

Constitution of “Climbing Club”

1. Name

The official name of this recognized campus group is “UTM Climbing Club”

The acronym or abbreviation of this group is: UTMCC

2. Purpose and Objectives

The purpose, objectives, mission and/or mandate of organization is outlined here:

1. help UTM students find others to climb with by meeting weekly or biweekly at select indoor climbing gyms
2. promote the sport of rock climbing on campus through promotional materials and word of mouth
3. teach, support, and foster members to become better climbers through workshops and activities during weekly meetings
4. organize safe and fun outdoor climbing trips

3. Membership

Membership to the group is open to all the UTMSU members (aka UTM undergraduate students). Members must register with a designated executive by submitting their full name, student number, and valid email address.

Community members and alumni may become associate members (Associate membership consists in the ability to participate in all matters of the group EXCEPT FOR voting in elections and general meetings, and/or becoming an executive. Thus, associate members do not have voting rights and candidacy rights).

Registered club members are permitted to run, nominate, and vote in elections and constitutional amendments. See more details in their corresponding sections.

There is no membership fee to enter the club, but members are responsible to pay for their own entry into the climbing gym during weekly meetings.

Executives may decide to charge trip-specific fees for outdoor trips. These fees are to be used to pay for safety equipment (harnesses, ropes, helmets, crash pads etc.), climbing equipment (climbing shoes, chalk, brushes, fans etc.), transportation, and other miscellaneous costs related to the trip.

4. Executive List and Duties

The executive committee shall be composed of 5 elected officers but can be updated yearly to reflect the growth of the club. These include a president, a vice-president, a treasurer, a secretary, and an events lead.

The President shall:

- Oversee the operations, management and success of the group
- Be the spokesperson for the group
- Hold signing officer authority along with the Treasurer for financial purposes
- Preside over board meetings as well as general meetings
- Ensure transition of office to the future Executives

The Vice-President shall:

- Assume duties of the President in his/her absence
- Oversee the various committees
- Ensure that all the activities of the club meet regulations and policies of the University of Toronto
- Coordinate organizational recruitment efforts
- Overseer and chief decision maker regarding outdoor climbing trips

The Secretary shall:

- Make a list of all registered members
- Maintain the web sites and member contact list
- Record notes and motions for meetings
- Notify all members of meetings
- Handle official correspondence of the organization
- Handle club social media

The Treasurer shall:

- Record all financial transactions of the group
- Hold signing officer authority along with the President for financial purposes
- Maintain a budget of income and expenses along with receipts
- Advise members on financial position of the group
- Prepare an annual budget for the group as well as budgets for specific events
- Submit the bi-annual audit report to UTMSU.

The Events Lead shall:

- Plan and coordinate activities related to weekly club meetings
- Help plan and coordinate outdoor climbing trips
- Arrive beforehand to set up for various events
- Help other executives in their duties where possible
- Handle booking of equipment, tables, and rooms

5. Termination of Executives or General Members:

Removal from office can occur at any time by notice from the UTMSU in case of Harassment, Sexual Harassment and Discrimination (refer to UTMSU's Procedural Policies). The UTMSU will conduct an investigation and notify the individual of sanctions. Such sanctions could be but aren't limited to:

- Permanent/Temporary ban from campus group activities
- Mandatory consent/Anti-oppression trainings
- Permanent/Temporary ban from UTMSU spaces
- Permanent/Temporary ban from campus group events

Any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest, may be given notice of removal.

The member up for removal shall have the right to defend his/her actions.

A two-thirds majority vote of the current members present in favor of removal is required. The member has the right to an appeal before the general membership, and the majority vote of the general membership will have the final say on the matter.

The member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

Executive members can be removed from office through an Executive Committee vote if the executive:

- Missed 2 consecutive meetings without proper warning and communication
- Fails to perform their duties as defined by the constitution
- Commits an act negatively affecting the interests of the club and its members, in this case a written warning must first be given to the individual

The Executive up for removal shall have the same right to defend his/her actions and appeal before the general membership, and the majority vote of the general membership will have the final say on the matter.

The executive will be removed from the club's membership and will lose all privileges and responsibilities associated with being an executive of the club.

6. Meetings

A) Annual General Meetings (AGMs):

The Climbing Club shall hold general meetings once per academic term.

The Executive Committee will announce these dates two (2) weeks prior to holding the meetings. These meetings are intended to go over the group's annual activity plan, financial health and propose or vote on constitutional amendments, if any.

b) Executive Meetings:

The executive committee shall meet on a monthly basis where date and times are to be set by an executive. The quorum of executive meetings shall be 50%+1 of executives.

c) Club Meetings:

The Climbing Club will host weekly meetings at Hub Climbing Mississauga and outdoor trips as seen fit by the executive team. Weekly meetings are intended for UTM students to find others who share their passion for climbing, get support from more experienced climbers, climb, and most importantly, to have a good time.

7. Elections

An election must be held in the Winter Semester, following the timeline set by the UTMSU.

The executive committee appoints one (1) Chief Returning Officer (CRO) to supervise elections. The CRO must be an unbiased third party to the election and must be approved by the outgoing executives and the Campus Groups Coordinator. The CRO must not be running for a position on the incoming executive team.

Advertising for elections is required and is to take place for one week. Mass emails should be sent to all UTMSU registered members of the group

The CRO shall accept self-nominations only from group members that are also registered UTMSU members for candidacy of executive positions during the Nomination Period. Candidates must be members in good standing and be part of the group for at least one month prior to the nomination period.

A meeting with all the candidates must be held to go over the election's rules. This meeting is mandatory for all future candidates, and if unable to attend, they must send a representative.

During the Campaign Period candidates are able to campaign themselves to the groups' membership.

During the Voting Period registered group members that are also registered UTMSU members will be able to vote for their incoming executives during this time. The CRO will organize the voting platform.

After the election is over, the CRO shall count the ballots. The candidate with the most votes shall be elected to the position. The CRO shall submit a report of the results of the elections to the Executive Committee, general members, and UTMSU.

Term of executive positions shall be from May 1st to April 30th.

8. Amendments

Any member in good standing and have registered as part of the group for at least one month may propose amendments to this constitution. The Executive Committee will administer the process of having amendments discussed at general meetings.

Constitutional amendments shall require a 2/3 majority to be passed at Annual General Meetings by registered club members in attendance.

All amendments must be approved by UTMSU before they are formalized.

The Executive Committee shall formally adopt the new constitution and submit the revised constitution within four (4) weeks of its approval by general members and UTMSU.