

University of Toronto Minecraft Constitution

Last updated: 14 September 2023

Article One – Name and Purpose

1.1 The official name of the recognized student group is “**University of Toronto Minecraft Club**”. The official acronym or abbreviation of the group is “**UTMC**”.

1.2 The purpose, objectives, mission and/or mandate of the club is to **provide a welcoming online community and server for Minecraft players of all levels at the University of Toronto. We aim to promote student interaction and engagement by hosting Minecraft related social events and competitions throughout the year.**

Article Two – Membership

2.1 Membership is open to every UofT student regardless of race, creed, gender, and sexual orientation, alongside physical and mental disabilities

2.2 UTMC shall maintain a list of group members.

- a. Voting membership is open to all registered students of the University of Toronto.
- b. Non-voting membership is open to University of Toronto staff, faculty, alumni, and to persons from outside the university. Unless otherwise stated, non-voting members do not hold any rights awarded to voting members.

2.3 The membership fee will be \$0 per year.

2.4 For recognition by the University of Toronto Students’ Union (UTSU), the group must maintain a minimum of 25 members, a total of 51% of the membership must be UTSU members. The group must also maintain recognition from the Office of Student Life. These requirements are subject to change and should be checked with UTSU annually to ensure qualifications are met.

2.5 Voting members have the right to:

- a. Attend all general meetings of members.
- b. Cast votes at all general meetings of members.
- c. Stand for election unless otherwise stated in this document.
- d. Cast votes in all group elections and referendums.
- e. Propose and vote on amendments to this constitution.
- f. The rights prescribed here are not awarded to non-voting members

Article Three - Executive Committee

3.1 The term for all positions on the Executive Committee shall be from May 1st to April 30th.

3.2 The Executive Committee shall be composed of **two to six (2-6)** voting members.

- a. Non-voting members may hold only non-voting positions on the Executive Committee.
- b. The maximum number of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.
- c. Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.
- d. No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

- 3.3 The Executive Committee shall consist of the following roles:
- a. The **President** shall:
 - i. Oversee the operations, management, and success of the group.
 - ii. Serve as spokesperson(s) for the group.
 - iii. Hold signing and financial authority along with the Treasurer.
 - iv. Ensure activities of the club comply with policies of the University of Toronto.
 - v. Coordinate organizational recruitment efforts.
 - b. The **Secretary** shall:
 - i. Maintain a list of group members.
 - ii. Record notes and motions for meetings.
 - iii. In the event that a Secretary is not elected, the Co-Presidents will oversee the responsibilities.
 - c. The **Outreach Directors** shall:
 - i. Maintain the group's social media pages
 - ii. Maintain the group website and member contact list.
 - iii. Notify all members of general meetings.
 - iv. In the event that a Secretary is not elected, the Co-Presidents will oversee the responsibilities
 - d. The **Treasurer** shall:
 - i. Record all financial transactions of the group.
 - ii. Hold signing and financial authority along with the President.
 - iii. Maintain a budget of income and expenses.
 - iv. Advise members on the financial position of the group.
 - v. Prepare an annual budget for the group.
 - vi. In the event that a Treasurer is not elected, the Co-Presidents will oversee the responsibilities.

Article Four – Elections

4.1 All voting positions on the Executive Committee shall be filled through an annual election.

4.2 All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.

4.3 All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.

- a. Non-voting group members shall not be eligible to cast a ballot for any elected position.

4.4 The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.

- a. On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.

4.5 The elections must be held in an unbiased manner. No individual who is seeking election may participate in planning or administering the election.

Article Five – Finances

5.1 The Treasurer shall:

- a. Keep an active record of income and expenses.
- b. Present the group's updates on the group's financial position at annual general meetings.

- 5.2 The Executive Committee must approve all expenditures over \$100.00 through a majority vote at a meeting of the Executive Committee.
- 5.3 The group may not engage in activities that are essentially commercial in nature.
- a. The group will not have as a major activity a function that makes it an on-campus chapter of a commercial organization.
- 5.4 The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.
- 5.5 Finances held by UTMC will be used only for the benefit of Members.
- a. Beneficial spending includes server maintenance fees, venue fees, fees for social events, and other reasonable expenses.
 - b. Spending that is not permitted includes the purchase of material or meals for Executives. The group will not pay salaries to any of its officers.

Article Six - Meetings

- 6.1 The Executive Committee shall meet monthly. The quorum for Executive Committee meetings shall be 50%+1 of the voting members of the Executive Committee.
- 6.2 The group shall hold general meetings at least twice per year to provide the general membership an opportunity to review the group's annual activity plan, financial health, and propose or vote on constitutional amendments.
- a. The Executive Committee must announce the date of a general meeting to the general membership at least two (2) weeks prior to the date of the meeting.

Article Seven - Termination of Membership

- 7.1 The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.
- a. A vote to revoke membership must be held at a meeting of the Executive Committee.
 - b. A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.
- 7.2 Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.
- a. In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.
- 7.3 Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.
- 7.4 Executive Committee members are subject to the same termination of membership process as general members.

Article Eight – Amendments

- 8.1 All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.
- a. All voting members may propose and vote on amendments to the constitution.
- 8.2 The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.

8.3 Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.