

# Constitution of “University of Toronto Fashion Collective”

## 1. Name

The official name of this recognized student group is “University of Toronto Fashion Collective”

The acronym or abbreviation of this group is: “.UTFC”

## 2. Purpose and Objectives

The purpose of .UTFC is to spark confidence in students by introducing them to the world of modeling and fashion. .UTFC provides a modeling space that is gender, body-positive, and inclusive to everyone in the UofT community. We also understand that university is a huge and scary place for students! So this club is meant to provide a platform for small designers, models, artists, and photographers who want to start showcasing their work.

The objective of this club is to provide knowledge and a creative outlet for students that want to learn about fashion designing and techniques for modeling such as; ramp walking, posture, and expressions. Through team building exercises during team meetings throughout the academic year and in preparation for the annual fashion show, students would also receive experience with group work and the opportunity to make new friends in a welcoming environment.

The ultimate mission for .UTFC is to provide an inclusive space and a friendly environment that allows like-minded people who enjoy fashion to come together to learn about the different fashion subcultures out there, and their progression throughout the years. The club would also love to welcome students who are interested in participating in an annual fashion show to boost their confidence on stage and gain experience. This also provides an opportunity for creatives (designers, photographers, artists) to boast their work.

## 3. Membership

Executive members shall be currently registered students of the University of Toronto.

Staff, faculty, or alumni members may hold non-voting executive positions. These nonvoting executive positions shall be limited to a maximum of one (1) or ten per cent (10%) of the full executive body, whichever is greatest. Persons holding these nonvoting executive positions cannot serve as an officer (including financial signing officer) or contact person of the Student Group.

Non-voting membership may be extended to interested staff, faculty, and alumni, or persons from outside the University, without restriction on those grounds outlined by the

Ontario Human Rights Code's Prohibited Grounds of Discrimination. However, these members do not hold the aforementioned rights. Members must register with a designated executive by submitting their full name and a valid email address.

The membership fee will be \$0 per year.

For recognition by the University of Toronto Students' Union (UTSU), the group must maintain a minimum of 30 members, a total of 51% of membership are UTSU members. The group must also maintain recognition from the Office of Student Life. These requirements are subject to change and should be checked with UTSU annually to ensure qualifications are met.

#### **4. Executive List and Duties**

The executive committee shall be composed of at least three (3) elected officers. These include a President, Advertising Directors, Creative Director, Social Media Managers, and an Events Coordinator.

The President shall:

- Oversee the operations, management, marketing, interest, and success of the group
- Be the spokesperson for the group
  - Handle official correspondence of the organization
- Preside over board meetings as well as general meetings
- Ensure transition of office to the future Executives

Additional responsibilities may include:

- Finding venues for team meeting as well as the annual fashion show along with the Director of Marketing
- Discuss contents of the bi-weekly meetings with the Creative Director
- Lead modeling practices along with the Creative Director
- Record all financial transactions of the group
- Maintain a budget of income and expenses along with receipts
- Prepare an annual budget for the group as well as budgets for specific events
- Work alongside and guide the other executive members

The Advertising Directors shall:

- Working with social media manager and events director to advertise upcoming events, calls for models, vendors, designers, artists, photographers
- Advertise and converse with UofT students
- Generate an advertising campaign (posts, posters, videos, new letters, emails)
- Collaborating with other members and joining events
- Promoting events to students, UofT staff, and the general public

Additional responsibilities may include:

- Taking photos and videos of club experiences
- Manage (all) social media platforms

- Engage with other clubs for collaboration along with the Creative Director
- Engage with supervisor (professor) for ideas and advice for the direction of the club

The Social Media Managers shall:

- (Mainly) managing instagram and facebook page. May include the following: TikTok, Wix, etc.
- Help create content (tiktok videos, reels, posts, announcements)
- Taking photos and videos
- Raising Club's Instagram follower count
- Able to create cohesive and consistent posts and content
- Collaborating with other members and joining events

The Creative Director shall:

- Help plan content for each team meeting beforehand and run it by the General Director and the Director of Marketing and Photography
- Assist with modeling practices along with the President
- Engage with other clubs for collaboration along with the Advertising directors, social media managers, and events coordinators
- Plan and develop ideas for upcoming events, themes, etc.
- Take photos and videos for club
- Assist in photoshoots

The Events Coordinator shall:

- Selecting venues for vending events, a fashion show, and potentially a photoshoot.
- Will be required to talk with students, other clubs, and people outside of UofT to discuss collaboration opportunities and venues
- Taking photos and videos
- Brainstorming and organizing ideas
- Collaborating with other members and joining events

The group may appoint Directors or Coordinators for various committees such as social committee, publicity committee, and so on; however, such positions do not hold executive decision-making authority.

### **Termination of Executives or General Members:**

Any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest, may be given notice of removal. The member up for removal shall have the

right to defend his/her actions. A vote will be held at an executive meeting, and a two-thirds majority vote of the current executives present in favor of removal is required. The member must have the right to an appeal before the general membership, and the majority vote of the general membership will have the final say on the matter.

The member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

Executive members are subject to the same termination or impeachment process and, as determined by the vote, may lose their executive position along with their membership to the group.

## **5. Finances**

The President shall keep records of all income and expenses. The President shall present the group's financial health at the annual general meetings. The Executive Committee will vote on expenditures of over \$10.00 by majority vote at an executive meeting.

The group's executive or members may not engage in activities that are essentially commercial in nature. This is not intended to preclude the collection of membership fees to cover the expenses of the group, or of charges for specific activities, programs or events, or to prohibit groups from engaging in legitimate fundraising. However, the group will not have as a major activity a function that makes it an on-campus part of a commercial organization, will not provide services and goods at a profit when that profit is used for purposes other than those of the organization, and will not pay salaries to some or all its officers.

## **6. Meetings**

### **a) Executive Team Meetings**

The executive committee shall meet at least once a month where date and times are to be set by an executive. The quorum of executive meetings shall include all the executive directors. The content of these meetings would be directed towards organizing and developing fashion events and markets for UofT students and staff.

### **b) Practice Meetings**

Practice meetings are meant to facilitate the annual fashion show. These would include modeling techniques (including how to walk in heels as well as ramp walking skills), formations and dance routines. These meetings will occur

bi-weekly alternatives from the general team meetings. There is no current starting date.

c) General Meetings:

The executive committee shall meet at a date and time set by the executive team to discuss plans for the fashion show, meet with models, and creatives for the upcoming annual fashion show.

## **7. Amendments**

Any registered U of T students may propose and vote on amendments to this constitution. The Executive Committee will administer the process of having amendments discussed at general meetings.

Constitutional amendments shall require a 2/3 majority to be passed at Executive Meetings by registered U of T members in attendance.

The Executive Committee shall formally adopt the new constitution and submit the revised constitution to the respective University offices (i.e. The Office of Student Life, The University of Toronto Students' Union, etc.) within two (2) weeks of its approval by general members.