

UTMSU Campus Group Constitution

Article I: Campus Group Name

The Mural Dream (TMD)

Tagline: "Bringing color to the community, one dream at a time"

Note: *The Mural Dream* was inspired by an earlier initiative known as "Vanier's Muralists," a mural committee founded at Vanier College (Montreal, Quebec) in 2021. That project continues to thrive today with over 200 members. *The Mural Dream* builds on its legacy: promoting creativity, connection, and public art, and this UTM chapter represents its newest expression.

Article II: Purpose

The purpose of this campus group is to foster inclusive, collaborative spaces across the UTM community through mural art and creative engagement. By organizing campus-based mural projects, art workshops, and volunteer-led initiatives, *The Mural Dream* seeks to transform blank walls into vibrant reflections of student identity, culture, and connection.

The group is dedicated to making art accessible to all, regardless of skill level, and aims to enhance student well-being, belonging, and creativity through collective artmaking. While rooted in the UTM campus, the group also envisions extending its positive impact into surrounding communities such as hospitals, nurseries, and under-resourced spaces.

Article III: Membership

Membership is open to all UTMSU members (i.e. UTM undergraduate students). Associate membership is available to community members and alumni who are not current fee-paying UTMSU members. Associate members may participate in meetings, projects, and events but do not have voting or executive candidacy rights.

Membership Fee: None at this time. All UTM undergraduate students may join at no cost.

Voting Members: Voting members are defined as current UTM undergraduate students who have formally registered as members of the group (i.e., signed up and are active on the membership list). Elections will be open to all such registered members.

Article IV: Executives

The Mural Dream executive team shall consist of the following roles:

1. President (1)
 - Oversees all club activities and operations
 - Coordinates the long-term vision and strategy of the club
 - Facilitates executive meetings and serves as the primary liaison with UTMSU and external partners
2. VP Operations (1)
 - Manages club infrastructure (e.g., website development and maintenance)
 - Oversees technical systems, internal scheduling, and club file organization (e.g., OneDrive)
 - Supports the President with internal workflows and club management
3. VP Outreach & Secretary (1)
 - Builds relationships with external partners (e.g., hospitals, nurseries, schools, community organizations)
 - Recruits mural opportunities beyond campus
 - Maintains meeting minutes, internal communications, and club email correspondence
 - Manages volunteer records and supports outreach efforts
4. VP Finance (1)
 - Oversees all financial matters, including budget planning and club expenditures
 - Prepares funding applications and manages reimbursements
 - Submits biannual financial audits to the UTMSU
5. VP Events (1)
 - Plans and executes events such as mural days, art workshops, and student socials
 - Recruits and coordinates volunteers and participant involvement
6. VP Communications (1)
 - Oversees the club's public presence, including social media and digital branding
 - Develops content strategy and promotional materials
 - May delegate tasks to the Communications Associate
7. Communications Associate (1)
 - Supports the VP Communications with content creation and management
 - Assists in running social media accounts and executing marketing campaigns
8. Events Associate (1)
 - Supports the VP Events in organizing events and workshops
 - Assists in coordinating volunteers and managing event logistics

9. Events Coordinator (1)

- Acts as a liaison between VP Events, VP Finance, and VP Outreach
- Ensures logistical elements are executed smoothly: venue bookings, permissions, photographer scheduling, promotional rollout, and registration processes
- Maintains clear communication between portfolios to ensure efficient event execution

Article V: Meetings

- Executive Meetings will be held at least once per month during the academic year (September – April).
- General Meetings open to all members will occur at least once per semester: one in the Fall and one in the Winter. These meetings will include updates where the mission, goals, and accomplishments of the group are shared with all group members in addition to a detailed report on the financial condition of the group if particularly requested by any member.

Article VI: Elections

Additional positions can be created in September particularly for first-year students in an effort to encourage first-year student involvement. If election procedures are deemed to be unfair by reasonable standards by the Clubs Committee or the Academic Societies Affairs Committee, these results will be subject to a petition by a member and re-election will be held under the supervision of the UTMSU Campus Groups Coordinator.

