

# **Constitution of Listening Party**

Updated as of **07/31/2025**

## **Article I: Name and Purpose**

1.1 The official name of the Campus Group will be **Listening Party**

1.2 The campus group may be referred to by the acronym LP

1.3 The purpose, objectives, mission and/or mandate of the organization is to share, embrace, discuss, and enjoy music. Listening Party works to enhance the educational, recreational, social, or cultural environment of the University of Toronto Scarborough by creating a space where students who are passionate about music are able to meet like-minded individuals, as well as open the floor to intelligent and critical discussion about music.

1.4 Listening Party operates as an independent entity working within the University of Toronto Scarborough community subject to the values and policies of the University.

## **Article II: Membership**

2.1 Listening Party shall maintain a list of group members.

2.2 Voting membership is open to all registered students of the University of Toronto.

2.3 Voting membership is open only to registered students of the University of Toronto.

2.4 Non-voting membership is open to University of Toronto staff, faculty, alumni, and to persons from outside the University. Unless otherwise stated, non-voting members do not hold any rights awarded to voting members.

2.5 The membership fee will be \$0 per year.

## **Article III: Rights of Members**

3.1 All members may apply for a full refund of their membership fee within one (1) month of becoming a member.

3.2 All voting members have a right to attend all general meetings of members.

3.3 All voting members have a right to cast votes at all general meetings of members.

3.4 All voting members have a right to stand for election unless otherwise stated in this document.

3.5 All voting members have a right to cast votes in all group elections and referenda.

3.6 All voting members have a right to propose and vote on amendments to this constitution.

The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.

## **Article IV: Executive Committee**

4.1 The term for all positions on the Executive Committee shall be from May 1st to April 30th.

4.2 The Executive Committee shall be comprised of **2** voting members.

4.3 All voting members of the Executive Committee must be currently registered students of the University of Toronto.

4.4 Non-voting members may hold only non-voting positions on the Executive Committee.

4.5 The maximum amount of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.

4.6 Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.

4.7 No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

4.8 The Executive may appoint Directors or Coordinators for various committees who do not hold executive decision-making authority and are not eligible to cast votes at meetings of the Executive Committee.

## **Article V: Elections**

5.1 All voting positions on the Executive Committee shall be filled through an annual election.

5.2 All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.

5.3 All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.

5.4 Non-voting group members shall not be eligible to cast a ballot for any elected position.

5.5 The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.

5.6 On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.

5.7 The elections must be held in a nonbiased manner. No individual who is seeking election may participate in planning or administering the election.

5.8 For all unfilled positions, the remaining officers will share the duties and responsibilities until someone can be found to fulfill the positions(s) through a by-election and vote of simple majority (50% + 1)

## **Article VI: Termination of Membership**

6.1 The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.

6.2 A vote to revoke membership must be held at a meeting of the Executive Committee.

6.3 A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.

6.4 Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.

6.5 In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.

6.6 Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

6.7 Executive Committee members are subject to the same termination of membership process as general members.

## **Article VII – Amendments**

7.1 All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.

7.2 All voting members may propose and vote on amendments to the constitution.

7.3 The Executive Committee shall submit the revised constitution to staff in the Student Life programs office at the University of Toronto Scarborough within two (2) weeks.

7.4 Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Student Life programs office at the University of Toronto Scarborough.

7.5 The executives of the organization shall include President, Events Director, Marketing & Outreach Director, Finance Director, and Administration Director.

7.6 Only student members of the organization may hold executive positions.

7.7 The executive committee cannot make amendments to the constitution without the approval of the general membership at a valid general meeting.

7.8 Any executive of the organization may resign, provided that such resignation is made in writing and delivered to the President. Unless any such resignation is, by its terms, effective on a later date, it shall be effective on delivery to the President, and no ratification by the organization shall be required to make the resignation official.

7.9 Any vacancy of executives shall be filled by the President or designate of the organization until such a time where a by-election is held, a permanent appointment occurs, or a hiring process is conducted.

