



Constitution of "University of Toronto Archery Team"

1. Article One – Name and Purpose

- 1.1. The official name of the recognized student group is "University of Toronto Archery Team"
- 1.2. The purpose, objectives, mission and/or mandate of the organization is to create a community of students enthusiastic about archery in which members can both casually and competitively practice archery, while also providing students unfamiliar with the sport an opportunity to learn basic archery skills.

2. Article Two – Membership Information

- 2.1. The group shall maintain a list of group members.
- 2.2. A specified number of meeting attendances are required to maintain membership.
- 2.3. Membership is open to all students registered at the University of Toronto.
- 2.4. There is no membership fee involved in joining.
- 2.5. For non-executive, non-team members, no prior skill in archery is required.
- 2.6. Members are responsible for maintaining their own safety and ensuring that they are not endangering other members.
- 2.7. Violations of safety can result in loss of membership.

3. Article Three – Rights of Members

- 3.1. All members have a right to attend all general meetings of members.
- 3.2. All members have the right to withdraw from the team.
- 3.3. All members have a right to apply for executive positions.
- 3.4. All members have a right to request to borrow club equipment during meetings.

4. Article Four – Team Members

- 4.1. Team members are required to be proficient in archery.
- 4.2. Team members will function in a competitive role.
- 4.3. General members can request to be promoted to team members.
- 4.4. Team members are selected by the Team Executive Committee through merit or in tryouts.
- 4.5. Team members must attend a specified number of general meetings, team practices and competition events.

- 4.6. Team members can be demoted back to general meetings if decided by the Team Executive Committee.
- 4.7. Team members are preferred to have their own equipment rather than using the shared club equipment.
- 4.8. If Team members require club equipment for competitions, they take priority over general members.

5. Article Five - Executive Committee

- 5.1. The term for all positions on the Executive Committee shall be from May 1st to April 30th.
- 5.2. Executive members will be selected by the team captain through an application and interview process.
- 5.3. The Team Captain may demote Executive Committee members who fail to meet their required duties.
- 5.4. A specified number of Executive Committee meetings must be attended to maintain this position, alongside general and team meetings.
- 5.5. The number of Executive Committee positions will depend on team size but will begin as five members.
- 5.6. The Executive Committee consists of the Team Executive Committee and the Organisational Executive Committee
- 5.7. The Team Executive Committee is required to also participate as team members and are responsible for selecting which general members will be promoted to team members.
- 5.8. All Executive Committee members must be currently registered students at the University of Toronto.
- 5.9. Organisational Executive Committee members do not necessarily have to be team members, but it is preferred.

6. Article Six - Executive Committee Composition and Duties

Team Executive Committee

- 6.1. **The Team Captain shall:**
 - 6.1.1. Select and interview Executive Committee members,
 - 6.1.2. Oversee the operations, management, and success of the group,
 - 6.1.3. Make executive decisions regarding the team's future,
 - 6.1.4. Help in selecting team members,
 - 6.1.5. Help decide which team members will compete in specific competitions,
 - 6.1.6. Organize team enrollment in competitions,
 - 6.1.7. Help in organizing general and team events,
 - 6.1.8. Help both general and team members,
 - 6.1.9. Acquire equipment through funding and sponsorships,
 - 6.1.10. Serve as spokesperson for the group,
 - 6.1.11. Hold signing and financial authority,
 - 6.1.12. Preferably participate in competitive events,
 - 6.1.13. Preside over meetings of the Executive Committee and/or members,
 - 6.1.14. Ensure a transition of office upon graduation or leaving.

6.2. The Team Manager shall:

- 6.2.1. Very, if not the most, proficient team member in terms of technical archery,
- 6.2.2. Lead team member practices,
- 6.2.3. Help team members prepare for competitions,
- 6.2.4. Help decide which team members will compete in specific competitions,
- 6.2.5. Attend majority of team practices,
- 6.2.6. Report team status and progress details to the team captain,
- 6.2.7. Help in selecting team members.

6.3. The General Manager shall:

- 6.3.1. Be skilled in technical archery,
- 6.3.2. Possess a deep understanding of archery technique,
- 6.3.3. Be responsible for helping teach general members,
- 6.3.4. Help in selecting team members.

Organisational Executive Committee

6.4. The Outreach Manager shall:

- 6.4.1. Not be required to be a team member,
- 6.4.2. Run team social media account,
- 6.4.3. Run team servers and channels,
- 6.4.4. Design posts for the account,
- 6.4.5. Take photos during events,
- 6.4.6. Spread information about the team,
- 6.4.7. Announce upcoming events.

6.5. The Organisation Manager shall:

- 6.5.1. Record all financial transactions of the group,
- 6.5.2. Make sponsorship requests and suggestions,
- 6.5.3. Maintain a budget of income and expenses,
- 6.5.4. Make recommendations regarding club expenses,
- 6.5.5. Aid in organizing team enrollment in events.
- 6.5.6. Advise members on financial position of the group,
- 6.5.7. Prepare an annual budget for the group.

7. Article Seven – Amendments

- 7.1. All constitutional amendments shall be finally decided upon by the current Team Captain.
- 7.2. All executive committee members may propose and suggest amendments to the constitution.
- 7.3. Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.