Election Procedures:

- An election must be held in the Winter Semester, following the timeline set by the UTMSU
- A Chief Returning Officer (CRO) must be appointed to supervise the elections. The CRO must be an unbiased third party to the election and must be approved by the outgoing executives and the Campus Groups Coordinator. The CRO must not be running for a position on the incoming executive team.
- Elections must be open to all interested candidates who are UTMSU registered members of the group.

Election Timeline:

- Advertising Period: Advertising for elections is required and is to take place for a minimum of one week. Mass emails should be sent to all UTMSU registered members of the group
- Nomination Period: All members who are interested in running for an executive position are able to self-nominate during this time. This will be overseen and managed by the CRO.

- All Candidates Meeting: A meeting with all the candidates must be held to go over the election's rules. This meeting is mandatory for all future candidates, and if unable to attend, they must send a representative.
- Campaign Period: During this time, candidates are able to campaign themselves to the Campus Groups' membership.
- Voting Period: Registered UTMSU members will be able to vote for their incoming executives during this time. The CRO will organize the voting platform.

Election Policies

Election results must be submitted to UTMSU within the specified period. Complaints affiliated with the electoral process must be submitted in writing to the Campus Groups Coordinator (campus.groups@utmsu.ca), within 72 hours of the election.

The Clubs Committee and ASAC withhold the right to nullify any group's election results if evidence of gross misconduct has been found in the operation of the election.

Non-occurrence of elections will result in the immediate effect of cancellation of a group's status. Non-submission of election results will result in later loss of group recognition status through the Club's Committee or ASAC. If undemocratic election procedures are suspected, the election results or even the group status may be put forward to the Clubs Committee/ASAC by the VP Campus Life or VP University Affairs.

Article VII: Removal from office

Executives may be removed by the UTMSU in cases of Harassment, Sexual Harassment, Discrimination, or policy violations, in accordance with UTMSU procedural policy. The UTMSU will conduct an investigation and notify the individual of sanctions. Such sanctions could be but aren't limited to:

- Permanent/Temporary ban from campus group activities
- Mandatory consent/Anti-oppression trainings
- Permanent/Temporary ban from UTMSU spaces
- Permanent/Temporary ban from campus group events

Executive members may be removed from office for the following reasons:

1. **Non-participation:** If an executive misses **two (2) consecutive meetings without prior notice or valid explanation** (e.g., illness, emergency, academic conflict), a written warning will be issued by the executive team. Continued absence may result in removal by an internal Executive Council vote.
2. **Negligence of duties:** If an executive fails to carry out their defined responsibilities, a formal review may be initiated by the executive team. After a written warning, the remaining executive team may vote to remove the individual.

3. **Violation of UTMSU policy:** In cases involving harassment, discrimination, or misconduct, the UTMSU may conduct an investigation and impose sanctions which may include removal from the position, temporary/permanent ban from events, or mandatory training.

Note:

- The UTMSU does not necessarily need to be involved in the issuing of verbal or written warnings. This can be done by the executive team.
- After removal has been finalized, it must be sent to the UTMSU.
- In case of a campus group member being removed from office, a by-election will be held if necessary, according to the election rules as previously described under “Elections Procedures”
- If a formal complaint needs to be filed with the UTMSU, please send a written notice to the Campus Groups Coordinator.

Article VIII: Amendments to the Constitution

The constitution of The Mural Dream campus group must be subject to an amendment procedure that prevents arbitrary alterations to it.

All amendments must be approved by the group's membership via their General Meetings.

All amendments must be approved by UTMSU before they are formalized.

Article IX: Environmental Sustainability

The Mural Dream is committed to sustainable practices in all club operations. Paint and materials will be purchased in bulk where possible to reduce waste, and efforts will be made to reuse supplies across projects. The club will prioritize the use of low-VOC, non-toxic paints, and will actively seek collaboration with UTM sustainability initiatives. Environmental themes may also be incorporated into mural designs and community outreach events.