

Constitution of “UOFT SSSA”

1. Name

- The official name of this recognized campus group is “UOFT Social Science Student Association”
- The acronym or abbreviation of this group is: UOFT SSSA

2. Purpose and Objectives

- The purpose, objectives, mission and/or mandate of organization is outlined here:
- Promote the exchange of valuable ideas among social scientists with different points of view, export sociological science to society (e.g. the Internet) and organize social events for social progress and harmony.
- Seminars or group debates on fixed days (weekly frequency) - the topic can be political issues or discussion of topical news.
- Regular production of socially oriented media output - articles, videos, etc.
- Organize social activities - e.g. vlogs of interviews with parliamentarians, homeless people rescue, etc.
- Organize on-campus events (e.g. large public debates) to promote understanding of the world among non-majors on campus

3. Membership

- Membership to the group is open to all the University of Toronto members (students, staff, faculty and alumni).
- U of T members are permitted to run, nominate, and vote in elections and constitutional amendments. The group is open to non-U of T members. However, these members do not hold the aforementioned rights. Members must register with a designated executive by submitting their full name and a valid email address.
- The membership fee will be \$0 per year.
- Any member of the club may apply for a refund within one (1) month of becoming a member. No refunds are permitted 30 days after the election periods.
- For recognition by the University of Toronto Mississauga Students’ Union (UTMSU), the group must maintain a minimum of 30 members, a total of 51% of membership are UTMSU members. The group must also maintain recognition from the Centre for Student Engagement. These requirements are subject to change and should be checked with UTMSU annually to ensure qualifications are met.

4. Executive List

The executive committee shall be comprised of 5 elected officers. These include :

Jiayou Pu

Bailiang Chen

Wu Xueping

Xinyue Wang

Hongge Yu

- **The President shall:**

- Be eligible to cast votes at meetings of the Executive Committee,
- Oversee the operations, management, and success of the group,
- Serve as spokesperson for the group,
- Hold signing and financial authority along with the Treasurer,
- Preside over meetings of the Executive Committee and/or members,
- Ensure a transition of office from one year to the next.

- **The Vice-President shall:**

- Be eligible to cast votes at meetings of the Executive Committee,
- Assume duties of the President in their absence,
- Ensure activities of the club comply with policies of the University of Toronto,
- Coordinate organizational recruitment efforts.

- **The Secretary shall:**

- Be eligible to cast votes at meetings of the Executive Committee,
- Maintain a list of group members,
- Maintain the group website and member contact list,
- Record notes and motions for meetings,
- Notify all members of general meetings.

- **The Treasurer shall:**

- Be eligible to cast votes at meetings of the Executive Committee,
- Record all financial transactions of the group,
- Hold signing and financial authority along with the President,
- Maintain a budget of income and expenses,
- Advise members on financial position of the group,
- Prepare an annual budget for the group.

- **The Activity Director shall:**

- Be eligible to cast votes at meetings of the Executive Committee,
- Plan, organize, and oversee events and activities hosted by the group,
- Coordinate logistics such as venue booking, equipment, catering, and scheduling,
- Collaborate with other Executive Committee members to ensure events align with the group's goals and budget,
- Promote events through social media, posters, and other outreach strategies, Gather feedback from participants to improve future programming.

5. Termination of Executives or General Members:

- Any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest, may be given notice of removal.
- The member up for removal shall have the right to defend his/her actions.
- A two-thirds majority vote of the current members present in favor of removal is required. The member must have the right to an appeal before the general membership, and the majority vote of the general membership will have the final say on the matter.
- The member will be removed from the club's membership and will lose any privileges associated with being a member of the club.
- Executive members are subject to the same termination or impeachment process and, as determined by the vote, may lose their executive position along with their membership to the group.

6. Elections

- All voting positions on the Executive Committee shall be filled through an annual election.
- All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.
- All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.
- Non-voting group members shall not be eligible to cast a ballot for any elected position.
- The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.
- On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.
- The elections must be held in a nonbiased manner. No individual who is seeking election may participate in planning or administering the election.
- For all unfilled positions, the remaining officers will share the duties and responsibilities until someone can be found to fulfill the positions(s) through a by-election and vote of simple majority (50% + 1)

7. Finances

- The Treasurer shall keep an active record of income and expenses.
- The Treasurer shall present the group's updates on the group's financial position at annual general meetings.
- The Executive Committee must approve all expenditures over \$100.00 through a majority vote at a meeting of the Executive Committee.
- The group may not engage in activities that are essentially commercial in nature.

- The group will not have as a major activity a function that makes it an on-campus chapter of a commercial organization.
- The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.
- The group will not pay salaries to any of its officers.

8. Meetings

- The Executive Committee shall meet monthly. The quorum for Executive Committee meetings shall be 50%+1 of the voting members of the Executive Committee.
- The group shall hold general meetings at least twice per year to provide the general membership an opportunity to review the group's annual activity plan, financial health, and propose or vote on constitutional amendments.
- The Executive Committee must announce the date of a general meeting to the general membership at least two (2) weeks prior to the date of the meeting.

9. Termination of Membership

- The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.
- A vote to revoke membership must be held at a meeting of the Executive Committee.
- A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.
- Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.
- In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.
- Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.
- Executive Committee members are subject to the same termination of membership process as general members.

10. Amendments

- All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.
- All voting members may propose and vote on amendments to the constitution.
- The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.
- Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.