

Constitution of “Student Organization for Bioethical Debate at the University of Toronto”

1. Article One – Name and Purpose

- 1.1. The official name of the recognized student group is “Student Organization for Bioethical Debate at the University of Toronto”
- 1.2. The official acronym or abbreviation of the group is “SOBDUT”
- 1.3. The purpose, objectives, mission and/or mandate of the organization is to discuss issues in biomedical ethics and foster a positive environment where participants can meet like-minded individuals and are comfortable in expressing their worldviews.
- 1.4. In addition to building confidence in debating and practicing the skill of articulating clearly, the organization aims to help members research their arguments and use credible sources to prove the point at hand.

2. Article Two – Membership and Membership Fee

- 2.1. The group shall maintain a list of group members.
- 2.2. Members will receive monthly emails containing information on prospective events for the following month.
- 2.3. Voting membership is open to all registered students of the University of Toronto.
- 2.4. Voting membership is open only to registered students of the University of Toronto.
- 2.5. Non-voting membership is open to University of Toronto staff, faculty, alumni, and to persons from outside the University. Unless otherwise stated, non-voting members do not hold any rights awarded to voting members.
- 2.6. The membership fee will be \$0 per year.

3. Article Three – Rights of Members

- 3.1. All members may apply for a full refund of their membership fee within one (1) month of becoming a member.
- 3.2. All voting members have a right to attend all general meetings of members.
- 3.3. All voting members have a right to cast votes at all general meetings of members.
- 3.4. All voting members have a right to stand for election unless otherwise stated in this document.
- 3.5. All voting members have a right to cast votes in all group elections and referendums.
- 3.6. All voting members have a right to propose and vote on amendments to this constitution.
- 3.7. The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.

4. Article Four - Executive Committee

- 4.1. The term for all positions on the Executive Committee shall be from May 1st to April 30th.
- 4.2. The Executive Committee shall be comprised of seven (7) voting members.
- 4.3. All voting members of the Executive Committee must be currently registered students of the University of Toronto.
- 4.4. Non-voting members may hold only non-voting positions on the Executive Committee.
- 4.5. The maximum number of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.
- 4.6. Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.
- 4.7. No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.
- 4.8. The Executive may appoint Directors or Coordinators for various committees who do not hold executive decision-making authority and are not eligible to cast votes at meetings of the Executive Committee.

5. Article Five - Executive Committee Composition and Duties

1. President:

- 5.1.1. Be eligible to cast votes at meetings of the Executive Committee
- 5.1.2. Oversee the operations, management, and success of the group
- 5.1.3. Serve as spokesperson for the group
- 5.1.4. Hold signing and financial authority along with the Director of Finance
- 5.1.5. Ensure activities of the club comply with policies of the University of Toronto
- 5.1.6. Preside over meetings of the Executive Committee and/or members
- 5.1.7. Ensure a transition of office from one year to the next
- 5.1.8. Assist the Director of Research and the Director of Events in brainstorming debate themes
- 5.1.9. Collaborate with the Vice-President of Operations, the Director of Research, the Director of Finance, the Director of Events, the Director of Administration, and the Executive Floater regarding disciplinary action.
- 5.1.10. May delegate tasks to the Vice-President of Operations, Director of Finance, Director of Events, Director of Administration, Director of Research, and Executive Floater when necessary

2. Vice-President of Operations:

- 5.2.1. Be eligible to cast votes at meetings of the Executive Committee
- 5.2.2 Assume duties of the President in their absence
- 5.2.3 Ensure activities of the club comply with policies of the University of Toronto
- 5.2.4 Coordinate organizational recruitment efforts
- 5.2.5 Contribute ideas toward creating new and engaging events
- 5.2.6 Attentively monitor the club's social media to answer inquiries, develop and employ social media growth strategies, and create graphics to further SOBDUT's image and reputation.
- 5.2.7 Proactively engage with the social media page to ensure effective communication between prospective members, general members, and answer any inquiries through direct messaging, or email communications.
- 5.2.8 May delegate tasks to the Director of Finance, Director of Events, Director of Administration, Director of Research, and Executive Floater when necessary

3. Director of Research:

- 5.3.1 Be eligible to cast votes at meetings of the Executive Committee
- 5.3.2 Oversee the brainstorming of debate themes; responsible for completing thorough research to understand what topical discussions are in socio-legal, political, sociological, medical, (etc.) philosophy to ensure that they have a grasp of the discussions and points that are made throughout debates and must familiarize themselves with literature review and background knowledge about each topic.
- 5.3.3 Must work closely with Events Directors to coordinate these research topics/themes and prospective resolutions that will be debated upon
- 5.3.4 Responsible for drafting the debate resolutions, later passed on to the Vice-President of Operations for proofreading and approval
- 5.3.5 Must provide support to Events Directors during the debate; tasks include, but are not limited to, evaluating the points made throughout the debate to ensure accuracy, and moderates when necessary.

