

# Constitution of “UTM Cricket Club”

## 1. Name

The official name of this recognized campus group is “UTM Cricket Club”

The acronym or abbreviation of this group is: UTMCC

## 2. Purpose and Objectives

### **Purpose:**

The UTM Cricket Club’s main purpose is to build a community of cricket enthusiasts, whether they are seasoned players or new to the game. The club aims to provide a platform for members to improve their cricketing skills, foster teamwork, and build lasting friendships through regular training, matches, and events. The club will also work toward the growth of cricket within the university by organizing matches, tournaments, and outreach activities with other universities and external organizations.

### **Objectives:**

- **Skill Development:** Enhance cricketing skills through regular practice sessions and workshops.
- **Team Spirit:** Foster teamwork and sportsmanship in a competitive and friendly environment.
- **Engagement:** Organize competitive matches and social events that engage members and the wider UTM community.
- **Collaboration:** Work with other clubs, universities, and external organizations to organize tournaments and community events.
- **Outreach:** Promote cricket and the club’s activities through outreach and social media to grow the club's presence.

### **Mission:**

To create a welcoming and inclusive environment where players of all levels can come together to enjoy the sport of cricket, improve their skills, and build a community around shared interest. The club seeks to be a hub for all things cricket at UTM and represent the university in competitions while promoting sportsmanship and camaraderie

### **3. Membership**

Membership to the group is open to all the University of Toronto members (students, staff, faculty and alumni).

U of T members are permitted to run, nominate, and vote in elections and constitutional amendments. The group is open to non-U of T members. However, these members do not hold the rights. Members must register with a designated executive by submitting their full name and a valid email address.

The membership fee will be \$100 per year for non-UOFT student and \$0 for UOFT students.

Any member of the club may apply for a refund within one (1) month of becoming a member. No refunds are permitted 30 days after the election periods.

For recognition by the University of Toronto Mississauga Students' Union (UTMSU), the group must maintain a minimum of 30 members, a total of 51% of membership are UTMSU members. The group must also maintain recognition from the Centre for Student Engagement. These requirements are subject to change and should be checked with UTMSU annually to ensure qualifications are met.

### **4. Executive List and Duties**

The executive committee shall be comprised of 6 elected officers, including Co-Presidents, Vice President, Secretary, Finance Director, Operations Manager, Marketing Director, and Outreach Director.

#### **1. Co-Presidents**

- Oversee the operations and administration of the club.
- Collaborate on setting the club's vision, goals, and strategy.
- Act as the primary representatives of the club to the university and external organizations.
- Manage budgeting and planning with the Treasurer and other executives.
- Delegate responsibilities among the executive team to ensure smooth operation of the club.

#### **2. Vice President**

- Assume duties of the Co-Presidents in their absence.
- Help oversee the various committees and ensure club activities comply with university regulations.
- Coordinate recruitment efforts and assist in managing the club's overall operations.
- Collaborate with the President on decision-making and event planning.
- Support financial planning and budgeting along with the Finance Director.

#### **3. Secretary**

- Record and manage meeting minutes and club documentation.

- Handle correspondence, manage the club's calendar, and send out notices for meetings.
- Maintain membership records and ensure all paperwork is filed with the university.

#### **4. Finance Director**

- Handle all financial matters, including preparing and managing the budget.
- Keep accurate records of income and expenses.
- Coordinate fundraising activities and work with sponsors.
- Provide regular financial updates to the executive team.

#### **5. Operations Manager**

- Organize and schedule matches, practices, and tournaments.
- Manage logistics such as venue bookings and transportation.
- Plan social events like post-match gatherings or awards ceremonies.

#### **6. Marketing Director**

- Manage the club's social media accounts and external communications.
- Promote club events, matches, and news through online and offline platforms.
- Develop engaging content to attract new members and keep current members engaged.

#### **7. Outreach Director**

- Build relationships with external organizations and other university clubs.
- Lead recruitment efforts and attract new members through workshops, events, and outreach programs.
- Organize community outreach activities such as charity matches.

#### **Termination of Executives or General Members:**

Any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest, may be given notice of removal.

The member up for removal shall have the right to defend his/her actions.

A two-thirds majority vote of the current members present in favor of removal is required. The member must have the right to an appeal before the general membership, and the majority vote of the general membership will have the final say on the matter.

The member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

Executive members are subject to the same termination or impeachment process and, as determined by the vote, may lose their executive position along with their membership to the group.

#### **4. Elections**

The executive committee shall strike the Elections Committee and appoint one (1) Senior Election Officer (SEO) from the general members on the committee to conduct and hold elections in March. All members of the Elections Committee shall be non-biased in the results of the election and shall be required to disclose any and all conflicts of interest in the election.

The SEO Election Officer shall accept nominations only from group members that are also registered U of T members (staff, faculty, students and alumni) for candidacy of executive positions from the general membership before the beginning of March. Candidates have to be members in good standing and be part of the group for at least one month prior to the nomination period.

The SEO shall select three (3) election dates before March 30<sup>th</sup> for the voting period. These dates will be announced in a minimum of two (2) weeks prior to elections dates and must fall on weekdays.

The SEO shall provide each U of T member with a paper ballot on the voting dates and ask the member to place their ballot in an enclosed box.

In preparation for a tie, the SEO shall select an executive from amongst the executive committee, to cast their ballot and seal it in an envelope. In the event of a tie for an executive position, one of the two Scrutinizers shall break the seal and count the ballot in order to break the tie.

After the election is over, the SEO shall count the ballots. The candidate with the most votes shall be elected to the position. The SEO shall submit a report of the results of the elections to the Executive Committee and general members.

Registered U of T members may not vote by proxy. Non-U of T members may not nominate or vote in elections.

Only U of T members who have paid any applicable membership fees and have been a member in good standing for 30 days prior to election dates are eligible for voting.

Term of executive positions shall be from May 1st to April 30th.

#### **5. Finances**

The Treasurer shall keep records of all income and expenses. The Treasurer shall present the group's financial health at the annual general meetings. The Executive Committee will vote on expenditures of over \$50.00 by majority vote at an executive meeting.

The group's executive or members may not engage in activities that are essentially commercial in nature. This is not intended to preclude the collection of membership fees to cover the expenses of the group, or of charges for specific activities, programs or events, or to prohibit groups from engaging in legitimate fundraising. However, the group will not have as a major activity a function that makes it an on-campus part of a commercial organization, will not provide services and goods at a profit when that

profit is used for purposes other than those of the organization, and will not pay salaries to some or all of its officers.

## **6. Meetings**

### A) Annual General Meetings (AGMs):

The group shall hold general meetings at least twice per year, i.e. once per academic term.

The Executive Committee will announce these dates two (2) weeks prior to holding the meetings. These meetings are intended to go over the group's annual activity plan, financial health and propose or vote on constitutional amendments, if any. Motions will require 2/3 majority of registered members in attendance for a vote to be cast. The motion with the most votes will be passed.

### b) Executive Meetings:

The executive committee shall meet on a monthly basis where date and times are to be set by an executive. The quorum of executive meetings shall be 50%+1 of executives.

## **7. Amendments**

Any registered U of T members may propose and vote on amendments to this constitution. The Executive Committee will administer the process of having amendments discussed at general meetings.

Constitutional amendments shall require a 2/3 majority to be passed at Annual General Meetings by registered U of T members in attendance.

The Executive Committee shall formally adopt the new constitution and submit the revised constitution to the respective University offices (i.e. Centre for Student Engagement, etc) within two (2) weeks of its approval by general members.