

**UNIVERSITY OF TORONTO ONTARIO YOUNG LIBERALS
CONSTITUTION**

1. PREAMBLE

1.1. This Ontario Young Liberals (OYL) campus club is created to provide for and promote the principles and philosophies of the Ontario Liberal Party.

2. NAME

2.1. The name of this organization shall be known as the **University of Toronto Young Liberals**. It shall be herein forth referred to as the Club. Ontario Liberal Party shall be herein forth referred to as the Party.

3. PURPOSE

3.1. The purpose and objectives of the Club are as follows;

3.1.1. To promote and make widely known and understood, Liberal principles and policies.

3.1.2. To develop and determine policy that reflects the ideas and concerns and the ideas of the membership.

3.1.3. To promote the election of Liberal members to the Provincial Legislature

3.1.4. To promote youth and student issues.

3.1.5. To recruit youth and promote Ontario Liberal Party membership.

3.1.6. To educate Young Liberals on the various aspects of the political process

3.1.7. To ensure adequate representation of youth and students in the Party.

4. MEMBERSHIP

4.1. Regular members of the Club must fulfill the following requirements.

4.1.1. Be registered students at **the University of Toronto**

4.1.2. Meet the membership requirements of the Ontario Liberal Party.

4.1.3. Members of the community, faculty, staff and alumni are eligible for associate membership. Associate members are not eligible to vote or to hold positions on the Executive.

4.2. The official membership list of the Club shall be the list that is maintained by the Ontario Liberal Party.

4.3. The Membership year shall be considered to run from September 1st to August 31st of the following year, and in such cases where the applicant becomes a member of or after April 1st of a given year, the membership will expire on August 31st of the following year.

4.4. At no time shall anyone be considered to hold the status of immediate past member in the Club.

5. EXECUTIVE

5.1. Executive Committee

5.1.1. The Executive Board Members of the Club, are as follows;

5.1.1.1. President

5.1.1.2. Vice-President

- 5.1.1.3. Membership Director
- 5.1.1.4. Communications Director
- 5.1.1.5. Events Director
- 5.1.1.6. First Year Representative
- 5.1.1.7. Secretary

5.2. Limitations

- 5.2.1. No member of the club shall hold more than one office on the Club Executive.
- 5.2.2. All Club Executive Members shall hold office until the Annual General Meeting subsequent to their elections.

5.3. Responsibilities

- 5.3.1. The Executive Committee shall have the authority, responsibility and accountability for the operation and functioning of the Club.
- 5.3.2. Meetings of the Executive Committee shall be held at least once each month during the fall and winter academic terms. A simple majority shall constitute quorum.

5.4. Executive Duties

- 5.4.1. The President shall;
 - 5.4.1.1. Be generally responsible for good relations within the Club and for the promotion of the interest and the welfare of the Club.
 - 5.4.1.2. Act as the primary spokesperson of the Club.
 - 5.4.1.3. Be a full member of all committees established by the Club.
 - 5.4.1.4. Maintain all duties normally associated with Chief Executive Officer and such other duties as delegated to him or her by the executive.
 - 5.4.1.5. Maintain an up to date booklet of policy resolutions adopted at general meeting and all policy discussion meetings.
 - 5.4.1.6. Help with recruitment
 - 5.4.1.7. Organize events with Politicians in the field
 - 5.4.1.8. Strive to have Young Liberal policy adopted by the Ontario Liberal Party.
- 5.4.2. The Vice-President shall:
 - 5.4.2.1. Report to the President on new initiatives
 - 5.4.2.2. Organize initiatives with the university community
 - 5.4.2.3. Assume the responsibilities of the President in the event the position becomes vacant
- 5.4.3. The Secretary shall;
 - 5.4.3.1. Cause minutes to be kept of all Executive Committee and General Meetings.
 - 5.4.3.2. Be responsible for the reproduction and distribution of all information to the Club and the maintenance of all records.
 - 5.4.3.3. Circulate notice of all meetings.

