

## **Constitution of “University of Toronto Quadball (Quidditch) Club” 2023-2024**

### **1. Article One – Name and Purpose**

- 1.1. The official name of the recognized student group is “University of Toronto Quadball (Quidditch) Club”
- 1.2. The official acronym or abbreviation of the group is “UofT Quadball”
- 1.3. The unofficial name associated with intercollegiate quadball is “UofT Centaurs”
- 1.4. **The purpose, objectives, mission and/or mandate of the organization** is to provide opportunities to learn and play intercollegiate Quadball at the University of Toronto. Our mission is to bring to life the sport of Quadball. The main objective of the club is to introduce Quadball to athletes who are interested in learning about a unique co-ed, full-contact sport, and develop a competitive environment where the club can compete on a national level, while also developing a supportive and inclusive community. Our values include commitment, athleticism, inclusivity, and sportsmanship. We strive to continuously improve as a team, succeed at tournaments and have fun. Additionally, we encourage each of our club members to lead a healthy and active lifestyle.

### **2. Article Two – Membership and Membership Fee**

- 2.1. The group shall maintain a list of group members.
- 2.2. Voting membership is open to all registered students of the University of Toronto without restriction on the grounds outlined by the Ontario Human Rights Code’s Prohibited Grounds of Discrimination.
- 2.3. Voting membership is open only to registered students of the University of Toronto.
- 2.4. Non-voting membership is open to University of Toronto staff, faculty, alumni, and to persons from outside the University. Unless otherwise stated, non-voting members do not hold any rights awarded to voting members.
- 2.5. The membership fee will be no more than \$35 per year. The purpose of the membership fee is to cover the cost of equipment, and tournaments, all of which are subsidized by UofT Quadball (Quidditch) student group.
- 2.6. Members must register with a designated executive by submitting their full name and a valid email address.
- 2.7. Group members are also expected to attend one (1) tryout unless extenuating circumstances occur, and a minimum of 50% of all practices, events, and games. If the minimum attendance is not fulfilled the club member may face certain consequences, such as less playing time.

### **3. Article Three – Rights of Members**

- 3.1. All members may apply for a full refund of their membership fee within one (1) month of becoming a member.
- 3.2. All voting members have a right to attend all general meetings of members.
- 3.3. All voting members have a right to cast votes at all general meetings of members.
- 3.4. All voting members have a right to stand for election unless otherwise stated in this document.
- 3.5. All voting members have a right to cast votes in all group elections and referenda.
- 3.6. All voting members have a right to propose and vote on amendments to this constitution.
- 3.7. The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.
- 3.8. All members have a right to a safe and supportive environment as part of UofT Quadball. No harm or discrimination will be permitted nor tolerated towards teammates and others outside UofT Quadball.

### **4. Article Four - Executive Committee**

- 4.1. The term for all positions on the Executive Committee shall be from May 1st to April 30th.
- 4.2. The Executive Committee shall be comprised of seven (7) voting members.
- 4.3. All voting members of the Executive Committee must be currently registered students of the University of Toronto.
- 4.4. Non-voting members may hold only non-voting positions on the Executive Committee.
- 4.5. The maximum amount of non-voting positions on the Executive Committee shall be one (1) position or ten percent (10%) of the positions on the Executive Committee, whichever is greatest.
- 4.6. Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.
- 4.7. No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

### **5. Article Five - Executive Committee Composition and Duties**

#### **5.1. The President/Captain shall:**

- 5.1.1. Be eligible to cast votes at meetings of the Executive Committee,
- 5.1.2. Oversee the other members of the executive in fulfilling their responsibilities and assist them wherever necessary.
- 5.1.3. Serve as spokesperson for the group,

- 5.1.4. Hold signing and financial authority along with the Manager,
- 5.1.5. Preside over meetings of the Executive Committee and/or members,
- 5.1.6. Maintain a list of group members,
- 5.1.7. Lead and devise plans for practice, tournaments and tryouts along with the assistant captain(s),
- 5.1.8. Coordinate organizational recruitment efforts along with the captain and other assistant captain(s),
- 5.1.9. Ensure a transition of office from one year to the next.

**5.2. The Assistant Captain(s) shall:**

- 5.2.1. Be eligible to cast votes at meetings of the Executive Committee,
- 5.2.2. Lead and devise plans for practice, tournaments and tryouts, along with the captain and other assistant captain(s),
- 5.2.3. Coordinate organizational recruitment efforts along with the captain and other assistant captain(s),
- 5.2.4. Ensure a transition of office from one year to the next.

**5.3. The Manager shall:**

- 5.3.1. Be eligible to cast votes at meetings of the Executive Committee,
- 5.3.2. Assume duties of the President in their absence,
- 5.3.3. Ensure activities of the club comply with the policies of the University of Toronto,
- 5.3.4. Record all financial transactions of the group,
- 5.3.5. Hold signing and financial authority along with the President,
- 5.3.6. Maintain a budget for income and expenses,
- 5.3.7. Advise members on the financial position of the group,
- 5.3.8. Ensure unanimous agreement by all executive members on expenditures over \$100.00,
- 5.3.9. Prepare an annual budget for the group,
- 5.3.10. Ensure a transition of office from one year to the next.

**5.4. The Communication & Fundraising Officer shall:**

- 5.4.1. Be eligible to cast votes at meetings of the Executive Committee,
- 5.4.2. Manage the club's online media presence,
- 5.4.3. Organize and lead fundraisers
- 5.4.4. Serve as vice-spokesperson for the group
- 5.4.5. Record notes and motions for meetings,
- 5.4.6. Notify all members of general meetings,
- 5.4.7. Ensure a smooth transition of office from one year to the next.

**6. Article Six – Elections**

- 6.1. All voting positions on the Executive Committee shall be filled through an annual election.
- 6.2. All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.
- 6.3. All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.
- 6.4. Non-voting group members shall not be eligible to cast a ballot for any elected position.
- 6.5. The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.
- 6.6. On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.
- 6.7. The elections must be held in a nonbiased manner. No individual who is seeking election may participate in planning or administering the election.

**7. Article Seven – Finances**

- 7.1. The Manager shall keep an active record of income and expenses.
- 7.2. The Manager shall present the group's updates on the group's financial position at annual general meetings.
- 7.3. The Executive Committee must approve all expenditures over \$100.00 through a majority vote at a meeting of the Executive Committee.
- 7.4. The group may not engage in activities that are essentially commercial in nature.
- 7.5. The group will not have as a major activity a function that makes it an on-campus chapter of a commercial organization.
- 7.6. The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.
- 7.7. The group will not pay salaries to any of its officers.

**8. Article Eight – Meetings**

- 8.1. The Executive Committee shall meet monthly. The quorum for Executive Committee meetings shall be 50%+1 of the voting members of the Executive Committee.
- 8.2. The group shall hold general meetings at least twice per year to provide the general membership an opportunity to review the group's annual activity plan, financial health, and propose or vote on constitutional amendments.
- 8.3. The Executive Committee must announce the date of a general meeting to the general membership at least two (2) weeks prior to the date of the meeting.

**9. Article Nine - Termination of Membership**

- 9.1. The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.
- 9.2. A vote to revoke membership must be held at a meeting of the Executive Committee.
- 9.3. A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.
- 9.4. Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.
- 9.5. In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.
- 9.6. Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.
- 9.7. Executive Committee members are subject to the same termination of membership process as general members.

**10. Article Ten – Amendments**

- 10.1. All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.
- 10.2. All voting members may propose and vote on amendments to the constitution.
- 10.3. The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.
- 10.4. Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.