

Constitution of “The University of Toronto Skaters Club”

1. Name

The official name of this recognized campus group is “The University of Toronto Skaters Club”

The acronym or abbreviation of this group is: UTSKATERS

2. Purpose and Objectives

The purpose, objectives, mission and/or mandate of organization is outlined here:

The University of Toronto Skateboarders Club aims to unite all current and potential skaters (Skateboards, Longboards, Roller Skates, Inlines, Freeskates, etc.) from the University of Toronto with the broader Toronto Skateboarding Community. To achieve this goal, we aim to provide an encouraging, friendly, supportive, and safe environment for all UofT skateboarders of all levels, from beginners to sponsored skaters. We offer 2 to 3 sessions weekly for members to meet, share new techniques, teach each other, and improve as a group. We hope to host members of the U of T community at skate events throughout the GTA, both run by the club and by external community members. We also coordinate with local skate shops and community organizations to run collaborative sessions, where we can expose U of T members to more niche aspects of the community. We also hold longboard dancing competitions, where regional skaters can come and compete for prizes and recognition from sponsors.

3. Membership

Voting Membership is open to all currently registered University of Toronto students. Sessions are open to the public.

U of T members are permitted to run, nominate, and vote in elections and constitutional amendments. The group is open to non-U of T members. However, these members do not hold the aforementioned rights. Members must register with a designated executive by submitting their full name and a valid email address.

There will be no membership fee.

For recognition by the University of Toronto Students’ Union (UTSU), the group must maintain a minimum of 30 members, a total of 51% of membership are UTSU members. The group must also maintain recognition from the Office of Student Life. These requirements are subject to change and should be checked with UTSU annually to ensure qualifications are met.

4. **Executive List and Duties**

The executive committee shall be composed of three (3) elected officers. These include one president and one vice-president, and a treasurer. Each of these must be filled by a currently registered student of the University of Toronto.

The President shall:

- Oversee the operations, management and success of the group
- Be the spokesperson for the group
- Hold signing officer authority along with the Treasurer for financial purposes
- Preside over board meetings as well as general meetings
- Ensure transition of office to the future Executives
- Ensure that all the activities of the club meet regulations and policies of the University of Toronto

Additional responsibilities may include:

- Running both events and weekly sessions
- Handling official correspondence of the organization

The Vice-President shall:

- Assume duties of the President in his/her absence
- Oversee the various committees
- Coordinate organizational recruitment efforts

Additional responsibilities may include:

- Notify all members of meetings
- Make a list of all registered members
- Maintain the web sites and member contact list
- Record notes and motions for meetings

The Treasurer shall:

- Prepare an annual budget for the group as well as budgets for specific events
- Advise members on financial position of the group
- Maintain a budget of income and expenses along with receipts
- Record all financial transactions of the group

Additional responsibilities may include:

- Submitting funding requests to the UTSU

The group may appoint Directors or Coordinators but such positions do not hold executive decision making authority.

Termination of Executives or General Members:

Any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest, may be given notice of removal.

The member up for removal shall have the right to defend his/her actions.

A two-thirds majority vote of the current executive assembly in favor of removal is required. The member must have the right to an appeal before the general membership, and the majority vote of the general membership will have the final say on the matter.

The member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

Executive members are subject to the same termination or impeachment process and, as determined by the vote, may lose their executive position along with their membership to the group.

5. Elections

The executive committee shall strike the Elections Committee and appoint one (1) Chief Returning Officer (CRO) from the general members on the committee to conduct and hold elections in March. All members of the Elections Committee shall be non-biased in the results of the election and shall be required to disclose any and all conflicts of interest in the election.

The CRO Returning Officer shall accept nominations only from group members that are also registered U of T students for candidacy of each executive position (President, Vice President, Treasurer) from the general membership before the beginning of March. Candidates have to be members in good standing and be part of the group for at least one month prior to the nomination period.

The CRO shall select three (3) election dates before March 30th for the voting period. These dates will be announced in a minimum of two (2) weeks prior to elections dates and must fall on weekdays.

The CRO will assemble the voting body, either in person or in a virtual meeting, and the vote will be held by ballot in person or by poll virtually, recording the attendance of registered members. First the President, then the VP, then the treasurer will be elected one at a time.

In preparation for a tie, the CRO shall select an executive from amongst the existing executive committee, to cast their ballot and seal it in an envelope. In the event of a tie for an executive position, the CRO shall break the seal and count the ballot in order to break the tie.

After the election is over, the CRO shall count the ballots or reveal the poll. The candidate with the most votes shall be elected to the position.

Registered U of T members may not vote by proxy. Non-U of T members may not nominate or vote in elections.

Only U of T students who have been a member in good standing for 30 days prior to election dates are eligible for voting.

Term of executive positions shall be from May 1st to April 30th.

6. Finances

The President shall keep records of all income and expenses. The President shall present the group's financial health at the annual general meetings. The Executive Committee will vote on expenditures of over \$100.00 by majority vote at an executive meeting.

The group's executive or members may not engage in activities that are essentially commercial in nature. This is not intended to preclude the collection of membership fees to cover the expenses of the group, or of charges for specific activities, programs or events, or to prohibit groups from engaging in legitimate fundraising. However, the group will not have as a major activity a function that makes it an on-campus part of a commercial organization, will not provide services and goods at a profit when that profit is used for purposes other than those of the organization, and will not pay salaries to some or all of its officers.

7. Meetings

A) Annual General Meetings (AGMs):

The group shall hold general meetings at least once per year.

The Executive Committee will announce these dates two (2) weeks prior to holding the meetings. These meetings are intended to go over the group's annual activity plan, financial health and propose or vote on constitutional amendments, if any. The motion with the most votes will be passed.

b) Executive Meetings:

The executive committee shall meet on a monthly basis where date and times are to be set by an executive. The quorum of executive meetings shall be 50%+1 of executives.

8. Amendments

Any registered U of T members may propose and vote on amendments to this constitution. The Executive Committee will administer the process of having amendments discussed at general meetings.

Constitutional amendments shall require a 2/3 majority to be passed at Annual General Meetings by registered U of T members in attendance.

The Executive Committee shall formally adopt the new constitution and submit the revised constitution to the respective University offices (i.e. The Office of Student Life, The University of Toronto Students' Union, etc) within two (2) weeks of its approval by general members.