

Overcoming Educational Barriers Group Constitution

Article I: Name and Purpose

1. **Name:**

The name of this organization is *Overcoming Barriers to Education*. It may also be referred to as OEB.

2. **Mission Statement:**

Empower students by providing the resources, support, and opportunities needed to overcome educational barriers and achieve their academic and professional aspirations. We will accomplish this through informational workshops covering topics such as graduate school, research, MCAT, LSAT, and CASPer preparation. Additionally, we will host guest speaker events featuring professors and alumni from various fields who will share their experiences. We will also organize peer study groups and networking opportunities to bring together students with diverse backgrounds. Beyond campus, we aim to address global educational barriers through targeted fundraising efforts.

Article II: Membership

1. **Eligibility:**

Membership shall be open to all currently enrolled students at the University of Toronto Mississauga (UTM) who have an interest in advancing education and overcoming educational barriers.

2. **Types of Membership:**

- **General Members:** Individuals who regularly attend meetings and participate in club events and activities.
- **Executive Members:** Elected individuals who hold specific leadership positions within the club.

3. **Membership Rights:**

Members have the right to:

- Participate in all OEB activities.
 - Vote in elections for executive board positions.
 - Access club resources and attend exclusive events.
-

Article III: Executive Board

1. **Composition:**

The executive board shall consist of the following positions:

- President/Chairperson
- Vice President
- Secretary

- Treasurer
- VP of Finance
- Associate of Finance
- VP of Events
- Event Coordinator
- VP of Communications and Outreach
- Social Media Manager
- Public Relations Officer
- Membership Coordinator
- VP of Educational Content
- Education Coordinator
- VP of Fundraising and External Relations
- Fundraising Coordinator
- VP of Social Media and Marketing

2. **Duties of Executive Members:**

- **President/Chairperson:** Oversees the club's activities, ensures that the club's mission is upheld, and represents the club in official capacities. The President also presides over meetings.
- **Vice President:** Assists the President in managing club operations and takes on leadership responsibilities in the absence of the President.
- **Secretary:** Manages administrative tasks, including documenting meeting minutes, scheduling meetings, and coordinating communication with club members.
- **Treasurer:** Oversees the club's finances, manages budgets, handles fundraising, and ensures financial transparency.
- **VP of Finance:** Works closely with the Treasurer, providing oversight on financial planning, budgeting, and fundraising strategies.
- **Associate of Finance:** Assists the VP of Finance and Treasurer with financial management, fundraising initiatives, and budget monitoring.
- **VP of Events:** Plans and oversees the club's events, including workshops and guest speaker sessions.
- **Associate Events Coordinator:** Supports the VP of Events by managing the logistics of events and ensuring smooth execution of educational sessions.
- **VP of Communications and Outreach:** Oversees the club's communication strategies, public relations, and membership engagement. Coordinates outreach initiatives to promote the club's activities and expand its network.
- **Associate Public Relations Officer:** Works to establish and maintain the club's reputation and relationships with other student organizations, faculty, and external partners.
- **Associate Membership Coordinator:** Responsible for recruiting and onboarding new members, maintaining membership records, and organizing member engagement events such as study groups and networking opportunities.

- **Associate VP of Educational Content:** Oversees the creation of educational materials and the development of resources for the club's workshops and events. Ensures that all content is accurate and up-to-date.
 - **Associate Education Coordinator:** Works under the VP of Educational Content to develop and curate educational resources, including session guides and workshop presentations.
 - **VP of Fundraising and External Relations:** Focuses on fundraising efforts for both the club and its global initiatives, such as supporting educational projects in developing countries.
 - **Associate Fundraising Coordinator:** Assists in planning and executing fundraising events and works to secure sponsorships or partnerships.
 - **VP of Social Media and Marketing:** Develops and implements the club's social media and marketing strategies to promote activities, events, and the club's mission. This role works closely with the Social Media Manager to ensure cohesive branding and outreach efforts.
 - **Associate Social Media Manager:** Manages the club's social media presence, creates content, and engages with online communities to promote events and activities.
-

Article IV: Elections and Terms

1. **Elections:**

Elections for executive positions will be held at the end of each academic year, with results announced before the end of the term. Candidates for executive positions must be active members of OEB.

2. **Terms of Office:**

All executive members shall serve for a term of one academic year. There are no term limits for re-election.

Article V: Meetings

1. **Frequency:**

General meetings shall be held at least once a month, while the executive board will meet bi-weekly to plan events, manage club operations, and address any issues.

Article VI: Committees

1. **Formation of Committees:**

The President, in consultation with the executive board, may form committees to address

specific club activities or projects. Committees will have a designated chairperson and report regularly to the executive board.

2. **Standing Committees:**

- **Event Planning Committee:** Works with the VP of Events to organize and execute events and workshops.
 - **Fundraising Committee:** Oversees the club's fundraising activities.
 - **Outreach and Marketing Committee:** Works under the VP of Communications and Outreach to promote the club and engage members.
 - **Educational Content Committee:** Develops educational materials and keeps them current.
 - **Social Media and Marketing Committee:** Markets and keeps social media platforms up to date.
-

Article VII: Finances

1. **Budgeting:**

The Treasurer and VP of Finance shall prepare an annual budget at the beginning of each academic year. All expenditures must be approved by a majority of the executive board.

2. **Fundraising:**

The club shall raise funds through fundraising events, membership fees (if applicable), and external sponsorships to support its activities and global initiatives.

Article VIII: Amendments

1. **Proposing Amendments:**

Any member of OEB may propose amendments to the constitution. Proposed amendments must be submitted in writing to the executive board.

2. **Approval of Amendments:**

Amendments shall be discussed and voted upon at a general meeting. A two-thirds majority of members present is required to pass an amendment, including the President.

Article IX: Dissolution

1. **Dissolution of the Club:**

In the event of the dissolution of OEB, all remaining funds shall be donated to an

educational charity, as decided by the President. All club records shall be archived and submitted to the UTM Student Union.

Ratified on: [9/30/2024]

This constitution establishes the framework for the governance and operation of the Overcoming Educational Barriers Club, ensuring that the mission of empowering students and addressing global educational barriers remains at the forefront of all activities.