

## **Constitution of “Skule™ Strategy Game Club”**

### **1. Article One – Name and Purpose**

1.1. The official name of the recognized student group is “Skule™ Strategy Game Club”

1.2. The official acronym or abbreviation of the group is “SSGC”

1.3. The purpose, objectives, mission and/or mandate of the organization is outlines here:

Skule™ Strategy Game Club is a club dedicated to introducing strategic gaming to U of T members. Strategy games range from social and cooperative card and board games, all the way to competitive and detailed historical and miniature games, all allowing students to exercise risk management and strategic planning while bonding with other similar-minded players.

The club’s mandate is to introduce strategic gaming to the U of T community by providing the space and material for these games and coordinating those who play, or are interested in playing, strategy games.

The club will host weekly sessions emphasizing more accessible games, while special events are held for those who are interested in more challenging and in-depth games, in collaboration with the Toronto Miniature Group and other Ontario universities’ tabletop game clubs.

### **2. Article Two – Membership and Membership Fee**

2.1. The group shall maintain a list of group members.

2.2. Voting membership to the group is open to all currently registered students at the University of Toronto.

2.3. Non-voting membership is open to non-U of T members

2.4. Members must register with a designated executive by submitting their full name and a valid email address.

2.5. There will be no membership fee.

### **3. Article Three – Rights of Members**

3.1. All voting members have a right to attend all general meetings of members.

3.2. All voting members have a right to cast votes at all general meetings of members.

3.3. All voting members have a right to stand for election unless otherwise stated in this document.

3.4. All voting members have a right to cast votes in all group elections and referenda.

3.5. All voting members have a right to propose and vote on amendments to this constitution.

3.6. The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.

### **4. Article Four - Executive Committee**

4.1. The term for all positions on the Executive Committee shall be from May 1st to April 30th.

4.2. The Executive Committee shall be comprised of two (2) voting members.

- 4.3. All voting members of the Executive Committee must be currently registered students of the University of Toronto.
- 4.4. Non-voting members may hold only non-voting positions on the Executive Committee.
- 4.5. The maximum amount of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.
- 4.6. Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.
- 4.7. No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

## **5. Article Five - Executive Committee Composition and Duties**

### **5.1. The President shall:**

- 5.1.1. Oversee the operations, management, and success of the group
  - 5.1.2. Be the spokesperson for the group
  - 5.1.3. Hold signing officer authority along with the Treasurer for financial purposes
  - 5.1.4. Preside overboard meetings as well as general meetings
  - 5.1.5. Ensure transition of office to the future Executives
- Additional responsibilities may include:
- 5.1.6. Make a list of all registered members
  - 5.1.7. Maintain the web sites and member contact list

### **5.2. The Vice President shall:**

- 5.2.1. Assume duties of the President in his/her absence
  - 5.2.2. Oversee the various committees
  - 5.2.3. Ensure that all the activities of the club meet regulations and policies of the University of Toronto
  - 5.2.4. Coordinate organizational recruitment efforts
- Additional responsibilities may include:
- 5.2.5. Record notes and motions for meetings
  - 5.2.6. Notify all members of meetings
  - 5.2.7. Handle official correspondence of the organization
  - 5.2.8. Record all financial transactions of the group
  - 5.2.9. Hold signing officer authority along with the President for financial purposes
  - 5.2.10. Maintain a budget of income and expenses along with receipts
  - 5.2.11. Advise members on financial position of the group
  - 5.2.12. Prepare an annual budget for the group as well as budgets for specific events

The group may appoint Directors or Coordinators for various committees such as social committee, publicity committee, and so on; however, such positions do not hold executive decision-making authority.

## **6. Article Six – Elections**

- 6.1. All voting positions on the Executive Committee shall be filled through an annual election.
- 6.2. All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.
- 6.3. All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.
- 6.4. Non-voting group members shall not be eligible to cast a ballot for any elected position.
- 6.5. The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.
- 6.6. On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.
- 6.7. The elections must be held in a nonbiased manner. No individual who is seeking election may participate in planning or administering the election.
- 6.8. The executive committee shall strike the Elections Committee and appoint one (1) Chief Returning Officer (CRO) and two (2) Scrutinizers from the general members on the committee to conduct and hold elections in March. All members of the Elections Committee shall be non-biased in the results of the election and shall be required to disclose any and all conflicts of interest in the election.
- 6.9. The CRO shall select three (3) election dates before March 30<sup>th</sup> for the voting period. These dates will be announced in a minimum of two (2) weeks prior to elections dates and must fall on weekdays.
- 6.10. The CRO and Scrutinizers shall provide each voting member with a paper ballot on the voting dates and ask the member to place their ballot in an enclosed box.
- 6.11. In preparation for a tie, the CRO shall select an executive from amongst the executive committee, to cast their ballot and seal it in an envelope. In the event of a tie for an executive position, one of the two Scrutinizers shall break the seal and count the ballot in order to break the tie.
- 6.12. Voting members may not vote by proxy.
- 6.13.

## **7. Article Seven – Finances**

- 7.1. The Treasurer shall keep an active record of income and expenses.
- 7.2. The Treasurer shall present the group's updates on the group's financial position at annual general meetings.
- 7.3. The Executive Committee must approve all expenditures over \$100.00 through a majority vote at a meeting of the Executive Committee.
- 7.4. The group may not engage in activities that are essentially commercial in nature.
- 7.5. The group will not have as a major activity a function that makes it an on-campus chapter of a commercial organization.
- 7.6. The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.
- 7.7. The group will not pay salaries to any of its officers.

## **8. Article Eight – Meetings**

### **8.1. Annual General Meetings (AGMs):**

8.1.1. The group shall hold general meetings at least twice per year, i.e. once per academic term.

8.1.2. The Executive Committee will announce these dates two (2) weeks prior to holding the meetings. These meetings are intended to go over the group's annual activity plan, financial health and propose or vote on constitutional amendments, if any. Motions will require 2/3 majority of registered members in attendance for a vote to be cast. The motion with the most votes will be passed.

### **8.2. Executive Meetings:**

8.2.1. The executive committee shall meet on a monthly basis where date and times are to be set by an executive. The quorum of executive meetings shall be 50%+1 of executives.

## **9. Article Nine - Termination of Membership**

9.1. The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.

9.2. A vote to revoke membership must be held at a meeting of the Executive Committee.

9.3. A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.

9.4. Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.

9.5. In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.

9.6. Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

9.7. Executive Committee members are subject to the same termination of membership process as general members.

## **10. Article Ten – Amendments**

10.1. All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.

10.2. All voting members may propose and vote on amendments to the constitution.

10.3. The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.

10.4. Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.