- 5.4.3.4. Be the main source of communication for the executive members to outreach to non-executive members.
- 5.4.3.5. Shall be responsible for the public appearance that The Club withholds.
- 5.4.3.6. Be responsible for encouraging fundraising activity.
- 5.4.3.7. Make financial reports to any regular member upon request.
- 5.4.3.8. Provide a written financial report at any Annual General Meeting.
- 5.4.4. Other members of the executive shall;
 - 5.4.4.1. Conduct activities according to directions from Executive Committee.

6. MEETINGS

6.1. Annual General Meeting

- 6.1.1. Elections shall take place at the Annual General Meeting, which shall be held during the regular school year, which shall be those days when classes are in attendance on campus at any time between September 1st and April 30th.
- 6.1.2. Notice of the Annual General Meeting shall be given fourteen (14) days in advance of the meeting to all members of the clubs, to persons on its mailing list and to the office of the OYL. Notice to the OYL shall include notice to the OYL President, Student Director, and the relevant Regional Coordinator.
- 6.1.3. Only persons who have been regular members for at least seven days prior to the Annual Meeting or who are immediately past members and have renewed their membership at or prior to the Annual Meeting shall be eligible to vote at the Annual General Meeting.
- 6.1.4. All memberships must be received by the Ontario Liberal Party by the time of the cut-off meeting. Memberships shall not be closed any time prior to the cut-off meeting.
- 6.1.5. Elections shall be held by secret ballot.
- 6.1.6. For all Annual General Meetings, quorum shall be five (5) of the members eligible to vote.
- 6.1.7. Voting in absentia or voting by proxy are not permissible in any elections in the Club.
- 6.1.8. Within fourteen (14) days of the Annual General Meeting, the following will be submitted to the Ontario Young Liberal office:
 - 6.1.8.1. The constitution of the Club
 - 6.1.8.2. The list of executive members and their contact information;
 - 6.1.8.3. The membership list of the Club; and
 - 6.1.8.4. The minutes of the meeting, including a list of those in attendance.

6.2. Delegate Selection Meetings

- 6.2.1. Notice of the Delegate Selection Meeting shall be given fourteen (14) days in advance of the meeting to all members of the clubs, to persons on its mailing list and to OYL. Notice to the OYL shall include notice to the CRO, OYL President, Student Director, and the relevant Regional Coordinator.
 - 6.2.2. Elections shall be held by secret ballot.
 - 6.2.3. Only persons who have been regular members for at least seven days prior to the Delegate Selection Meeting shall be eligible to vote at the meeting.
 - 6.2.4. All memberships must be received by the Ontario Liberal Party. by the time of the cut-off meeting. Memberships shall not be closed any time prior to the cut-off meeting.
 - 6.2.5. Elections shall be held by secret ballot.
 - 6.2.6. For all Delegate Selection Meetings, quorum shall be five (5) members of the members eligible to vote.
 - 6.2.7. Voting in absentia or voting by proxy is not permissible in any elections in the Club.
 - 6.3. Meetings will be conducted according to Robert's Rule of Order. In case of conflict between this constitution and Robert's Rule of Order, this constitution will prevail.
7. **REMOVAL FROM OFFICE**
 - 7.1. Any member of the Club Executive may be removed from office by a 2/3 majority vote of the executive.
 - 7.2. Offenses warranting removal from office are as follows;
 - 7.2.1. Neglect of duty in such a way as to be detrimental to the interest of the Club.
 - 7.2.2. Blatant disregard for the guidelines and rules set down in this Constitution, the Constitution of the Ontario Young Liberals.
8. **FILLING OF VACANCIES**
 - 8.1. An eligible member may be appointed to a vacant position by a 2/3 vote of the executive
9. **AMENDMENTS**
 - 9.1. Any proposals for amendments shall require a petition of one (1) mover and one (1) seconder, each of whom must be eligible members of the Club.
 - 9.2. All petitions for amendments may be presented at an AGM, but must be presented to the Executive and General Membership at least fourteen (14) days before the AGM.
 - 9.3. Amendments to the constitution must be approved by two-thirds (2/3) of the eligible voting members attending the AGM.
10. **DISCLAIMER**
 - 10.1. The **University of Toronto** Young Liberals abide by all **University of Toronto** Student Association policies, as well as Human Rights Policies.

Date Ratified: February 09, 2023