

## **CONSTITUTION: The Maimonides Club**

### **ARTICLE 1. NAME & OBJECTIVES**

Section A. The name of the organization shall be: The Maimonides Club

Section B. The objective of the club is to unite students who are interested in exploring relevant Jewish theological topics, provide an environment for them to connect and share ideas about the Jewish religion and culture as well as opportunities on and off campus for individuals to learn about their Jewish heritage.

### **ARTICLE 2. INTERPRETATION**

The Maimonides Club shall make all determinations and interpretations with due regard to accepted rules that are presented in this constitution. Interpretation shall be done within the club and specifically the responsibility shall fall upon the speaker of the house to reference the constitution if needed.

### **ARTICLE 3. MEMBERSHIP'**

The Maimonides Club will not discriminate against any registered University of Toronto student(s), person(s) or group(s) based on age, ethnicity, religion, sex, gender identity, gender expression or sexual orientation. Any registered University of Toronto member may join the club simply by giving his/her name and email.

### **ARTICLE 4. MEETING PROCEDURES**

The president and/or Vice President of the club is responsible for calling meetings and setting an agenda for said meeting. Notice for all meeting shall be given at least 48 hours in advance unless an emergency meeting has been called, by either the president or vice-president. Meeting will be for executive members only and voting will be based on majority, in the event of a tie the president and vice-president shall confer and attempt to come to an amicable decision.

### **ARTICLE 5. QUORUM**

Quorum membership for voting purposes shall be at least 4/6 Executive Council members at any given meeting.

### **ARTICLE 6. OFFICERS, QUALIFICATIONS AND DUTIES**

Section A. The officers of the organization shall be the following:

President  
Vice-President  
Social Chair  
Trips Chair  
Events Chair  
Treasurer  
C.R.O. (non-voting position)

Section B. The duties of the officers shall be as follows (clearly outline the duties for each position):

- President: Responsible for being primary liaison with the Maimonides Club and overseeing general club policies. Also responsible as a primary liaison with the university and has primary signing authority.
- Vice- President: Responsible as a second in command, and secondary liaison to the Maimonides Club and the university. The V.P. is also responsible for working with treasurer to help oversee club finances and is the only other signing authority beside the president.
- Treasurer: Responsible for filling out funding forms and post –event form for YFS with detailed reports for revenue and expenses. The treasure is the primary person in charge of the finances and is responsible for the club’s budget.
- C.R.O. (Chief Returning Officer): Responsible for taking care of applications for positions, nominations, campaigns, elections, and ballot counting. This is a non-executive, non-voting position. They will also deal with election challenges and/or conflict of interests. This position will ensure that elections and procedures surrounding elections run smoothly. Their term in office begins before elections and ends after winners are announced.  
May not be an executive member of the Maimonides Club..  
May be a past executive member or a general member.  
The CRO shall be chosen by the President and the Vice President and approved by the board.  
The CRO cannot be a candidate in the year end club election.  
All nominations shall go through the CRO.  
The CRO will prepare a paper ballot for each position listing the candidates in alphabetical order by last name.  
The CRO will notify the club members when the voting period begins and ends and will provide the paper ballots, collect them and count all votes.  
The CRO shall be in charge of an election tribunal in the case of an appeal.  
CRO cannot endorse any particular candidate.

## **ARTICLE 7. DEMOCRATIC ELECTIONS**

Section A. The term of office shall be one year beginning September 1 and ending April 30.

Section B. Installation of new the President and Vice-President shall take place at beginning of September and installation of other officers shall take place subsequently after but must be done within one month in office at a maximum.

Section C. Special elections shall be held if a vacancy occurs. The elections should occur within 2 weeks of the vacancy. Members shall be notified by email and all those qualified may run or apply depending on the nature of the vacancy.

Section D. Election processes will be held at the end of the year for the next year (i.e. this process will happen in April for the following September). Existing members or new individuals can/will be democratically nominated for club positions (either by secret ballot, application process, or online voting). Once verified by the board, these nominees become candidates. All candidates will be given the opportunity to campaign for 2 weeks. Once the campaigning period ends, the

voting period begins. Everyone gets one vote, however executive members are NOT allowed to vote in elections. Once ballots are cast, the C.R.O. will count the votes and announce the winners. Note that executive position terms may only last 1 year and an individual may continue to hold an executive position only by re-election. The club will be inactive as of April 30 and resume activities September 1.

#### **ARTICLE 8. PROCEDURES REGARDING ALLEGATIONS OF WRONGDOING AND DISCIPLINARY ACTION**

All allegations of wrongdoing must be brought to the attention of the President, Vice-President and the entire executive council. The accused individual(s) will be given a fair and timely opportunity to respond and state their side of the case. The members will converse and decide on the appropriate consequence in accordance with University of Toronto codes and regulations. All decisions will be made by the council as a whole, not merely an individual.

#### **ARTICLE 9. FINANCIAL RESPONSIBILITY**

Financial responsibility within the organization is in the hands of the Treasurer. The President and Vice-President are the sole signing authorities. The responsibility for creating the budget, financial reports and maintaining the financial records of the organization are with the treasurer and overseen by the Vice-President.

In the event that the club should disband, all funds in the bank account will be donated to one or more charities, as voted on by the executive board.

#### **ARTICLE 10. DUES**

FREE.

#### **ARTICLE 11. EXTERNAL AFFILIATIONS**

Inspired by Ohr Somayach Toronto.

#### **ARTICLE 12. BY-LAWS AND AMENDMENTS**

If the constitution requires amendments the change must be brought forth by at least 2 executive members. Voting on the amendment shall occur as soon as possible and must happen within 2 weeks of amendment being brought forth. Quorum for the voting shall be “those present”. Either the President or the Vice-President must be in attendance for amendments voted on to be considered legitimate.

#### **ARTICLE 13: CONFLICT OF INTEREST**

Definition (Valid for all executive positions and general membership): A person who finds themselves in the circumstance wherein one of their commitments can be properly exercised only at the expense of another. This includes either board membership or a full-time employment position with any other organization.

Members of the Maimonides Club may not be involved with any clubs or movements which promote antisemitism or any other form of racism.

In the event of a conflict of interest, the member and/or executive member mentioned will immediately be allowed the opportunity to state their case, and subsequently be given the option to either resign from the other position or from the Maimonides Club. If they do not resign, they will be removed from their position by written notice within 7 days by the President.