

Constitution of the University of Toronto Mississauga Esports

1.Name

The official name of this campus group is “*University of Toronto Mississauga Esports*”.

The official abbreviation for this group is “*UTM Esports*”. The club is formerly known as *University of Toronto Mississauga League Association*, and its official abbreviation previously is *UTMLA*.

2.Purpose and Objectives

The mandate of the organization is as follows:

- To create a student community for various online games, regardless of genre. (First Person Shooters (FPS), Multiplayer Online Battle Arena (MOBA), Real-Time Strategy (RTS), Fighting Games, Online Card Games, etc);
- To enable discussion and education about the game, community, and competitive scene;
- To hold casual and competitive events, which can be for prizes or destressors;
- To foster players’ talent, so as to improve their skills while promoting the importance of sportsmanship;

3.Membership

Membership to the group is open to all University of Toronto members (students, staff, faculty, and alumni); these members have full rights to run, nominate, and vote in elections and constitutional amendments. Persons from outside the University may still participate in club events, but cannot be regarded as official members.

Persons seeking full membership must register using the available membership form by filling out their full name, UofT email address, student number, and UTORid. There is no monetary cost to a club membership.

To maintain recognition by the University of Toronto Mississauga Students Union (UTMSU), the group is to maintain a minimum of twenty-five (25) members, of which a minimum of 51% being UTMSU members. The group is to also maintain recognition by the Office of Student Life. These requirements are subject to change, and will be checked annually with the UTSU to ensure qualifications are met.

4.Executive List and Duties

The executive committee will consist of eleven elected officers, each holding an executive position; these positions being President, Vice-President, Treasurer, Events Coordinator, Game Head (3), Communications Manager, Sponsorship Director, Content Manager, and Graphics Designer.

The President’s duties include, but are not limited to:

- Overseeing the operations, management, and success of the group;
- Being the spokesperson for the group;
- Holding signing officer authority for financial purposes;
- Presiding over both executive and general meetings;
- Ensuring transition of office to future executives;
- Allocate responsibilities to each executive member.
- Additional responsibilities:
 - Veto in decision-making process.

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- Hire an executive for an open position.

The Vice-President's duties include, but are not limited to:

- Assuming the duties of the President in their absence.
- Overseeing any committees and events.
- Notifying members of club events and meetings.
- Holding signing officer authority for financial purposes..
- Additional responsibilities include:
 - Will report to President

The Treasurer's duties include, but are not limited to:

- Ensuring that the club's activities comply with regulations and policies of the University;
- Holding signing officer authority for financial purposes;
- Recording financial transactions of the group;
- Holding signing officer authority for financial purposes;
- Advising members on the financial position of the group;
- Preparing a summary of the group's financial health for general meetings, as well as budgets for individual events;
- Handling the bi-annual audits for the UTMSU

The Events Coordinator's duties include, but are not limited to:

- Planning, designing, and coordinating club events;
- Oversee the event process and responsible for matters leading up to and including the running of the event;
- Ensure that events and activities held by the club are in line with the objectives, purposes, and the spirit of the club;
- Establish the club presence

The Game Heads' duties include, but are not limited to:

- Managing events for their respective game(s);
- Enforcing rules and regulations on the participants of the event;
- Providing assistance to participants;
- Collaborating with other executives at the event to ensure a healthy environment for participants;
- Resolving problems and issues as they occur

The Communications Manager's duties include, but are not limited to:

- Establishing a network of communication between executives and members of the club;
- Communicating with external groups or companies on behalf of the club;
- Informing members of events through email or social media;
- Maintaining the social media platforms of the club (Facebook, Twitter, etc.)

The Sponsorship Director's duties include, but are not limited to:

- Actively seeks out promising sponsorship opportunities;
- Is the primary communication between the club and any potential sponsors;
- Collaborates with sponsors and event leads to incorporate sponsorship deals into the events;

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- Accompanies the President on any online/in person meetings between the sponsor and the club

The Content Manager's duties include, but are not limited to:

- Managing twitch streams for collegiate games;
- Overseeing youtube channel and it's art direction;
- Managing the media production team

The Graphics Director's duties include, but are not limited to:

- Designing images that are used to promote club activities;
- Providing assistance in the distribution of club advertisements;
- Assisting with the promotion of the club's social medias

The executive committee retains the right to appoint Directors and Associates for various committees, events, or duties when seen fit; however, these positions can be closed by the executive committee, and do not wield any executive decision-making authority.

