Constitution of "The Second Sex Club"

1. **Article One – Name and Purpose**
    1. The official name of the recognized student group is "The Second Sex Club"
    2. The official acronym or abbreviation of the group is "SSC"
    3. The purpose, objectives, mission and/or mandate of the organization is to promote feminist writing, literature, and philanthropy.
2. **Article Two – Membership and Membership Fee**
    1. The group shall maintain a list of group members.
    2. General membership is open to all registered students and faculty of the University of Toronto.
    3. General membership is open only to registered students and faculty of the University of Toronto.
    4. General members who are faculty and staff can only have non-voting membership
    5. General membership is required to volunteer with The Second Sex Club.
    6. There will not be an annual membership fee.
3. **Article Three – Rights of Members**
    1. All general members have a right to attend The Second Sex Club's events, unless there are grievances with their presence.
    2. All general members have a right to volunteer with The Second Sex Club.
    3. All general members have a right to stand for election.
    4. All general members have a right to cast votes in all group elections and referendums.
    5. All general members have a right to propose and vote on amendments to this constitution.
    6. The rights prescribed in Article Three are not awarded to non-voting members as described in Article Two.
4. **Article Four - Executive Committee**
    1. The term for all positions on the Executive Committee shall be from May 1st to April 30th.
    2. All voting members of the Executive Committee must be currently registered students of the University of Toronto and registered student members of the SSC.
    3. Non-voting members may hold only non-voting positions on the Executive Committee.
    4. The maximum number of non-voting positions on the Executive Committee shall be one (1) position or ten per cent (10%) of the positions on the Executive Committee, whichever is greatest.
    5. Persons holding non-voting positions on the Executive Committee cannot serve as an officer, financial authority, signing authority, primary contact, or secondary contact.
    6. No person may serve as a financial authority or signing authority for the group if they are currently serving as a financial authority or signing authority for another recognized student group at the University of Toronto.
    7. The Executive may appoint Directors or Coordinators for various committees who do not hold executive decision-making authority and are not eligible to cast votes at meetings of the Executive Committee.
5. **Article Five - Executive Committee Composition and Duties**
    1. **The** President **shall:**

i. **5.1.1.**Be eligible to cast votes at meetings of the Executive Committee,
ii. 5.1.2.Oversee the operations, management, and success of the group,
iii. 5.1.3.Serve as spokesperson for the group,
iv. 5.1.4.Hold signing and financial authority along with the Treasurer,
v. 5.1.5.Preside over meetings of the Executive Committee and members,
vi. 5.1.6.Ensure a transition of office from one year to the next.

2. **The** Vice President **shall:**
   i. **5.2.1.**Be eligible to cast votes at meetings of the Executive Committee,
   ii. 5.2.2.Assume duties of the President in their absence,
   iii. 5.2.3.Ensure activities of the club comply with policies of the University of Toronto,
   iv. 5.2.4.Coordinate organizational recruitment efforts.
3. **The** Director of Bureaucracy **shall:**
   i. **5.3.1.**Be eligible to cast votes at meetings of the Executive Committee,
   ii. 5.3.2.Maintain a list of group members,
   iii. 5.3.3.Maintain the member contact list,
   iv. 5.3.4.Record notes and motions for meetings,
   v. 5.3.5.Notify all members of general meetings.
4. **The** Director of Finance **shall:**
   i. **5.4.1.**Be eligible to cast votes at meetings of the Executive Committee,
   ii. 5.4.2.Record all financial transactions of the group,
   iii. 5.4.3.Hold signing and financial authority along with the President,
   iv. 5.4.4.Maintain a budget of income and expenses,
   v. 5.4.5.Advise members on financial position of the group,
   vi. 5.4.6.Prepare an annual budget for the group.
   vii. 5.4.7.

6. **Article Six – Executive Committee Selection**
   1. All voting positions on the Executive Committee shall be selected through an annual election and each voting position is open to all student members.
   2. Voting membership is open to all registered students at the University of Toronto who are registered student members of the club.
   3. All voting group members shall be eligible to seek nomination for an executive position.
   4. The President nominee is highly recommended to have served at least 1 term in any executive role.
   5. All non-voting group members shall be eligible to seek nomination for positions on the Executive Committee, including nomination as President and Vice-President.
   6. For all unfilled positions, the remaining executives will share the duties and responsibilities until someone can be found to fulfill the positions(s).
7. **Article Seven – Finances**
   1. The Director of Finance shall keep an active record of income and expenses.
   2. The Director of Finance shall present the group's updates on the group's financial position at Executive Committee meetings.
   3. The group may not engage in activities that are essentially commercial in nature.

    4. The group will not have as a major activity a function that makes it an on-campus chapter of a commercial organization.
    5. The group will not provide services and goods at a profit when that profit is used for purposes other than those of the group.
    6. The group will not pay salaries to any of its officers.
8. **Article Eight – Meetings**
    1. The Executive Committee shall meet bi-weekly. The quorum for Executive Committee meetings shall be 50%+1 of the voting members of the Executive Committee.
9. **Article Nine - Termination of Membership**
    1. The Executive Committee may revoke the membership of any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest.
    2. A vote to revoke membership must be held at a meeting of the Executive Committee.
    3. A 50%+1 of the Executive Committee is required to approve any motion to revoke membership.
    4. Any member facing removal shall have the right to appeal the decision of the Executive Committee to the general membership.
    5. In the case of an appeal, a simple majority vote at a meeting of the general membership shall be required to sustain the revocation of membership.
    6. Following a termination of membership, the member will be removed from the club's membership and will lose any privileges associated with being a member of the club.
    7. Executive Committee members are subject to the same termination of membership process as general members.
1. **Article Ten – Amendments**
    1. **10.1.**All constitutional amendments shall require a 2/3 majority vote to be passed at a general meeting.
    2. **10.2.**All general members may propose and vote on amendments to the constitution.
    3. **10.3.**The Executive Committee shall submit the revised constitution to staff in the Division of Student Life at the University of Toronto within two (2) weeks.
    4. **10.4.**Amendments to the constitution shall take effect only once the revised constitution has been approved by staff in the Division of Student Life at the University of Toronto.