terms of entry for ventures,
  - c. Initiate and maintain relationships with alumni, corporate partners, and other relevant individuals and institutions,
  - d. Be able to appoint project leaders alongside the President or Co-Presidents.
- E. One Vice President, Events, who shall:
  - a. Plan and organize events, as outlined in the Enactus Team Manual and the Internal Guidebook,
  - b. Promote Enactus Canada events to the members of this chapter alongside the Vice President, Marketing and Recruitment.
- F. One Vice President, Fundraising and Grants, who shall:
  - a. Seek funding and grant opportunities for the club, including both project-specific and general streams,
    - i. Apply to the above opportunities alongside the President(s)
    - ii. Maintain a list of information and application deadlines for the above
    - iii. Maintain a record of submitted applications and their outcomes
  - b. Plan and organize in-person and virtual fundraising activities
  - c. Maintain relationships with and seek new club sponsors
- G. Each executive position is open to all qualified voting members.
- H. Executives must attend at least one (1) Enactus Canada training event per year.
- I. General members have the ability to appeal decisions made by executives, in writing, by contacting the Faculty Advisor.

**ARTICLE V - ELECTIONS AND BY-ELECTIONS:** Elections shall be held every year prior to the conclusion of the executive terms.

- A. An impartial Chief Returning Officer (CRO), who is any individual not seeking nomination and election, must be appointed by the President or Co-Presidents before each election or by-election to administer the election or by-election.
  - a. Concerns about the impartiality and fairness of the CRO must be raised with the Faculty Advisor.
  - b. The Faculty Advisor may remove the CRO and appoint a replacement if valid, pressing concerns about the impartiality and fairness of the CRO are raised and substantiated by members.
  - c. In the event of a by-election triggered by a presidential or co-presidential resignation, the CRO shall be appointed by the Faculty Advisor on advice of the General Executive, subject to the stipulations outlined in Article V(a) and (b).
- B. No individual who is seeking election may participate in planning or administering the election.
- C. Candidates may run for the chief executive position of the organization either as an individual or as a mutually agreed two-person joint ticket. If an individual is elected, the chief executive position is occupied by the President, and if a joint ticket is elected, the chief executive position is shared between two Co-Presidents.



- D. Elections shall be held for every General Executive position.
- E. The nominee or joint ticket winning the plurality of votes cast in the election for each position shall be deemed the winner.
- F. If there is only one nominee or joint ticket seeking election to any office, the ballot shall ask voters if they approve of the candidate. If a majority of voters disapprove of the candidate, a by-election for the office must be held.
- G. All general members who have been members for more than forty-five (45) days and have attended at least one (1) Enactus or Enactus-affiliated event at any point during their membership shall be considered qualified voting members, eligible to cast a ballot for each voting position. Qualified voting members may seek nomination, provided they fulfill the following:
  - a. General Executives seeking re-election must have attended at least one (1) Enactus Canada training event and have attended at least 65 per cent of all General Executive meetings during their last term.
  - b. It is strongly recommended that qualified voting members seeking election for the first time have attended at least three (3) project events, general events, or Enactus Canada training events as a general member.

ARTICLE VI - PROJECTS AND VENTURES: The organization may create at any point Projects and Ventures.

- A. Projects are student-run initiatives that seek to create a positive social impact within Canada, which may also have an international scope.
  - a. Projects are wholly owned subsidiaries of Enactus UTSG and are ultimately accountable to the Enactus UTSG General Executives.
  - b. Projects are encouraged to be non-profit but are not prohibited from making reasonable profits, which shall not be given to individuals and are to be redistributed to the project or to Enactus UTSG generally at the discretion of the VP Finance and Operations and the President/Co-Presidents.
  - c. Projects may become a Venture or become independent from Enactus UTSG, but any change in their status must be agreed upon by a 2/3rds majority of voting membership and by the President or Co-Presidents.
    - i. In the event that the membership votes to allow a Project to leave without the consent of the President or Co-Presidents, the Faculty Advisor shall determine whether the Project is being constrained by its continued status as an Enactus UTSG subsidiary, weighed against the impact its departure would have on Enactus UTSG, with the consideration of written arguments from both parties.
- B. Ventures are external organizations or student-led initiatives in voluntary partnership with Enactus UTSG.
  - a. At least one of a Venture's core members must be a currently registered student at the University of Toronto.
  - b. Ventures must have a written contract with Enactus UTSG defining the exact terms of their association, including:
    - i. Involvement opportunities for Enactus UTSG general members,
    - ii. Funding through Enactus,
    - iii. Participation in Enactus competitions and events,

- iv. Duration of affiliation.
- c. Venture contracts may vary on a case-by-case basis, but must be negotiated and agreed upon prior to their intake or any funding being issued.
- d. Ventures must either already be profitable or should become profitable in the long term, with an established business model.
- e. No part of Ventures' profits shall be collected by Enactus UTSG.

ARTICLE VII - TERMINATION OF OFFICE: Any General Executive may be subject to a recall by a petition of 15 percent of the membership or by a 2/3rds majority vote of the voting members present at a regularly scheduled meeting. Valid grounds for removal must be brought and substantiated, after which a recall referendum must be called.

- A. Recall petitions must be submitted to the General Executives, who, with the exception of the General Executive subject to the petition, shall determine if the grounds for removal are valid and have been substantiated, and if a simple majority of the General Executive agree, shall administer a recall referendum.
  - a. Recall petitions rejected by the General Executives with a less than four-fifths (%) majority may be appealed to the Faculty Advisor, who may then approve them.
- B. The recall referendum shall last at least 72 hours and must be sent out via email or other reasonable means to all voting members.
- C. A 3/4ths majority vote in the recall referendum in favour of the termination of office is required for the termination of office to take place.
  - a. If four-fifths (%) of the General Executive are of the opinion that the executive should be removed, only a simple majority in the recall referendum is necessary for the termination of office to take place.
- D. The Enactus Canada Program Manager and the Faculty Advisor must meet with the outgoing executive to ensure the continuity of duties.
- E. In the event that an executive is removed from office or resigns, and there are more than four (4) months left in the executive's term, a by-election for the position must be held. If there are less than four (4) months left in the executive's term, the General Executive, by at least a simple majority consensus, shall appoint an interim replacement for the removed executive.

ARTICLE VIII - ADVISOR: Advisor(s) shall be the Enactus UTSG Faculty Advisor(s) appointed by Enactus Canada. The President or Co-Presidents shall publish the identity of the Faculty Advisor(s) to the general membership.

ARTICLE IX - FINANCIAL AUDIT: Financial accounts are to be audited each year, preferably before the accounts are turned over to the newly elected VP Finance and Operations and President/Co-Presidents. All project spending must be reported to the VP Finance and Operations or the President/Co-Presidents before reimbursements are issued.

ARTICLE X - AMENDMENTS: Proposed amendments to this Constitution must be submitted to the President or Co-Presidents in writing, who must then notify the Faculty Advisor and appoint a CRO to administer a constitutional referendum.

- A. If the President(s) and entire General Executive expresses support for the amendments, a simple majority in the referendum is necessary for the amendments to pass.



- B. If any of the President(s) or General Executive do not agree with the amendments, a 3/4ths majority in the referendum is required for the amendments to pass.
- C. If individuals persistently submit vexatious, frivolous, baseless, or bad faith amendments to the Constitution, the agreement of all but one of the General Executives may prevent them from proposing future amendments or prevent others from submitting similar amendments.