

The University of Toronto Jungian Student Association

Constitution Revised: Sep. 22, 2023

Article I – Name and Function

The name of the club shall be The University of Toronto Jungian Student Association, hereafter referred to as The Jungian Student Association. The Jungian Student Association is to function as an autonomous, non-profit club at the University of Toronto.

Article II – Objective

The Jungian Student Association supports the following objectives:

- Goal 1: To facilitate opportunities for its Members to explore Jungian psychology and theory within a social and academic environment.
- Goal 2: To actively promote the place of C.G. Jung in the academy.
- Goal 3: To have fun.

Article III – Definitions

When used herein, the following terms or phrases shall bear the meaning or definition so described:

- i. a. A Member of The Jungian Student Association shall mean any person who is part of the university community (students, staff, faculty, alumni), who has registered as a Member of The Jungian Student Association.
b. A Student Member shall mean any Member of the Jungian Student Association who is a current U of T student, and who is therefore also a Voting Member.
- ii. An Executive shall mean an officer of The Jungian Student Association. All but one Executive Member or 10% of the total number of Executive (whichever is greater) must be Student Members.
- iii. A Meeting shall mean any gathering of the Executive, not necessarily excluding the Members, the primary focus of which is administrative, developmental, and/or organizational. For example, Meetings are necessary to plan Events.
- iv. An Event shall mean any gathering of the Members and the Executive, the primary focus of which is academic, social, and/or supplies entertainment for the benefit of the Members. For example, Events may involve workshops, seminars, discussion groups, lectures, performances, and/or social outings, to which all Members are invited.
- v. The Impeached shall refer to an Executive Member or Members, facing impeachment, in accordance with the Impeachment Process, outlined in Subsection I.
- vi. The Presiding Executive shall refer to those Executive Members who are not facing impeachment, but who are therefore involved in conducting the Impeachment Process.

Article IV – Finances

- The Jungian Student Association shall hold only one bank account. Signing authority for The Jungian Student Association shall rest with two executives: the President and the Treasurer, unless extenuating circumstances arise.
- Under extenuating circumstances (e.g., resignation of a signatory), another executive will be assigned signing authority (the Vice President and/or the Secretary).
- Two signatures shall be required for all cash disbursements. Funding for events is to be sought from various sources within the university, although sponsors may be sought outside the university.

Article V: Elections and Appointments

The Jungian Student Association is to hold one election annually. Elections are preferably to be held in April or May, in order that the executive body is established and can prepare for group deadlines and events commencing in August/early September, i.e., representing at Club Day, applying for office space, funding, etc.

- If the number of Executives falls below four, the Executive Officers must either appoint a Member who has demonstrated both interest in serving as an Executive, along with relevant skills, or the President must announce the vacant position(s), in an effort to find and appoint an interested and qualified individual or individuals. All such appointments must be ratified by the Membership and do not constitute the required annual election.
- If the number of Executive is below four due to a shortage of applicants for an Election, then the President must announce the vacancy at least once between the Election, in the spring and the following winter break, in order to fill the vacancy.
- If the number of Executives falls below four after Reading Week of any given academic year and the Executive can demonstrate that either appointing or seeking to appoint a replacement or replacements for the open Executive position(s) would, due to requirements of training, briefing, etc., cause greater interference than assistance in producing scheduled Events, then the Executive may elect *not* to seek to fill the vacant position or positions until the spring election. As with all Executive decisions, the Executive must make such a decision, *in trust*, with the best interests of the organization and the Members in mind. The Executive should be prepared to defend such a decision before the Members.
- In order to run for the position of President, it is *strongly* preferred that a prospective candidate must have served at least one year in an executive position with The Jungian Student Association. Candidacy for the position of President requires the nomination and support of at least three Members of The Jungian Student Association and a formal statement of intent to run for that position, in writing or by email (to: jungiansociety@gmail.com or jungianassociation@gmail.com). It is also strongly recommended that a candidate for President has demonstrated learning in Jungian studies to the satisfaction of the Membership.
- For all other executive positions, any Member of The Jungian Student Association may run, so long as they are a current U of T student. A Member wishing to run for an Executive position must formalize their intent by email to: jungiansociety@gmail.com or jungianassociation@gmail.com.
- All Student Members have one vote; non-student Members (faculty, alumni, staff, etc.) may not vote on any matter pertaining to the club.

- Following an election, executives may choose to proceed with a transition period if there is unanimous agreement among outgoing and incoming executive teams. In this case, the outgoing executive team will retain their positions until Fall classes begin, and the incoming executive team will be invited to observe all meetings and participate in communications with the outgoing executive team.

The Election Process:

- One Officiator NOT running for election (or re-election) will be appointed by The Jungian Student Association to prepare ballots, to organize the voting process, and to count the ballots.
- Members will vote in a secret ballot. New positions will be taken up at the end of the election meeting, where pertinent documents for each position will be handed over to the newly elected Executive Members by the former Executive Members.
- When there is no competition for an elected position (e.g., only one individual has applied to fill a given position), then election to that position may be determined by a Vote of Acclimation; in which case a ballot will not be deemed to be necessary to the electoral process.

