

Constitution of Web3 Student Group at University of Toronto

Updated as of Thursday, June 20th, 2025

Article I: Name and Purpose

- 1.1 The official name of the organization shall be Web3 Student Group at University of Toronto at the University of Toronto Scarborough.
- 1.2 The organization may be referred to by the acronym W3B.
- 1.3 The purpose, objectives, mission and/or mandate of the organization is to teach the UofT community about Web3 and other emerging technologies, help build skills within the space, assist individuals in entering Web3 seamlessly, and provide opportunities to network with related people.

Article II: Membership

- 2.1 The group shall maintain a list of group members.
- 2.2 Voting membership is open to all registered students of the University of Toronto.
- 2.3 Voting membership is open only to registered students of the University of Toronto.
- 2.4 Non-voting membership is open to University of Toronto staff, faculty, alumni, and to persons from outside the University. Unless otherwise stated, non-voting members do not hold any rights awarded to voting members.
- 2.5 The membership fee will be \$0 per year.

Article III: Rights of Members

- 3.1 All members may apply for a full refund of their membership fee within one (1) month of becoming a member.
- 3.2 All voting members have a right to attend all general meetings of members.
- 3.3 All voting members have a right to cast votes at all general meetings of members.
- 3.4 All voting members have a right to stand for election unless otherwise stated in this document.
- 3.5 All voting members have a right to cast votes in all group elections and referenda.
- 3.6 All voting members have a right to propose and vote on amendments to this constitution. The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.

Article IV: Executive Committee

- 4.1 The term for all positions on the Executive Committee shall be from May 1st to April 30th.
- 4.2 The Executive Committee shall be comprised of 30 voting members.
- 4.3 All voting members of the Executive Committee must be currently registered students of the University of Toronto.
- 4.4 Non-voting members may hold only non-voting positions on the Executive Committee.

4.5 The maximum amount of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.

4.6 Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.

4.7 No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.

4.8 The Executive may appoint Directors or Coordinators for various committees who do not hold executive decision-making authority and are not eligible to cast votes at meetings of the Executive Committee.

Article V: Elections

5.1 All voting positions on the Executive Committee shall be filled through an annual election.

5.2 All voting group members shall be eligible to seek nomination to and cast a ballot for each voting position.

5.3 All non-voting group members shall be eligible to seek nomination only for non-voting positions on the Executive Committee.

5.4 Non-voting group members shall not be eligible to cast a ballot for any elected position.

5.5 The nominee winning the plurality of votes cast in the election for each position shall be deemed the winner.

5.6 On the condition that multiple candidates are to be elected for a single position, the nominees winning the largest share of the votes cast shall be deemed the winners until all positions are filled.

5.7 The elections must be held in a nonbiased manner. No individual who is seeking election may participate in planning or administering the election.

5.8 For all unfilled positions, the remaining officers will share the duties and responsibilities until someone can be found to fulfill the positions(s) through a by-election and vote of simple majority (50% + 1)

Article VI: Termination of Membership

6.1 The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.

6.2 A vote to revoke membership must be held at a meeting of the Executive Committee.

6.3 A two-thirds majority of the Executive Committee is required to approve any motion to revoke membership.

6.4 Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.

6.5 In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.

6.6 Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.

6.7 Executive Committee members are subject to the same termination of membership process as general members.

Article VII – Amendments

7.1 All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.

7.2 All voting members may propose and vote on amendments to the constitution.

7.3 The Executive Committee shall submit the revised constitution to staff in the Student Life programs office at the University of Toronto Scarborough within two (2) weeks.

7.4 Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Student Life programs office at the University of Toronto Scarborough.

Article VIII: Finances

6.1 Organization funds are spent according to a budget approved by executive vote.

6.2 Unbudgeted expenditures above \$100 require executive approval.

6.3 Budgets are prepared by the Director of Finance and Co-Presidents with consultation from executives and general members.

6.4 The Co-Presidents present the budget annually at the first executive meeting of the fiscal year.

6.5 Banking is conducted through designated institutions with signing authorities limited to Co-Presidents, Vice-President Internal Affairs, Director of Finance, and, in special cases, Vice-President External Affairs.

