

# Constitution of UofT Competitive Programming Club (UofTCPC)

“Empowering students through problem-solving and  
computational thinking.”

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# Table of Contents

1	Article I – Name and Purpose . . . . .	1
2	Article II – Membership and Membership Fee . . . . .	1
3	Article III – Rights of Members . . . . .	1
4	Article IV – Executive Committee . . . . .	1
5	Article V – Executive Committee Composition and Duties . . . . .	2
6	Article VI – Elections . . . . .	2
7	Article VII – Finances . . . . .	3
8	Article VIII – Meetings . . . . .	3
9	Article IX – Termination of Membership . . . . .	4
10	Article X – Amendments to the Constitution . . . . .	4

## **1 Article I – Name and Purpose**

- 1.1 The official name of this student group is “UofT Competitive Programming Club”.
- 1.2 The acronym or abbreviation of this student group is “UofTCPC”.
- 1.3 The purpose, objectives, mission and/or mandate of the organization is to bring together individuals interested in competitive programming, regardless of skill level.

The organization will make its best efforts to promote competitive programming by organizing programming contests, hosting workshops, and encouraging collaboration through pair programming.

Members of the organization will also compete in competitive programming events on an occasional basis.

## **2 Article II – Membership and Membership Fee**

- 2.1 The organization will keep track of all its members.
- 2.2 There is no membership fee to join the organization.
- 2.3 Voting membership is open to registered students at the University of Toronto.
- 2.4 Non-voting membership is open to University of Toronto staff, faculty, alumni, and to anyone outside of the University.

## **3 Article III – Rights of Members**

- 3.1 Voting members have a right to attend and cast votes at all general meetings.
- 3.2 Voting members have a right to stand for and cast votes in all elections.
- 3.3 Voting members have a right to propose and vote on amendments to this constitution.
- 3.4 Non-voting members do not hold rights that are assigned to voting members.

## **4 Article IV – Executive Committee**

- 4.1 The Executive Committee shall be comprised of four (4) voting members.
- 4.2 No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

## **5 Article V – Executive Committee Composition and Duties**

### **5.1 The President shall:**

- 5.1.1 Be eligible to cast votes at meetings of the Executive Committee.
- 5.1.2 Oversee the operations, management, and success of the group.
- 5.1.3 Serve as the spokesperson for the club.
- 5.1.4 Preside over meetings of the Executive Committee and/or members.
- 5.1.5 Ensure a transition of office from one year to the next.
- 5.1.6 Hold signing and financial authority along with the VP Finance.
- 5.1.7 Act as a liaison between the club and the university.

### **5.2 The Vice-President Internal shall:**

- 5.2.1 Be eligible to cast votes at meetings of the Executive Committee.
- 5.2.2 Ensure that club activities comply with university policies.
- 5.2.3 Manage the recruitment of new members.
- 5.2.4 Maintain internal operations, including club meetings and logistics.
- 5.2.5 Coordinate member engagement and club activities.
- 5.2.6 Record notes and motions for meetings.
- 5.2.7 Maintain the group website and member contact list.

### **5.3 The Vice-President External shall:**

- 5.3.1 Be eligible to cast votes at meetings of the Executive Committee.
- 5.3.2 Handle external relations, including sponsors, university officials, and other clubs.
- 5.3.3 Secure funding, sponsorships, and partnerships.
- 5.3.4 Organize and coordinate external events, workshops, and competitions.
- 5.3.5 Communicate with financial sponsors, other clubs, and the student union.

### **5.4 The Vice-President Finance shall:**

- 5.4.1 Be eligible to cast votes at meetings of the Executive Committee.
- 5.4.2 Maintain financial records and budgets.
- 5.4.3 Record all financial transactions of the group.
- 5.4.4 Advise members on the club's financial position.
- 5.4.5 Prepare an annual budget.
- 5.4.6 Hold signing and financial authority along with the President.

## **6 Article VI – Elections**

### **6.1 Election Policies**

- 6.1.1 Elections for all executive positions must be held in the Winter Semester, following the timeline set by the University of Toronto Mississauga Students' Union (UTMSU).
- 6.1.2 For each election, a Chief Returning Officer (CRO) must be appointed. The CRO must be an unbiased third party, approved by the outgoing executives and the UTMSU's Campus Groups Coordinator. The CRO must not be running for a position on the incoming executive team.
- 6.1.3 In the event of a tie, the voting period will be extended by one business day. If the tie persists, the CRO must randomly select one of the organization's voting members to cast the deciding vote.
- 6.1.4 In the case of an unfilled position, remaining executives have a right to collectively appoint a suitable candidate for that position. This candidate must be

subsequently approved by the UTMSU's VP of Campus Life.

6.1.5 Any complaints arising during or as a result of the elections must be submitted in writing to the UTMSU's Campus Groups Coordinator within 72 hours of the election.

6.1.6 In the case of a by-election, clubs must follow regulations listed in this article.

## **6.2 Election Timeline**

6.2.1 The advertising period will take place for a minimum of one week, where details about available positions are to be released to the public. During this period, mass emails regarding the election will be sent out to all voting members. Advertising must also be visible throughout campus and on social media.

6.2.2 The nomination period should be set right after the advertising period, and it must take place for a minimum of one week. During the nomination period, all voting members interested in running for an executive position can self-nominate. This process will be overseen and managed by the CRO.

6.2.3 In the week following nominations' close, a campaign week will be held where candidates can campaign for their desired position.

6.2.4 Following the campaign week, the voting period will take place for two (2) days, or three (3) days in the case of a tie. During this period, all voting members will have the opportunity to vote for their desired candidate(s). The voting platform will be determined at the discretion of the CRO.

## **7 Article VII – Finances**

7.1 The VP Finance shall keep an active record of the group's income and expenses.

7.2 The VP Finance shall present updates on the group's financial position at annual general meetings.

7.3 The Executive Committee must approve all expenditures over \$100.00 through a majority vote at a meeting of the Executive Committee.

7.4 The group may not engage in activities that are essentially commercial in nature.

7.5 The group will not have as a major activity a function that makes it an on-campus chapter of a commercial organization.

7.6 The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.

7.7 The group will not pay salaries to any of its officers.

## **8 Article VIII – Meetings**

8.1 The Executive Committee shall meet monthly. The quorum for Executive Committee meetings shall be 50%+1 of the Executive Committee.

8.2 The group shall hold general meetings at least once per fall semester, and at least once per winter semester to provide the general membership an opportunity to review the group's annual activity plan, financial health, and propose or vote on constitutional amendments.

8.3 The Executive Committee must announce the date of a general meeting to the general membership at least two (2) weeks prior to the date of the meeting.

## **9 Article IX – Termination of Membership**

- 9.1 The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.
- 9.2 A vote to revoke membership must be held at a meeting of the Executive Committee.
- 9.3 A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.
- 9.4 Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.
- 9.5 In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.
- 9.6 Following termination, the member will be removed from the club's membership list and will lose any privileges associated with being a member of the club.
- 9.7 Executive Committee members are subject to the same termination of membership process as general members.

## **10 Article X – Amendments to the Constitution**

- 10.1 Any voting member may propose amendments to the constitution.
- 10.2 Proposed amendments must be submitted in writing to the Executive Committee at least fourteen (14) days prior to a scheduled general meeting.
- 10.3 Amendments shall be discussed and voted upon during a general meeting.
- 10.4 Approval of an amendment requires a two-thirds (2/3) majority vote of present voting members.
- 10.5 The revised constitution must be submitted to the UTMSU for review and approval.
- 10.6 Amendments shall take effect only after receiving final approval from the UTMSU.