Article VI – Executive Positions and Duties

Guidelines and Restrictions

- A minimum of four chief executive positions is required: **President, Vice President, Secretary, and Treasurer** (see Article V: Elections and Appointments, for exceptions). Other positions may be created, based upon the needs of the organization and the qualifications of those who express interest in election or appointment to the executive. The chief executive duties are as follows:

President (1 position)

- Responsible for organization/co-ordination/supervision of all club's activities.
- Serves as a club liaison with U of T administration, UTSU, Ulife: Student Affairs, and guest lecturers, workshop facilitators, etc.
- Leads, establishes, and promotes the annual mission, goal, and vision for The Jungian Student Association.
- Develops and leads fundraising campaigns by seeking sponsorship for events.
- Serves as Signing Authority for all financial matters.
- Arranges venue for seminars, workshops and other events.
- Creates and maintains the email lists.
- Takes charge of information processing including e-group list maintenance, the circulation of minutes, web-site document creation, guest follow-up.
- Ensures the promotion and integrity of the objectives of The Jungian Student Association.
- Calls and chairs meetings.
- Obligated to be present at all Meetings. Attendance at Events is strongly preferred.

Vice President

- Assists the President in all aspects of his/her duties.
- Arranges room, hall, catering, clean-up for each seminar, workshop and other Events.
- Obligated to be present at all meetings. Attendance at Events is strongly preferred.

Secretary

- Assists the President and the Vice President in all aspects of their duties.
- Takes minutes.
- Maintains records of The Jungian Student Association.
- Oversees a committee created for the production of all promotional materials.
- Obligated to be present at all meetings. Attendance at Events is encouraged.

Treasurer

- Assists the President and Vice President in all aspects of their duties.
- Serves as Signing Authority for all financial matters.
- Works closely with the president on fundraising campaigns.
- Performs various budgeting tasks including annual-budget and event budgets.
- Responsible for various purchasing activities throughout the year.
- Makes journal entries, maintains general ledgers, and clears all accounts in books on a frequent basis.
- Provides financial statements at the end of each term and at year-end.
- Obligated to be present at all meetings. Attendance at Events is encouraged.

Other executive positions might include, for example, a Media Technician, Graphic Designer, or Booking Liaison.

Subsection I: Impeachment

- An Executive can be impeached if he or she does not fulfill his or her responsibilities as outlined in Article VI; or if he or she creates disruptions at Meetings or Events; or if he or she harasses any Member(s) of the Jungian Student Association with vexatious conduct. If questions arise, as to what is appropriate, in terms of behavior, the Executive shall refer to the “U of T Code of Student Conduct” and/or the “Ontario Human Rights Code”.
- In extenuating circumstances, an Executive may be excused for an absence and/or his/her incapacity to perform his/her duties. This will be at the discretion of the Presiding Executive. The Impeachment Process is very serious and should not be taken lightly. If, however, an Executive Member’s neglect of his/her duties or disruptive or vexatious conduct is deemed an impediment to the operations of The Jungian Student Association by the Executive, then the Impeachment Process shall be conducted as follows:

Impeachment Process

- Any Member of The Jungian Student Association, including an Executive Member, may write a formal complaint regarding a Member or Members of the Executive. Complaints are to be submitted in writing to The Jungian Student Association, or by email to jungiansociety@gmail.com or jungianassociation@gmail.com. Complaints must detail the ways in which the Impeached has failed to fulfill his or her duties as described in Article VI, or has been consistently absent from meetings without notification or sufficient reason, or has become disruptive or vexatious. The charges against the Impeached must be of a substantial nature. Each formal complaint must, as a test of soundness and legitimacy, include at least two signatures to be deemed complete.
- Impeachments are ultimately decided by a vote of the General Membership. Such a vote will occur at a general meeting called by the President, and does not count as a mandatory meeting as outlined in Subsection II. The charges against the Impeached must be made clear to the Presiding Executive, the General Membership, and the Impeached.
- The Impeached must have the opportunity to offer a defense. This will be offered in front of the General Membership, before the vote on the issue of impeachment.
- A 50%+1 majority of the Student Members (including Presiding Executives) is required for impeachment. Non-Student Members may not vote in this impeachment process, nor on any matter pertaining to the club.

Subsection II: Meetings

- There shall be no fewer than two Meetings and two Events for each academic term, or four Meetings and four Events per academic year. The President is responsible for organizing Meetings. The President has the power to call additional meetings when he/she feels that they are necessary.
- If an Executive cannot attend a meeting due to extenuating circumstances, then he/she must notify the President of his/her designated proxy via a written letter or, in good faith, via email.
- While there are four Members of the Executive, the quorum for a meeting is three. The President and Vice-President must be present for an executive meeting to occur.
- Executive are obligated to attend all Meetings. Executive attendance at Events is strongly preferred.

Article VII: The Constitution and Amendments

- The Constitution of The Jungian Student Association is available to all Members, upon request.
- All Student Members of The Jungian Student Association may propose and vote on Constitutional Amendments. The Executive will administer the process of reviewing proposals and shall vote, in trust, to approve Amendments for ratification before the Membership. The Executive vote to approve an Amendment and advance it to ratification before the General Membership will be determined by democratic majority, with a vote of 50%+1 of the Student Members (including Executive).
- All Constitutional Amendments approved by the Executive must be ratified by the General

Membership. In order to ratify an Amendment approved by the Executive, the President must announce a ratification process to the Members. A vote of 50%+1 of those in attendance for the ratification process, including U of T Members, Alumni, and Executive will be sufficient to enact the Amendment.

- Rules of quorum do not apply to the process of review of Constitutional Amendments by the Executive; that is, amendments cannot be reviewed in the absence of any Member of the Executive.
- All Student Members of the Jungian Student Association may put forth Amendments for consideration. All such proposed Amendments must be submitted in writing or by email, detailing the proposed Amendment, how it is intended to impact the organization, and how it will serve the Membership. An amendment proposal must, as a test of soundness and legitimacy, be accompanied by the signatures of at least two U of T Members of the Jungian Student Association, in order to be accepted. The Executive will consider and vote on the proposed Amendment submission, in trust, for the benefit of the Membership. As with all proposed Amendments, changes must be ratified by the Members.