

Constitution of “Science and Technology Journal Club”

1. Article One – Name and Purpose

- 1.1 The official name of the student group is the "Science and Technology Journal Club."
- 1.2 The official abbreviation of the group is "STJ."
- 1.3 The purpose, objectives, and mission of the organization are as follows:
 - 1.31 Provide students a platform to publish research and write articles on scientific and technological developments.
 - 1.32 Conduct interviews with faculty members and industry professionals in science and technology.
 - 1.33 Create a medium for students to engage in writing about current scientific and technological news.
 - 1.34 Facilitate collaboration between students interested in science, journalism, research, and technology.

2. Article Two – Membership and Membership Fee

- 2.1 The group shall maintain an active list of members.
- 2.2 Voting membership is open to all registered students of the University of Toronto.
- 2.3 Only registered students of the University of Toronto are eligible for voting membership.
- 2.4 Non-voting membership is open to University of Toronto faculty, alumni, and external persons. Non-voting members do not have the same rights as voting members unless explicitly stated.
- 2.5 The annual membership shall be free.

3. Article Three – Rights of Members

- 3.1 All voting members have the right to attend all general meetings of the group.
- 3.2 All voting members have the right to vote at general meetings.
- 3.3 All voting members are eligible to stand for election unless otherwise stated in this document.
- 3.4 All voting members have the right to vote on amendments to the constitution.
- 3.5 Non-voting members do not have the rights afforded to voting members as outlined in this article.

4. Article Four - Executive Committee

- 4.1 The Executive Committee's term shall run from May 1st to April 30th.
- 4.2 The Executive Committee will consist of five (5) voting members.
- 4.3 All voting members of the Executive Committee must be currently registered students of the University of Toronto.
- 4.4 Non-voting members may only hold non-voting positions within the Executive Committee.
- 4.5 The maximum number of non-voting positions on the Executive Committee shall be one (1) position or 10% of the total positions, whichever is higher.
- 4.6 Non-voting Executive Committee members cannot serve as financial authorities or signing authorities.
- 4.7 No individual may serve as the club's financial or signing authority if they are currently serving in that role for another recognized student group.
- 4.8 The Executive Committee may appoint non-voting Directors or Coordinators for specific tasks.

5. Article Five - Executive Committee Composition and Duties

- 5.1 The President shall:
 - 5.1.1 Be eligible to vote in Executive Committee meetings.
 - 5.1.2 Oversee the management and success of the group.
 - 5.1.3 Serve as the group's spokesperson.
 - 5.1.4 Hold financial and signing authority with the Treasurer.
 - 5.1.5 Preside over meetings.
 - 5.1.6 Ensure a smooth transition between terms.
- 5.2 The Vice-President shall:
 - 5.2.1 Be eligible to vote in Executive Committee meetings.
 - 5.2.2 Assume the President's responsibilities in their absence.
 - 5.2.3 Oversee compliance with University of Toronto policies.
 - 5.2.4 Lead recruitment efforts.
- 5.3 The Secretary shall:
 - 5.3.1 Be eligible to vote in Executive Committee meetings.
 - 5.3.2 Keep an updated list of group members.
 - 5.3.3 Maintain the group's communication channels and records.
 - 5.3.4 Record meeting minutes and notify members of meetings.

5.4 The Treasurer shall:

5.4.1 Be eligible to vote in Executive Committee meetings.

5.4.2 Record and manage all financial transactions.

5.4.3 Hold financial authority alongside the President.

5.4.4 Maintain the group's budget.

5.4.5 Provide updates on the group's financial position.

5.5 The Editor-in-Chief shall:

5.5.1 Oversee the editorial process and ensure high-quality content.

5.5.2 Coordinate the journal's publication schedule.

5.5.3 Manage student writers and ensure compliance with ethical journalism practices.

6. Article Six – Elections

6.1 All voting Executive Committee positions shall be filled via an annual election.

6.2 Voting members may seek nomination for any voting Executive Committee position.

6.3 Non-voting members may only seek nomination for non-voting positions.

6.4 The candidate with the highest number of votes shall be elected.

6.5 The election process shall be impartial. No candidate may participate in planning or conducting the election.

7. Article Seven – Finances

7.1 The Treasurer shall maintain a record of all income and expenses.

7.2 The Treasurer will provide financial updates at general meetings.

7.3 Any expenditure over \$100 must be approved by a majority vote of the Executive Committee.

7.4 The group shall not engage in commercial activities for profit unless funds are used solely for club purposes.

8. Article Eight – Meetings

8.1. The Executive Committee shall meet biweekly. The quorum for Executive Committee meetings shall be 50%+1 of the voting members of the Executive Committee.

8.2. The group shall hold general meetings at least twice per year to provide the general membership, an opportunity to review the group's annual activity plan financial health, and propose or vote on constitutional amendments.

8.3. The Executive Committee must announce the date of a general meeting to the general

membership at least one (1) week before the date of the meeting.

9. Article Nine - Termination of Membership

9.1. The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.

9.2. A vote to revoke membership must be held at a meeting of the Executive Committee.

9.3. A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.

9.4. Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.

9.5. In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.

9.6. Following termination of membership, the member will be removed from the club membership and will lose any privileges associated with being a member of the club. 9.7. Executive Committee members are subject to the same termination of membership process as general members.

10. Article Ten – Amendments

10.1. All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.

10.2. All voting members may propose and vote on amendments to the constitution.

10.3. The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.

10.4. Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.