

## **Constitution of “University of Toronto Fighting Game Community”**

### **1. Article One – Name and Purpose**

- 1.1. The official name of the recognized student group is “University of Toronto Fighting Game Community”
- 1.2. The official acronym or abbreviation of the group is “UofT FGC”
- 1.3. The purpose, objectives, mission and/or mandate of the organization is to facilitate a community for University of Toronto students and community members to play fighting games.

### **2. Article Two – Membership and Fees**

- 2.1. The group shall maintain a list of group members.
  - 2.1.1. Group membership is fully optional and not required to attend club events, however attendees are encouraged to sign up to accurately represent the club size.
- 2.2. There will be no membership fee, but there will be a fee for attending in-person club events.
  - 2.2.1. First time attendees are given one (1) free entry to an in-person event. After this, they will be required to pay a venue fee of \$5.00 CAD to attend. The uses of this entry fee will be defined in Article Seven.
  - 2.2.2. The price of the venue fee may change depending on the scale of the event, and the new price will be decided by the Executive Committee.

### **3. Article Three – Rights of Members**

- 3.1. All members may apply for a full refund of their venue fee within one (1) month of the event’s start date, within reason.
- 3.2. Members are able to submit complaints and feedback to executives, who are required to provide some sort of framework for submission. This feedback will be addressed at the next Executive Committee meeting.

### **4. Article Four – Executive Committee**

- 4.1. The term for all positions on the Executive Committee shall be from August 31 to August 15th of the next year.
- 4.2. The Executive Committee shall be composed of a minimum of two (2) voting members. The Executive Committee will have a maximum of ten (10) voting members on it at one time.
- 4.3. All voting members of the Executive Committee must be currently registered students of the University of Toronto.
- 4.4. No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

### **5. Article Five - Executive Committee Composition and Duties**

- 5.1. The Executive Committee may vote to change certain positions to be active or inactive. When a position is inactive, it cannot be filled by anyone. When a position is active, it is up to the Executive Committee to fill the position with an election.
  - 5.1.1. The Executive Committee will keep a separate list of active and inactive positions. The position can be made active or inactive with a 2/3 vote from the Executive Committee.
  - 5.1.2. The role of President (5.2) can never be made inactive.
  - 5.1.3. The promotion of a Co-President to President by the current President will automatically make the role of Vice-President inactive. The role of Vice-President cannot be made active while there are two (2) Presidents.
- 5.2. **The President (or Co-President) shall:**
  - 5.2.1. Be eligible to cast votes at meetings of the Executive Committee,
  - 5.2.2. Oversee the operations, management, and success of the group,
  - 5.2.3. Serve as spokesperson for the group,
  - 5.2.4. Hold signing and financial authority along with the Treasurer,
  - 5.2.5. Preside over meetings of the Executive Committee and/or members,
  - 5.2.6. Ensure a transition of office from one year to the next.
  - 5.2.7. Assume the roles of Vice-President (5.3), Secretary (5.4) and Treasurer (5.5) in the case that the roles are either unfilled or inactive positions.
  - 5.2.8. Up to two (2) people can hold this position, and at any time the President can promote the Vice-President to President and make the role of Vice-President inactive, provided that there is room for another Co-President.
- 5.3. **The Vice-President shall:**
  - 5.3.1. Be eligible to cast votes at meetings of the Executive Committee,
  - 5.3.2. Assume duties of the President in their absence,
  - 5.3.3. Ensure activities of the club comply with policies of the University of Toronto,
  - 5.3.4. Coordinate organizational recruitment efforts.
- 5.4. **The Secretary shall:**
  - 5.4.1. Maintain a list of group members,
  - 5.4.2. Maintain the group website and member contact list,
  - 5.4.3. Record notes and motions for meetings,
  - 5.4.4. Notify all members of general meetings.
- 5.5. **The Treasurer shall:**
  - 5.5.1. Record all financial transactions of the group,
  - 5.5.2. Hold signing and financial authority along with the President,
  - 5.5.3. Maintain a budget of income and expenses,
  - 5.5.4. Advise members on financial position of the group,
  - 5.5.5. Prepare an annual budget for the group.

## 6. Article Six – Elections

- 6.1. All voting positions on the Executive Committee shall be filled through an annual election.
- 6.2. All group members who are current students of the University of Toronto shall be eligible to seek nomination to and cast a ballot for each voting position.

- 6.3. The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.
- 6.4. On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.
- 6.5. The elections must be held in an unbiased manner. No individual who is seeking election may participate in planning or administering the election.

## **7. Article Seven – Finances**

- 7.1. The Treasurer shall keep an active record of income and expenses.
- 7.2. The Treasurer shall present the group's updates on the group's financial position at annual general meetings, or upon request at the next Executive Committee meeting.
- 7.3. The Executive Committee must approve all expenditures over \$100.00 CAD through a majority vote at a meeting of the Executive Committee.
- 7.4. The group may not engage in activities that are essentially commercial in nature.
- 7.5. The group will not have as a major activity a function that makes it an on-campus chapter of a commercial organization.
- 7.6. The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.
- 7.7. The group will not pay salaries to any of its officers.

## **8. Article Eight – Meetings**

- 8.1. The Executive Committee shall meet monthly. The quorum for Executive Committee meetings shall be 50%+1 of the voting members of the Executive Committee.
- 8.2. The group shall hold general meetings at least twice per year to provide the general membership an opportunity to review the group's annual activity plan, financial health, and propose or vote on constitutional amendments.
- 8.3. The Executive Committee must announce the date of a general meeting to the general membership at least two (2) weeks prior to the date of the meeting.

## **9. Article Nine - Termination of Membership**

- 9.1. The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.
- 9.2. A vote to revoke membership must be held at a meeting of the Executive Committee.
- 9.3. A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.
- 9.4. Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.
- 9.5. In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.
- 9.6. Following a termination of membership, the member will be removed from the club's membership and banned from any club events.

9.7. Executive Committee members are subject to the same termination of membership process as general members.

## **10. Article Ten – Amendments**

10.1. All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.

10.2. All voting members may propose and vote on amendments to the constitution.

10.3. The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.

10.4. Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.