

Constitution of “UTM Karting”

1. Name

The official name of this recognized campus group is “UTM Karting”

The acronym or abbreviation of this group is: UTMK

2. Purpose and Objectives

The purpose, objectives, mission and/or mandate of organization is outlined here:

The purpose of the UTM Karting group is to foster a vibrant community of motorsports enthusiasts at the university. The group's primary objectives are:

Organize and host engaging events that allow students to connect over their shared love of racing and Formula 1. This includes hosting regular F1 watch parties where members can come together to enjoy the races and discuss the latest developments in the sport.

Coordinate the annual UTM GP, a campus-wide go-karting event that provides an opportunity for students to experience the thrill of competitive racing in a safe and supervised environment. This event aims to promote sportsmanship, teamwork, and personal growth through the lens of motorsports.

Facilitate off-campus karting outings, enabling members to hone their driving skills and explore their passion for racing in a professional setting. These outings serve to build skill and healthy competition among the group and offer a fun, adrenaline-filled activity outside of the classroom.

By fostering an inclusive and welcoming community, the UTM Karting group strives to create a space where students from all backgrounds can come together, share their enthusiasm for motorsports, and engage in exciting activities that complement their academic pursuits.

**Note: The purpose for your club must include the overall mission, vision, goals, and the direction of your group. In addition to this, please elaborate further on how you are going to achieve the above. Will it be through seminars, workshops, outreach, advocacy, etc. It's important to talk about the how, the medium, and the “product” of your group. (Delete this paragraph when submitting the final copy).*

3. Membership

Membership to the group is open to all the University of Toronto members (students, staff, faculty and alumni).

U of T members are permitted to run, nominate, and vote in elections and constitutional amendments. The group is open to non-U of T members. However, these members do not hold the aforementioned rights. Members must register with a designated executive by submitting their full name and a valid email address.

The membership fee will be \$0 per year.

Any member of the club may apply for a refund within one (1) month of becoming a member. No refunds are permitted 30 days after the election periods.

4. Executive List and Duties

The executive committee shall be comprised of four (4) elected officers. These include a [NAME ALL EXECUTIVE POSITIONS HERE].

1. President – Responsible for overseeing the group’s practice and chief of decision making. Have authoritative and absolute veto power. provides strategic leadership, coordinates flagship events, manages finances, engages members, and fosters partnerships to sustain the organization and cultivate future leaders. serve as the primary representative, ensuring the group's activities and vision are effectively executed and communicated to stakeholders.
2. VP Internal – Responsible for internal communications in the group; taking minutes; emails/social media; chief of human resources, managing volunteers and committees, and overseeing internal communication and onboarding processes. They support the executive team in the planning and execution of the group's events and activities
3. VP External – Establishing and maintaining strong relationships with external stakeholders, developing and implementing comprehensive sponsorship and fundraising strategies, and devising and executing marketing and promotional initiatives. Coordinates the group's participation in external events, explores strategic partnerships and collaborations to expand reach and impact.
4. VP Finance – Responsible for handling financial resources and cash flow; keeping records of receipts, finances, and spending; design budgets in collaboration with the President and other executives; submit the bi-annual audit report to UTMSU. Be primarily responsible for maintaining banking for the group and have signing authority for the cheques.
5. Chief Advisor- Strategic and operational expert, providing counsel to the executive team on the group's long-term vision, goals, and decision-making. Offers mentorship and coaching to enhance the leadership skills of the executive members, while also guiding the development of robust systems, processes, and succession planning to ensure the group's continued success and sustainability. Leverages their extensive network and industry expertise to facilitate strategic partnerships, advocate for the group's interests.

The group may appoint Directors or Coordinators for various committees such as social committee, publicity committee, and so on; however, such positions do not hold executive decision making authority.

Termination of Executives or General Members:

Any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest, may be given notice of removal.

The member up for removal shall have the right to defend his/her actions.

A two-thirds majority vote of the current members present in favor of removal is required. The member must have the right to an appeal before the general membership, and the majority vote of the general membership will have the final say on the matter.

The member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

Executive members are subject to the same termination or impeachment process and, as determined by the vote, may lose their executive position along with their membership to the group.

5. Elections

The executive committee shall strike the Elections Committee and appoint one (1) Senior Election Officer (SEO) from the general members on the committee to conduct and hold elections in March. All members of the Elections Committee shall be non-biased in the results of the election and shall be required to disclose any and all conflicts of interest in the election.

The SEO Election Officer shall accept nominations only from group members that are also registered U of T members (staff, faculty, students and alumni) for candidacy of executive positions from the general membership before the **beginning of March**. Candidates have to be members in good standing and be part of the group for at least one month prior to the nomination period.

The SEO shall select **three (3) election dates before March 30th for the voting period**. These dates will be announced in a **minimum of two (2) weeks prior to elections dates** and must fall on weekdays.

The SEO shall provide each U of T member with a paper ballot on the voting dates and ask the member to place their ballot in an enclosed box.

In preparation for a tie, the SEO shall select an executive from amongst the executive committee, to cast their ballot and seal it in an envelope. In the event of a tie for an executive position, one of the two Scrutinizers shall break the seal and count the ballot in order to break the tie.

After the election is over, the SEO shall count the ballots. The candidate with the most votes shall be elected to the position. The SEO shall submit a report of the results of the elections to the Executive Committee and general members.

Registered U of T members may not vote by proxy. Non-U of T members may not nominate or vote in elections.

Only U of T members who have paid any applicable membership fees and have been a member in good standing for 30 days prior to election dates are eligible for voting.

Term of executive positions shall be from May 1st to April 30th.

6. Finances

The VP Finance shall keep records of all income and expenses. The VP Finance shall present the group's financial health at the annual general meetings. The Executive Committee will vote on expenditures of over \$100.00 by majority vote at an executive meeting.

The group's executive or members may not engage in activities that are essentially commercial in nature. This is not intended to preclude the collection of membership fees to cover the expenses of the group, or of charges for specific activities, programs or events, or to prohibit groups from engaging in legitimate fundraising. However, the group will not have as a major activity a function that makes it an on-campus part of a commercial organization, will not provide services and goods at a profit when that profit is used for purposes other than those of the organization, and will not pay salaries to some or all of its officers.

7. Meetings

A) Annual General Meetings (AGMs):

The group shall hold general meetings at least twice per year, i.e. once per academic term.

The Executive Committee will announce these dates two (2) weeks prior to holding the meetings. These meetings are intended to go over the group's annual activity plan, financial health and propose or vote on constitutional amendments, if any. Motions will require 2/3 majority of registered members in attendance for a vote to be cast. The motion with the most votes will be passed.

b) Executive Meetings:

The executive committee shall meet on a monthly basis where date and times are to be set by an executive. The quorum of executive meetings shall be 50%+1 of executives.

8. Amendments

Any registered U of T members may propose and vote on amendments to this constitution. The Executive Committee will administer the process of having amendments discussed at general meetings.

Constitutional amendments shall require a 2/3 majority to be passed at Annual General Meetings by registered U of T members in attendance.

The Executive Committee shall formally adopt the new constitution and submit the revised constitution to the respective University offices (i.e. Centre for Student Engagement, etc) within two (2) weeks of its approval by general members.