

Constitution of Latin Dance at UTSC

Updated as of June 18th 2025

Article I: Name and Purpose

- 1.1 The official name of the Campus Group will be Latin Dance at UTSC
- 1.2 The campus group may be referred to by the acronym LDSC
- 1.3 The purpose, objectives, mission and/or mandate of the organization is to create a vibrant space where students can learn Latin dance and culture, build friendships, and connect with a supportive, lively community.

Article II: Membership

- 2.1 The group shall maintain a list of group members.
- 2.2 Voting membership is open to all registered students of the University of Toronto.
- 2.3 Voting membership is open only to registered students of the University of Toronto.
- 2.4 Non-voting membership is open to University of Toronto staff, faculty, alumni, and to persons from outside the University. Unless otherwise stated, non-voting members do not hold any rights awarded to voting members.
- 2.5 The membership fee will be \$2 per year.

Article III: Rights of Members

- 3.1 All members may apply for a full refund of their membership fee within one (1) month of becoming a member.
- 3.2 All voting members have a right to attend all general meetings of members.
- 3.3 All voting members have a right to cast votes at all general meetings of members.
- 3.4 All voting members have a right to stand for election unless otherwise stated in this document.
- 3.5 All voting members have a right to cast votes in all group elections and referenda.
- 3.6 All voting members have a right to propose and vote on amendments to this constitution.

The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.

Article IV: Executive Committee

4.1 The term for all positions on the Executive Committee shall be from May 1st to April 30th.

4.2 The Executive Committee shall be comprised of 7 (**Two Co-Presidents, VP Finance, VP Marketing, VP Events, VP External, VP Internal**) voting members.

4.3 All voting members of the Executive Committee must be currently registered students of the University of Toronto.

4.4 Non-voting members may hold only non-voting positions on the Executive Committee.

4.5 The maximum amount of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.

4.6 Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.

4.7 No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

4.8 The Executive may appoint Directors or Coordinators for various committees who do not hold executive decision-making authority and are not eligible to cast votes at meetings of the Executive Committee.

Article V: Elections

5.1 All voting positions on the Executive Committee shall be filled through an annual election.

5.2 All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.

5.3 All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.

5.4 Non-voting group members shall not be eligible to cast a ballot for any elected position.

5.5 The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.

5.6 On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.

5.7 The elections must be held in a nonbiased manner. No individual who is seeking election may participate in planning or administering the election.

5.8 For all unfilled positions, the remaining officers will share the duties and responsibilities until someone can be found to fulfill the positions(s) through a by-election and vote of simple majority (50% + 1)

Article VI: Termination of Membership

6.1 The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.

6.2 A vote to revoke membership must be held at a meeting of the Executive Committee.

6.3 A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.

6.4 Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.

6.5 In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.

6.6 Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

6.7 Executive Committee members are subject to the same termination of membership process as general members.

Article VII: Amendments

7.1 All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.

7.2 All voting members may propose and vote on amendments to the constitution.

7.3 The Executive Committee shall submit the revised constitution to staff in the Student Life programs office at the University of Toronto Scarborough within two (2) weeks.

7.4 Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Student Life programs office at the University of Toronto Scarborough.

Article VIII: Removal of Members and Executives

5.1 The process for removing a member or executive may be initiated when a committee of no less than three (3) executives to investigate a complaint determines that:

5.1.1 A member or executive has engaged in unlawful actions or activities;

5.1.2 A member or executive has violated the constitution;

5.1.3 A member or executive has violated University of Toronto policies, procedures, or guidelines;

5.1.4 A member or executive has violated the rights of a fellow member;

5.1.5 A member or executive has not fulfilled their organizational responsibilities;

5.1.6 Other criteria deemed to be appropriate by the Executive Committee in consultation with and approved by a majority of the general membership.

5.2 In the event that a removal for an executive is initiated after investigation of section 5.1, the executive facing a potential removal will be given a chance to explain themselves to the executive committee and a final decision will be made by all voting members.

5.3 The process for removing a member may be initiated when:

5.3.1 A petition calling for a vote and bearing the signatures of a majority of the general membership is submitted to any member of the executive.

5.3.2 A motion for a removal vote is put forward by any member of the executive and passed by no less than three (3) of the executives. The individual facing potential removal vote is entitled to be given an opportunity to explain themselves.

5.4 The removal of members and executives will be facilitated by a two-tier procedure which operates as follows:

5.4.1 First Tier:

The executive or member will be warned both verbally and in writing that their behaviour constitutes grounds for removal from the organization and that it should cease effective immediately.

5.4.2 Second Tier:

Initiated because the member or executive has violated section 5.1 after receiving a first-tier warning relative to a particular action or behaviour.

The Vice President Internal will be responsible for contacting the executive or member and facilitating training or suggesting best practices on how to correct the issues of concern.

The Vice President Internal must address all complaints in writing by formulating an action plan and timeline to correct any issues involving executives or members within fourteen (14) calendar days.

The executive or member accused of violating section 5.1 will be given fourteen (14) calendar days from receiving the Vice President Internal's written response to demonstrate progress or correction of behaviour.

Club Structure

The Latin Dance Club is led by a dedicated executive team designed to support both the internal and external functions of the organization. The structure is as follows:

1. Co-Presidents (2)

The Co-Presidents jointly lead the Latin Dance Club and are responsible for setting the overall vision, coordinating the executive team, and ensuring the club's smooth operation.

- **Internal Co-President (Operations & Events Lead):** Oversees the internal management of the club, including team coordination, event planning, and day-to-day operations.
 - Works with the Vice President of Internal Affairs, Vice President of Events and Vice President of Finance
- **External Co-President (Outreach & Partnerships Lead):** Handles external relations, including partnerships, sponsorships, and representing the club in external affairs.
 - Works with the Vice President of External Affairs, Vice President of Marketing and Vice President of Finance.

2. Vice President of Finance

Manage and oversee the club's financial transactions and budget.

3. Vice President of Marketing

Leads all promotional and branding efforts for the club across social media, posters, and digital platforms.

4. Vice President of Events

Oversee the planning and execution of all club events with the team, workshops, and performances.

5. Vice President of External Affairs

Oversee communication with external stakeholders, including outreach to potential sponsors and partners.

6. Vice President of Internal Affairs

Oversee internal operations, ensuring smooth communication and coordination within the club.

7. Event Associate

Assist the VP of Events in planning and organizing club events.

8. Marketing Associate-Graphic Design

Create visually appealing promotional materials, including posters, social media graphics, and event banners.

9. Marketing Associate-Social Media

Manage the club's Instagram and WhatsApp community, and other social media presences.

10. Marketing Associate-Photo/Video

Capture high-quality photos and videos at club events, dance socials, and practices.