

Constitution of Channel6ix Film Club

Updated as of July 2025

Article I: Name and Purpose

1.1 The official name of the Campus Group will be *Channel6ix Film Club*.

1.2 The campus group may be referred to by the acronym *Ch6 / Channel6ix*.

1.3 The purpose of the organization is to foster a community of creators who collaborate and explore visual storytelling together. At Channel6ix, we seek to experience the often-solitary creative process as a collective, to excite our senses, sharpen our visual communication, and to have fun in good company.

Article II: Membership

2.1 Membership with candidacy or voting rights can only be granted to current undergraduate students at the University of Toronto Mississauga.

2.2 Other UTM associates (e.g., alumni, staff, faculty) or external members (e.g., individuals affiliated with other educational institutions in Canada) may be permitted as non-voting members, though they cannot hold candidacy or voting rights.

2.3 All members may participate in club activities, but only voting members are eligible to vote in elections or run for executive positions.

2.4 The group maintains a list of all members.

2.5 *There is no membership fee. Participation in Channel6ix Film Club activities is open and free to all members.*

Article III: Rights of Members

3.1 All members may apply for a full refund of their membership fee within one (1) month of becoming a member.

3.2 All voting members have a right to attend all general meetings of members.

3.3 All voting members have a right to cast votes at all general meetings of members.

3.4 All voting members have a right to stand for election unless otherwise stated in this document.

3.5 All voting members have a right to cast votes in all group elections and referenda.

3.6 All voting members have a right to propose and vote on amendments to this constitution.

The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.

Article IV: Executive Committee

4.1 The Channel6ix Film Club Executive Committee is composed of two tiers: the **Executive Council (Chair Group)** and the **Management Team**.

- The **Executive Council** consists of **5 voting members**: 1 President and 4 Vice Presidents.
- The **Management Team** consists of **8 voting Directors** responsible for the operational functions of the club.
- In total, the Executive Committee includes **13 voting members**.

Executive Council (Chair Group)

President

- Oversees the overall management and direction of the club.
- Leads strategic planning, supervises club operations, and coordinates with both Vice Presidents and Directors.
- Represents the club in official matters and external engagements.

Vice President Internal

- Oversees the audit process.
- Manages internal departments such as administration and events.
- Ensures daily operations run smoothly and meet compliance standards.

Vice President External

- Leads the marketing and public relations departments.
- Represents the club in external partnerships and strengthens the club's public image.

Vice President Production

- Supervises all creative production, including video, photography, and graphic content.
- Coordinates production teams to ensure consistent, high-quality output.

Vice President Programming

- Oversees the creative planning, structure, and flow of club-led productions such as interviews, reality segments, and video series.

- Designs content frameworks, shooting schedules, and script directions for internal media projects.

Management Team (Directors)

Event Director

- Plans and executes engaging campus events to encourage student involvement and community-building.

Marketing Director

- Handles social media presence and promotional content across platforms (e.g., WeChat, Instagram).
- Shares activity updates and showcases member portfolios.

Public Relations Directors (2)

- Build and maintain relationships with sponsors and external organizations.
- Manage club outreach and public-facing communications.

Photography Directors (2)

- Document club events and activities through photography.
- Curate visual materials for internal use and promotional purposes.

Video Director

- Leads video content creation, from concept to post-production.

- Directs narrative and technical elements of club video projects.

Administrative Director

- Manages club documentation, finances, scheduling, and internal communications.
- Represents the club in official student union meetings.

4.2 All voting members of the Executive Committee must be currently registered undergraduate students at the University of Toronto Mississauga.

4.3 Non-voting members may hold only non-voting positions on the Executive Committee.

4.4 The maximum number of non-voting positions shall be one (1) or ten percent (10%) of the Executive Committee, whichever is greater.

4.5 Non-voting members may not serve as officers, financial authorities, or signing authorities.

4.6 The Executive may appoint additional Coordinators to assist with specific tasks. These roles are non-voting and hold no executive authority.

4.7 No person may serve as a financial or signing authority for more than one recognized student group at the University of Toronto simultaneously.

Article V: Elections

5.1 All voting positions on the Executive Committee shall be filled through an annual election.

5.2 Only voting members, defined as currently registered undergraduate students at the University of Toronto Mississauga, shall be eligible to run for executive positions or vote in club elections.

5.3 All voting members, as defined in 5.2, are eligible to run for any executive position, including President and Vice President roles. Prior experience within the club (such as serving as a Director) is encouraged but not required.

5.4 Non-voting members, including alumni, faculty, staff, and individuals from other institutions, are not eligible to run for executive roles or vote in any elections.

5.5 Each candidate must submit a formal nomination and may be required to present a campaign speech to the club's membership during the designated campaign period.

5.6 Elections must be conducted in a fair, transparent, and unbiased manner. Candidates are not permitted to participate in the administration or supervision of the election process.

5.7 Voting shall be anonymous and accessible to all eligible voting members. The voting process may be conducted either in person or through a secure online platform, as decided by the Executive Committee.

5.8 The candidate who receives the highest number of votes for a position shall be declared the winner. For roles with multiple available spots, such as Co-Directors, the candidates with the most votes will be selected until all positions are filled.

5.9 If a position remains unfilled after the general election, the Executive Committee may appoint a qualified voting member through a by-election, which requires a simple majority vote (50% + 1) from the committee.

5.10 A neutral Returning Officer (RO), who is not a candidate in the election, shall be appointed to oversee and administer the election process.

5.11 The complete election schedule, including nomination, campaign, and voting periods, must be communicated to all members at least two weeks in advance.

Article VI: Termination of Membership

6.1 A member of the club may have their membership revoked if they engage in actions that are harmful to the reputation, operations, or members of the club, including but not limited to harassment, consistent failure to fulfill responsibilities, or non-disclosure of significant conflicts of interest.

6.2 The Executive Committee must vote on any membership termination. A two-thirds majority vote is required to approve the removal of a member.

6.3 Any member subject to removal has the right to appeal the decision to the general membership of the club.

6.4 In the case of an appeal, a simple majority vote of the general membership at a scheduled meeting shall determine whether the removal is upheld.

6.5 Once membership is terminated, the individual shall lose all rights and privileges associated with club membership, including voting rights, candidacy, and access to internal communications.

6.6 Executive Committee members are subject to the same termination procedures. If removed, they shall also be dismissed from their executive role.

6.7 The club may issue formal warnings to members who demonstrate a lack of commitment or repeatedly neglect responsibilities. Accumulation of three (3) formal warnings may result in removal, subject to the approval of the Executive Committee.

Article VII – Amendments

7.1 Any voting member of the club may propose an amendment to the constitution.

7.2 Proposed amendments must be submitted in writing to the Executive Committee at least one week before a scheduled general meeting.

7.3 All proposed amendments must be discussed and voted on at a general meeting. A two-thirds majority vote by attending voting members is required for the amendment to pass.

7.4 Once approved by the general membership, the Executive Committee shall formally update the constitution and submit the revised version to the Centre for Student Engagement and relevant university offices within two weeks.

7.5 All amendments must comply with the University of Toronto Mississauga policies regarding student organizations and campus group governance.