4. Director of Finance:

- 5.4.1 Be eligible to cast votes at meetings of the Executive Committee,
- 5.4.2 Record all financial transactions of the group, and maintain a general ledger
- 5.4.3 Hold signing and financial authority along with the President
- 5.4.4 Maintain a budget of income and expenses
- 5.4.5 Advise members on financial position of the group
- 5.4.6 Prepare an annual budget for the group

5. Director of Events:

- 5.5.1 Be eligible to cast votes at meetings of the Executive Committee,
- 5.5.2 Must facilitate and moderate the debates and must ensure that all participants are adhering to protocols and guidelines.
- 5.5.3 Must provide booking support in booking spaces for debates or other related club events.
- 5.5.4 Must work closely with the Director of Research during the research processes
- 5.5.5 Responsible for collecting feedback from participants and observers following the debate

6. Director of Administration:

- 5.6.1 Be eligible to cast votes during Executive Committee meetings
- 5.6.2 Make a list of all registered members
- 5.6.3 Maintain the member contact list
- 5.6.4 Notify all members of general meetings
- 5.6.5 Record notes and motions for both general and executive meetings
- 5.6.6 Must attentively listen and scribe main ideas discussed in debates for the Director of Research to review, verify, and analyze claims and arguments made throughout the debate

7. Executive Floater:

- 5.7.1 Be eligible to cast votes at meetings of the Executive Committee
- 5.7.2 Fill in gaps wherever necessary, offering assistance in areas such as research, events, communications, administration, and other operational tasks where necessary
- 5.7.3 Be available for emergency or ad-hoc tasks to prevent disruption in operations, or when other team members are unavailable or overwhelmed
- 5.7.4 Ensure that the club's operations run smoothly, stepping in wherever there is a need for extra support under the direction of the President and the Vice-President of Operations.

6. Article Six – Elections

- 6.1. All voting positions on the Executive Committee shall be filled through an annual election.
- 6.2. All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.
- 6.3. All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.
- 6.4. Non-voting group members shall not be eligible to cast a ballot for any elected position.
- 6.5. The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.

- 6.6. On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.
- 6.7. The elections must be held in an unbiased manner. No individual who is seeking election may participate in planning or administering the election.
- 6.8. For all unfilled positions, the remaining officers will share the duties and responsibilities until someone can be found to fulfill the positions(s) through a by-election and vote of simple majority (50% + 1)

7. Article Seven – Finances

- 7.1. The Director of Finance shall keep an active record of income and expenses.
- 7.2. The Director of Finance shall present the group with updates on the group's financial position at annual general meetings.
- 7.3. The Executive Committee must approve all expenditures over \$100.00 through a majority vote at a meeting of the Executive Committee.
- 7.4. The group may not engage in activities that are essentially commercial in nature.
- 7.5. The group will not have as a major activity a function that makes it an on-campus chapter of a commercial organization.
- 7.6. The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.
- 7.7. The group will not pay salaries to any of its officers.

8. Article Eight – Meetings

- 8.1. The Executive Committee shall meet monthly. The quorum for Executive Committee meetings shall be 50%+1 of the voting members of the Executive Committee.
- 8.2. The group shall hold general meetings at least twice per year to provide the general membership an opportunity to review the group's annual activity plan, financial health, and propose or vote on constitutional amendments.
- 8.3. The Executive Committee must announce the date of a general meeting to the general membership at least two (2) weeks prior to the date of the meeting.

9. Article Nine - Termination of Membership

- 9.1. The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.
- 9.2. Members who are absent from three meetings without prior notice will face termination,

- 9.3. *Three-Strikes Policy*: a member who has accumulated three documented violations of club policies, rules, codes of conduct, and role responsibilities may be subjected to a termination of membership. Behaviours include, but are not limited to, unexcused absences, failures to perform duties, or inappropriate behaviour towards other members.
- 9.4. Similarly, executive members are subject to the same termination and may lose their executive position along with their membership to the group.
- 9.5. A vote to revoke membership must be held at a meeting of the Executive Committee.
- 9.6. A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.
- 9.7. Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.
- 9.8. In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.
- 9.9. Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.
- 9.10. Executive Committee members are subject to the same termination of membership process as general members.

10. Article Ten – Amendments

- 10.1. All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.
- 10.2. All voting members may propose and vote on amendments to the constitution
- 10.3. The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.
- 10.4. Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.