7.10 If the President resigns, notice of such resignation must be submitted in writing and delivered to the executive committee at a valid executive meeting. Unless any such resignation is, by its terms, effective on a later date, it shall be effective on delivery to the executive committee, and no ratification by the organization shall be required to make the resignation official.

7.11 Any vacancy of the President shall be filled by another executive committee member appointed by a simple and clear majority of the executive committee until such a time where a by-election is held, a permanent appointment occurs, or a hiring process is conducted.

## **Article VIII - Removal of Members and Executives**

8.1 The process for removing a member or executive may be initiated when a committee of no less than three (3) non-executive general members and two (2) executives appointed by the general membership to investigate a complaint determines that:

8.1.1 A member or executive has engaged in unlawful actions or activities;

8.1.2 A member or executive has violated the constitution;

8.1.3 A member or executive has violated University of Toronto policies, procedures, or guidelines;

8.1.4 A member or executive has violated the rights of a fellow member;

8.1.5 A member or executive has not fulfilled their organizational responsibilities;

8.1.6 Other criteria deemed to be appropriate by the Executive Committee in consultation with and approved by a majority of the general membership.

8.2 The process for removing a member or executive may also be initiated when:

8.2.1 A petition calling for a vote and bearing the signatures of a majority of the general membership is submitted to any member of the executive.

8.2.2 A motion for a removal vote is put forward by any member of the executive and passed by a two-thirds majority vote of the executives. The individual facing potential removal vote is entitled to vote on the motion if they are an executive or be given an opportunity to explain themselves if they are a non-executive general member.

8.3 The removal of members and executives will be facilitated by a three tier procedure which operates as follows:

### **8.3.1 First Tier:**

The executive or member will be warned both verbally and in writing that their behavior constitutes grounds for removal from the organization and that it should cease effective immediately.

### **8.3.2 Second Tier:**

Initiated because the member or executive has violated section 8.1 after receiving a first tier warning relative to a particular action or behavior. The President will be responsible for contacting the executive or member and facilitating training or suggesting best practices on how to correct the issues of concern.

The President must address all complaints in writing by formulating an action plan and timeline to correct any issues involving executives or members within fourteen (14) calendar days.

The executive or member accused of violating section 8.1 will be given fourteen (14) calendar days from receiving the President's written response to demonstrate progress or correction of behavior.

### **8.3.3 Third tier:**

Initiated because the member or executive has violated section 8.1 after receiving second tier warning relative to a particular action or behavior. The removal vote must take place at a valid general meeting of the membership. A representative supporting the motion for removal and the executive or member facing removal (or an individual they designate), may speak for up to five minutes each. The removal of an executive or member requires a 2/3 majority vote of all of the members present at a valid general meeting (including executives). The executive or member facing removal is entitled to vote on the motion.

### **Article IX: Food Handling on Campus**

9. 1 Listening Party will conform to Provincial and Municipal Health Regulations when events which include the sale and/or service of food products are held on the University of Toronto Scarborough campus.

### **Article X: Precedence of University Policies**

10.1 Listening Party will abide by all pertinent University of Toronto policies, procedures, and guidelines. Where the University's policies, procedures, and guidelines conflict with those of , the University's policies, procedures, and guidelines will take precedent.

### **Article XI: Legal Liability**

11.1 The University of Toronto Scarborough does not endorse the 's beliefs or philosophy nor does it assume legal liability for the group's activities on or off campus.

### **Article XII: Participation**

12.1 Each member shall possess the following responsibilities relative to participation in:

- 12.1.1 Support the purpose of the organization;
- 12.1.2 Uphold the values of the organization;
- 12.1.3 Contribute constructively to the programs and activities offered by the organization;
- 12.1.4 Abide by the constitution and subsequent official organizational documents;
- 12.1.5 Respect the rights of peers and fellow members.
- 12.1.6 Abide by University of Toronto policies, procedures, and guidelines;
- 12.1.7 Abide by the Laws of the Land, including but not limited to the Criminal Code of Canada.