

# **UTSC Bets and Bluffs Poker Club Constitution**

## **Article I: Name of Organization**

The official name of the organization will be UTSC Bets and Bluffs Poker Club

This may be referred to by the acronym “Bets and Bluffs Poker”

## **Article II: Purpose**

The purpose of Bets and Bluffs Poker will be to bring together people who love the game of poker. Members can use their interest in poker to network, make new friends and/or further their career opportunities. The club condemns poker as a gambling mechanism instead, promoting the recreational aspect of the game. Bets and Bluffs Poker will enhance the educational, recreational, social, or cultural environment of the University of Toronto Scarborough by using poker to encourage the use of statistics, critical thinking, patience, and fund management.

The club fundamentally serves a non-profit function within the University of Toronto Scarborough and will not engage in activities that are essentially commercial in nature. Bets and Bluffs Poker operates as an independent entity working within the University of Toronto Scarborough community subject to the values and policies of the University.

## **Article III: Membership**

Membership is open to all students, staff, faculty and alumni of the University of Toronto Scarborough.

Only registered students at the University of Toronto Scarborough are permitted to run for executive positions. To apply, students must submit their full name and email address to a qualifying executive.

All members, executive or not have the right to freedom from discrimination on the basis of sex, race, religion, or sexual orientation. They also have the right to be free from censorship, control, or interference by the University on the basis of the organization's philosophy, beliefs, interests or opinions unless and until these lead to activities which are illegal, or which infringe on the rights and freedoms already mentioned above.

Each member shall possess the following responsibilities relative to participation in, abiding by the constitution and subsequent official organizational documents, respecting the rights of peers and fellow members, abiding by University of Toronto policies, procedures, and guidelines, abiding by the Laws of the Land, including but not limited to the Criminal Code of Canada.

Bets and Bluffs Poker values and respects the personal information of its members. The club always secures its members' information and will not supply names or other confidential information to third parties. Bets and Bluffs Poker will also protect the privacy of member information and must use it only for the delivery of service and not for commercial gain.

#### **Article IV: Executive**

The executives of the organization shall include,

##### **President**

- Manage and oversee the club's operations
- Be the spokesperson and image of the club
- Preside over all meetings regarding the club
- Ensure transition of future executives
- Sustain healthy relationship with affiliate poker clubs
- Fill in for other executive members when needed

##### **Vice President**

- Assist the President in managing and overseeing the club's operations
- Assume responsibilities of the President in case of their absence

- Organize executive recruitment efforts
- Ensure club activities follow all University of Toronto Scarborough regulations
- Assist other executive members when needed

#### Finance Manager

- Document the club's financial transactions
- Maintain the club's budget along with keeping track of all invoices
- Create a budget when hosting events
- Advising other executive members based on the club's financial position

#### Marketing Director

- Manage the club's social media accounts
- Create promotional materials
- Reach out to external organizations for collaborations and sponsorships

#### Event Coordinator

- Manage all events and tournaments
- Registering all players at event
- Handling the clocks and being the floor manager
- Ensuring the club equipment is being taken care of
- Recruiting other floor managers if needed

The executive positions collectively will form a committee that acts as the organization's primary steward. This committee is collectively responsible for the day-to-day decision making of the organization including but not limited to monitoring finances, event planning and execution, member services, and advocating on behalf of members to Administration and student government.

Each executive's term will last from May 1 after their election to April 30 of the following year.

Any executive of the organization may resign, provided that such resignation is made in writing or email and delivered to the President. Unless any such resignation is, by its terms, effective on a later date, it shall be effective on delivery to the President, and no ratification by the organization shall be required to make the resignation official.

Any vacancy of executives shall be filled by the President or designate of the organization until such a time where a by-election is held, a permanent appointment occurs, or a hiring process is conducted.

If the President resigns, notice of such resignation must be submitted in writing and delivered to the executive committee at a valid executive meeting.

Any vacancy of the President shall be filled by the Vice President until such a time where a by-election is held, a permanent appointment occurs, or a hiring process is conducted.

Executives may be removed from their position if they engage in unlawful activities, violating University of Toronto Scarborough policies at any time without a vote. Executives may also be removed if they are not fulfilling their responsibilities, requiring a unanimous vote from all executives less the accused.