5. Termination of Executives or General Members

Any member that is found to commit an act or acts that negatively affect the interests of the club and its members, including non-disclosure of a significant and/or continuing conflict of interest, may be given notice of removal at any time. The member up for removal will have the right to defend their actions, and a simple majority vote (of 51%) in favour of removal is required to proceed with the action. The member will have the right to appeal before the general membership.

Any member removed in this way will be removed from the club's membership and lose any rights and privileges associated with being a member of the club.

Executive members are immune from immediate removal from the club, and must first be impeached from their executive position(s).

The member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

Executive members are subject to the same termination or impeachment process and, as determined by the vote, may lose their executive position along with their membership to the group.

In other circumstances, the UTMSU also has the power and responsibility of removing an executive member if there is clear proof of Harassment, Sexual Harassment and/or Discrimination executed upon another or others.

Each executive member shall receive three warnings from the society's President/Vice Presidents. On the third warning, a meeting shall be held where the President and Vice Presidents will vote upon removing the executive from the council.

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6.Elections

The executive committee shall appoint one volunteer (1) Chief Returning Officer (CRO) that is not currently running for the election or holds any current bias towards the election. The CRO shall be required to disclose any and all conflicts of interest in the election.

The CRO shall accept nominations only from group members that are also registered U of T members for candidacy of executive positions from the general membership before the beginning of March. Candidates have to be members in good standing and be part of the group for at least one month prior to the nomination period.

It is the CRO's duty to uphold the election in accordance with UTMSU policies.

The term of executive positions shall be from May 1st to April 30th.

7.Finances

The Treasurer is responsible for keeping a record of all income and expenses, and will present a summary of the group's financial health at general meetings. The executive committee will vote by majority on expenditures over \$100 at executive meetings.

The group's executives and members may not use the organization or its name to engage in activities for personal financial profit. This does not preclude the collection of membership fees, event fees, or any other legitimate fundraising for the financial benefit of the club.

8.General Meetings

The group shall hold general meetings at least once per academic term, i.e. twice per academic year. The Executive Committee will announce the dates of these meetings one (1) week prior to holding said meetings. These meetings are intended, but not required, to go over the group's annual activity plan, financial health, and any proposals to vote on constitutional amendments. All motions begun by general members will require a two-thirds (2/3) majority of registered members to be in attendance for a vote to be cast. Motions that receive a simple majority vote to pass will be passed.

9.Executive Meetings

The executive committee will meet on at least a monthly basis, where the date and time are set by the President. A minimum of 51% of executives must be in attendance for an executive meeting to be held.

10.Amendments

Any registered U of T Mississauga members may propose and vote on amendments to this constitution. The Executive Committee will administer the process of discussing amendments at general meetings. Constitutional amendments proposed or sponsored by a general member require a 51% majority of votes to be passed at general meetings.

Following a successful amendment to this constitution, the Executive Committee will formally adopt the new constitution and submit it to all relevant University offices (the Office of Student Life, the University

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of Toronto Students' Union, etc) within two (2) weeks of its approval and formal adoption by the club.

Collegiate Team

A competitive team can be made subject to, and at the discretion of the current club executive members. The competitive team, also known as a "Collegiate Team" would be responsible for participating in competitions as part of their club activity.

- Competitive/Collegiate Teams are an extension of the club/must represent UTM e-Sports or the club specifically.
- At any point, any team member/competitor must notify the club manager (if there is one) and/or the club executives whenever they are participating in other competitions/teams

Team Creation Process

- Individuals and/or Parties who express interest in creating a competitive team, must fill out the UTM Esports Collegiate Team Creation Application
- Individuals and Parties must have a minimum of 40% of the Collegiate team assembled at time of request
- UTM Esports will provide assistance in structuring teams for the individuals and/or parties during an agreed upon timeline between UTM Esports Executive Team and individuals/parties.

Dissolvement Process (Initiated by UTM Esports)

- If the UTM Esports Executive team deem that a team isn't fulfilling the requirements set, the team will be given a one month probation period to comply with requirements
- If teams fail to comply with the requirements during probation, the UTM Esports Executive team reserves the right to move forward with dissolvement of the team
- If UTM Esports feels that their brand is being negatively impacted or defamed, UTM Esports reserves the right to give the team in question a warning, or move forward with the dissolvement

Disbanding Process

- The Competitive/Collegiate Teams needs to provide a professional document, template provided by UTM Esports, to state reasons for disbanding the team
- More Than 60% of players must be in acceptance of disbanding in addition to the Team Manager and Coach
- UTM Esports Executive team will go over the document to approve of disbandment for teams

Rules and Responsibilities

- Must be competing in minimum of 1 game/match per month in any tournament
- 8 hours a month or up to the coach/manager's discretion