

Constitution of “University of Toronto Quantum Computing Club”

1. Article One – Name and Purpose

1.1. The official name of the recognized student group is “University of Toronto Quantum Computing Club”

1.2. The official acronym or abbreviation of the group is “UTQC”

1.3. The purpose, objectives, mission and/or mandate of the organization is to provide resources for both professional and personal development of the UofT community in the area of quantum computing, technologies, and research.

2. Article Two – Membership and Membership Fee

2.1. The group shall maintain a list of group members.

2.2. Voting membership is open to all registered students of the University of Toronto holding an executive role.

2.4. Non-voting membership is open to University of Toronto staff, faculty, alumni, and to persons from outside the University. Unless otherwise stated, non-voting members do not hold any rights awarded to voting members.

2.5. The membership fee will be free.

3. Article Three – Rights of Members

3.1. All voting members have a right to attend all general meetings of members.

3.3. All voting members have a right to cast votes at all general meetings of members.

3.4. All voting members have a right to stand for election unless otherwise stated in this document.

3.5. All voting members have a right to cast votes in all group elections and referendums.

3.6. All voting members have a right to propose and vote on amendments to this constitution.

3.7. The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.

4. Article Four - Executive Committee

4.1. The term for all positions on the Executive Committee shall be from May 1st to April 30th where positions can be filled during two recruitments in the year: one in Fall and one in Winter.

4.2. All voting members of the Executive Committee must be currently registered full-time students.

4.3. Non-voting members may hold only non-voting positions on the Executive Committee.

4.4. The maximum number of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.

4.5. Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.

4.6. No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

5. Article Five - Executive Committee Composition and Duties

5.1. The Co-Presidents shall:

5.1.1. Be eligible to cast votes at meetings of the Executive Committee,

5.1.2. Oversee the operations, management, and success of the group,

5.1.3. Serve as spokesperson for the group,

5.1.4. Hold signing and financial authority along with the Treasurer,

5.1.5. Preside over meetings of the Executive Committee and/or members,

5.1.6. Ensure a transition of office from one year to the next.

5.1.7. Advise members on financial position of the group,

5.1.8. Maintain a budget of income and expenses,

5.1.9. Decide new Executive roles suited for the Committee.

5.1.10. Change the Executive Committee management from 2 (two) Co-Presidents to 1 (one) President,

5.1.11. Change Executive Committee voting member roles.

5.2. All other voting members of the Executive Committee shall:

5.2.1. Be eligible to cast votes at meetings of the Executive Committee,

5.2.2. Assume duties of the Co-Presidents in their absence,

5.2.3. Ensure activities of the club comply with policies of the University of Toronto

6. Article Six – Elections

6.1. The Co-Presidents shall be filled through an annual election in March for the preceding term unless under special circumstances the election is postponed.

6.2. All voting group members shall be eligible to seek nomination to and cast a ballot..

6.3. Non-voting group members may seek nomination for the Co-President role only with the approval of the concurrent Co-Presidents/President.

6.4. The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.

6.5. On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.

6.6. The elections must be held in an unbiased manner.

7. Article Seven – Finances

7.1. The Co-Presidents/President and Treasurer shall keep an active record of income and expenses.

7.2. The Co-Presidents/President and Treasurer shall present the group's updates on the group's financial position at annual general meetings.

7.3. The Co-Presidents/President and Treasurer must approve all expenditures over \$100.00 unanimously.

7.4. The group may not engage in activities that are essentially commercial in nature.

7.5. The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.

7.6. The group will not pay salaries to any of its officers.

8. Article Eight – Meetings

8.1. The Executive Committee shall meet as needed with the Co-Presidents/President deciding the appropriate time.

8.2. The group shall hold general meetings at least twice per year to provide the general membership an opportunity to review the group's annual activity plan, financial health, and propose or vote on constitutional amendments.

8.3. The Executive Committee must announce the date of a general meeting to the general membership at least one (1) weeks prior to the date of the meeting.

9. Article Nine - Termination of Membership

9.1. The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.

9.2. The Co-Presidents/President are/is required to approve any motion to revoke membership.

9.3. Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.

9.4. In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.

9.5. Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

9.6. Executive Committee members are subject to the same termination of membership process as general members.

10. Article Ten – Amendments

10.1. All constitutional amendments shall require approval of the Co-Presidents.

10.2. All voting members may propose and vote on amendments to the constitution.

10.3. The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.

10.4. Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.