#### **Article VI: Finances and Banking**

The organization's funds shall be spent pursuant to the operating budget approved by all executives at a valid executive meeting. The executive committee may not approve any unbudgeted expenditure of the organization's funds above \$100.00 without the approval of the general members at a valid general meeting.

All Budgets shall be prepared by the Finance Manager in accordance with the organization's priorities as determined by the executive committee in consultation with general members at a valid executive meeting. The Finance Manager shall present a proposed operating budget for the next fiscal year to the executive membership for its consideration at the final executive meeting.

The operating budget shall be the major budget for the fiscal year and provide for all expenditures of the organization for the subsequent year. The operating budget shall be approved by a majority vote of the executive members

The banking business of the organization, or any part thereof, shall be transacted with such bank, trust company or other firm or body corporate as the Executive may designate, appoint or authorize from time to time and all such banking business, or any part thereof,

shall be transacted on the organization's behalf by one or more Officers or other persons as the Executive may designate, direct or authorize from time to time and to the extent thereby provided.

The President, the Finance Manager shall be the sole signing authorities of banking instruments for the organization.

Bets and Bluffs Poker will ensure that proper and accurate financial records are maintained and passed on to incoming executives following each year's elections. The club will accept full financial and production responsibility for all activities it sponsors, plans, or executes.

### **Article VII: Executive Meetings**

The purpose of executive meetings is to provide a forum for the organization's executives to discuss and make decisions on day-to-day matters affecting the organization.

Executive meetings will be facilitated by the President of the organization. The President and/or Vice President shall be responsible for formulating and distributing an agenda for each meeting, ensuring appropriate conduct and leading the meeting in an efficient, reasonable manner, moderating the discussion at meetings according to the agenda. The frequency of executive meetings will be left to the discretion of the executive committee

Executive meetings may be called to order by the President only, or by the president under the discretion of another executive member

### **Article IX: Elections**

Executive interviews and selections will be held prior to March 31 each year. Candidates for executive positions shall be selected through an application process subject to meeting a set of minimum qualifications for holding a particular position. These qualifications will be established by the outgoing executive team each year before the application submission period begins.

Only student members who meet the minimum qualifications to hold an executive position shall be permitted to participate in an election and hold executive positions.

All screenings of candidates will be conducted by the executive committee.

Notification of the acceptance of applications for executive positions will be sent via a social media post to a minimum of twenty-one (21) calendar days prior to the general meeting at which the election will be held.

All application periods must commence a minimum of fourteen (14) calendar days prior to the general meeting at which the election will be held. The application period must end a minimum of seven (7) days prior to the general meeting at which the election will be held.

#### **Article X: Amendments**

The organization may make, amend or repeal the constitution or certain sections therein. Any changes made to the constitution must be unanimously agreed upon by all executives.

#### **Article XI: Transition**

All outgoing executives must transfer all organizational resources used relative to a particular role over the preceding year to new executives upon leaving the position.

All outgoing executives are responsible for providing a detailed report to incoming executives that stipulates the status of ongoing projects in their portfolio and evaluations of previous projects and programs that they lead.

All outgoing and incoming executives will participate in a joint training session occurring no later than the end of May each year to assist with the transition between new executive teams.

#### **Article XII: Food Handling on Campus**

Bets and Bluffs Poker will conform to Provincial and Municipal Health Regulations when events which include the sale and/or service of food products are held on the University of Toronto Scarborough campus.

#### **Article XII: Precedence of University Policies**

Bets and Bluffs Poker will abide by all pertinent University of Toronto policies, procedures, and guidelines. Where the University's policies, procedures, and guidelines conflict with those of the club, the University's policies, procedures, and guidelines will take precedent.

**Article XIV: Legal Liability**

The University of Toronto Scarborough does not endorse the club's beliefs or philosophy, nor does it assume legal liability for the group's activities on or off campus.

**Article XV: Banking**

Bets and Bluffs Poker agrees to provide the name of the bank, the branch number and address, transit number, bank account number, and a list of all signing officers for all bank accounts opened in the organization's name to the Department of Student Life, University of Toronto Scarborough.