6.6 Accurate financial records must be maintained and passed on yearly.

6.7 Full financial responsibility and transparency must be maintained, including reporting to the Department of Management (DOM).

Article IX: General Meetings

7.1 General meetings provide forums for activity reports, feedback, policy making, constitutional amendments, and financial reports.

7.2 Meetings are facilitated by Co-Presidents who prepare agendas, moderate discussions, and enforce conduct.

7.3 Meetings require a quorum defined by the majority of executives and a larger number of non-executive members present.

7.4 General meetings occur at least monthly (minimum zero per month noted in old version can be adjusted).

7.5 Members must notify Co-Presidents 48 hours in advance to add new business to the agenda.

7.6 Each member has one vote; Directors serve as tie-breakers.

- 7.7 Votes are by show of hands; Co-Presidents have a deciding vote in ties.
- 7.8 Minutes must be recorded and archived.

Article X: Executive Meetings

- 8.1 Executive meetings address day-to-day matters and are led by Directors or Co-Presidents.
- 8.2 Meetings occur at least monthly from September 1 to April 30; frequency during summer is discretionary.
- 8.3 Quorum is a simple majority of executives.
- 8.4 Executives notify Co-Presidents at least two hours in advance of new business for agenda inclusion.
- 8.5 Votes are by show of hands; tie votes are resolved by tie-breaker or revote.
- 8.6 Minutes must be maintained and archived.

Article XI: Emergency Meetings

- 9.1 Called under unforeseen or urgent circumstances.
- 9.2 Must follow the rules of general or executive meetings as applicable.
- 9.3 Minimum 24-hour notice via email or Discord required, unless shorter notice agreed by Co-Presidents and five executives.

Article XII: Transition

- 11.1 Outgoing executives must transfer resources and reports to incoming executives.
- 11.2 Reports must detail ongoing projects and evaluations.
- 11.3 Joint training for incoming and outgoing executives must occur by end of May each year.

Article XIII: Emergency Powers

- 12.1 Co-Presidents may act without general member direction during extenuating circumstances threatening organizational functioning.
- 12.2 Emergency powers limited to resolving immediate issues such as vacancies or cancellations.
- 12.3 Membership can revoke emergency powers via signed petition from two-thirds of members.

Article XIV: Food Handling on Campus

- 13.1 The organization will comply with all Provincial and Municipal Health Regulations for events involving food sale or service on campus.

Article XV: Precedence of University Policies

- 14.1 The organization will abide by all University of Toronto policies and guidelines, which take precedence over any conflicting organizational rules.

Article XVI: Legal Liability

15.1 The University of Toronto Scarborough does not endorse the group's beliefs and assumes no legal liability for its activities on or off campus.

Article XVII: Banking

16.1 The organization shall provide banking details and signing officers information to Student Life, University of Toronto Scarborough, and the Department of Management (DOM).

Appendix A: General Meeting Rules of Order

I. Call to Order

1. Quorum of executives and non-executive members must be present for meeting to proceed.
2. Meetings open to all members; notice must comply with the constitution.

II. Review of the Agenda

1. Directors prepare agenda in advance.
2. Agenda belongs to members and may be amended by majority vote.
3. Members may add, delete, or reorder items at the meeting.

III. Approval of Previous Minutes

1. Minutes entered into official ledger upon approval.
2. Members may suggest amendments to minutes.
3. Votes on minutes recorded with outcomes.

IV. Executive Reports

1. Executives report findings and recommendations; no motions or debates during this time.
2. Presentations may be made.

V. Open Forum

1. Members may raise questions or concerns within time limits.

2. All speech must be courteous and relevant.

VI. Old and New Business

1. Old business must be revisited; new business discussed after old business.
2. Motions must be voted on by membership.

VII. Motions and Deliberations

1. Discussion is moderated; speakers recognized by Directors.
2. Time limits uniformly imposed, with warnings.
3. No repeated speaking before others have had chance to speak.
4. After full discussion, item is put to vote.

VIII. Voting

1. Motions can adopt actions, postpone, or remove items.
2. Only one item discussed at a time, but multiple motions possible.
3. Votes by show of hands with recorded outcomes.
4. Motions may be reconsidered in future meetings.