

# **Constitution of StudyVerse**

Updated as of July 11<sup>th</sup> 2025

## **Article I: Name and Purpose**

1.1 The official name of the Campus Group will be StudyVerse

1.2 The purpose, objectives, mission and/or mandate of the organization is to empower students through collaborative academic support, peer-driven tutoring, and a student-built platform that fosters accessible, organized, and community-based learning across the University of Toronto. StudyVerse exists to simplify the academic journey while building a supportive network of learners.

## **Article II: Membership**

2.1 The group shall maintain a list of group members.

2.2 Voting membership is open to all registered students of the University of Toronto.

2.3 Voting membership is open only to registered students of the University of Toronto.

2.4 Non-voting membership is open to University of Toronto staff, faculty, alumni, and to persons from outside the University. Unless otherwise stated, non-voting members do not hold any rights awarded to voting members.

2.5 The membership fee will be \$0 per year.

## **Article III: Rights of Members**

3.1 All members may apply for a full refund of their membership fee within one (1) month of becoming a member.

3.2 All voting members have a right to attend all general meetings of members.

3.3 All voting members have a right to cast votes at all general meetings of members.

3.4 All voting members have a right to stand for election unless otherwise stated in this document.

3.5 All voting members have a right to cast votes in all group elections and referenda.

3.6 All voting members have a right to propose and vote on amendments to this constitution.

The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.

## **Article IV: Executive Committee**

4.1 The term for all positions on the Executive Committee shall be from May 1st to April 30th.

4.2 The Executive Committee shall be comprised of at least 5 voting members.

4.3 All voting members of the Executive Committee must be currently registered students of the University of Toronto.

4.4 Non-voting members may hold only non-voting positions on the Executive Committee.

4.5 The maximum amount of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.

4.6 Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.

4.7 No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

4.8 The Executive may appoint Directors or Coordinators for various committees who do not hold executive decision-making authority and are not eligible to cast votes at meetings of the Executive Committee.

## **Article V: Elections**

5.1 All voting positions on the Executive Committee shall be filled through an annual election.

5.2 All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.

5.3 All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.

5.4 Non-voting group members shall not be eligible to cast a ballot for any elected position.

5.5 The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.

5.6 On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.

5.7 The elections must be held in a nonbiased manner. No individual who is seeking election may participate in planning or administering the election.

5.8 For all unfilled positions, the remaining officers will share the duties and responsibilities until someone can be found to fulfill the positions(s) through a by-election and vote of simple majority (50% + 1)

## **Article VI: Termination of Membership**

6.1 The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.

6.2 A vote to revoke membership must be held at a meeting of the Executive Committee.

6.3 A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.

6.4 Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.

6.5 In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.

6.6 Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

6.7 Executive Committee members are subject to the same termination of membership process as general members.

## **Article VII – Amendments**

7.1 All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.

7.2 All voting members may propose and vote on amendments to the constitution.

7.3 The Executive Committee shall submit the revised constitution to staff in the Student Life programs office at the University of Toronto Scarborough within two (2) weeks.

7.4 Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Student Life programs office at the University of Toronto Scarborough.

## **Article VIII – Club Policies**

8.1 StudyVerse ensures that leadership opportunities remain accessible to student members in accordance with the Policy on the Recognition of Student Groups (June 25, 2020). Executive roles are reviewed annually as part of the club's internal planning and continuity efforts. Selection methods are determined by the Executive Committee to support consistency with the club's goals and evolving needs.

8.2 The Executive Committee meets regularly throughout the academic year to plan initiatives, address member feedback, and ensure smooth operations. Meeting minutes are recorded and maintained for internal records.

8.3 At least one general meeting is held per academic term. These meetings are open to all voting members and provide updates, encourage input, and support decision-making, including constitutional amendments when necessary.

8.4 Club updates, opportunities, and decisions are shared with members through email and StudyVerse's online platforms. All communication reflects the University's expectations for respectful and inclusive engagement.

8.5 StudyVerse offers free tutoring services, managed by the Executive Committee. Tutors are selected through an internal process and are expected to uphold academic integrity at all times. Any concerns regarding tutoring conduct will be reviewed promptly.

8.6 The online StudyVerse platform is monitored by appointed executive members and Admins. Inappropriate content, violations of academic honesty, or disrespectful behavior may result in the removal of posts or suspension of accounts.

8.7 Executive members must disclose any conflicts of interest that may impact their duties. Failure to disclose relevant conflicts may result in removal as outlined in Article VI.

8.8 All official records—such as meeting notes, financial documentation, and member lists—will be stored in a secure digital archive accessible to future executive teams to support continuity across academic years.

8.9 StudyVerse's practices, events, and services will remain compliant with all applicable University of Toronto Scarborough guidelines, including the Student Groups Policy on the Recognition of (June 25, 2020), and all other relevant university and campus standards.