

The Constitution of the Muslim Students' Association

We, the students of the University of Toronto Mississauga, have agreed to and have adopted the present constitution and do hereby establish an organization to be known as the Muslim Students' Association hereinafter referred to as 'the Association' in this document.

For the purposes of this document, Islam shall be defined as: "affirming as true that which is known with certainty that the Prophet and Messenger Muhammad (Peace be Upon Him) came with."

The MSA will follow the methodology of Ahl al-Sunnah wa al-Jama'ah.

Following the methodology of Ahl al-Sunnah wa al-Jama'ah is to believe in the finality of divine revelation, the prophethood of Muhammad (peace be upon him) and to not accept anyone beside the Prophets as sinless (Ma'sum), to not reject any unanimous consensus (Ijma) of the scholars of the first three generations after Muhammad's (peace be upon him) passing, and to respect and honour all the companions of Muhammad (peace be upon him).

The Ahl al-Sunnah wa al-Jama'ah includes the schools of thought that believe in all that is "necessarily known of the religion" as well as those that may differ on secondary matters of Islamic Jurisprudence (Fiqh) or in those matters of doctrine that are open to scholarly interpretation (Ijtihad). The recognized schools of thought are the Hanafi, Maliki, Shafi'i, and Hanbali in Jurisprudence (Fiqh), and Maturidi, Ash'ari and Athari in creed (Aqeedah). Despite these secondary differences between them, each one of these schools is true in accordance with their Ijtihad and none of them is invalid (Batil), let alone fall outside the fold of Islam. The condition for entering this category is that these schools do not exclude anyone from the fold of Islam (Takfir) or deem heretical (Fasiq) the other schools of thought and they do not defame or show bad comportment towards any of their scholars.

Article I: Campus Group Name

Muslim Students' Association (MSA)

Article II: Purpose

The aim and purpose of the Association is to serve the best interest of the Muslims at the University of Toronto Mississauga, to provide support for our members, and an avenue for all students at UTM to engage with Muslims. The Association shall:

1. Avoid any wrong practices which are contrary to Islamic principles and jurisprudence.
2. Arrange and hold congregational prayers at appropriate times including Friday (Jumuah) Prayers.
3. Work towards encouraging a strong pro-active Muslim identity among students on campus.
4. Work towards raising Islamic Awareness on campus which includes spreading awareness of Islam to interested non-Muslims.
5. Strengthen community building on campus between Muslims and non-Muslims through religious, social, and other types of events and activities. This includes promoting friendly relations between Muslims and non-Muslims on campus.
6. Encourage long-term visions and plans for subsequent generations, with regard to prayer spaces, trust funds, scholarly resources, and anything that will benefit the Muslim community on campus.

Article III: External Collaborations

SECTION 1: Authority to Collaborate

The Association may enter into collaborations, partnerships, or cooperative arrangements with external organizations, entities, or individuals, provided that such collaborations support the stated purpose and goals of the Association as stated in Article II.

SECTION 2: Approval and Oversight

All external collaborations must be approved by the President and/or Vice-President and must be in accordance with the Association's purpose.

SECTION 3: Limitation of Liability and Endorsement

The Association shall not be held responsible or liable for the independent actions, decisions, or activities of collaborating organizations that fall outside the scope of the specific collaboration agreement. Furthermore, collaboration with an external organization does not

constitute an endorsement by the Association of that organization's other activities, positions, or affiliations.

SECTION 4: Termination of Collaboration

The Association reserves the right to terminate any collaboration that no longer serves its interests or that conflicts with its purposes, values, or legal obligations.

Article IV: Membership

SECTION 1: Association Membership

The membership of the Association is divided into four categories: executives, directors, associates, and general members/volunteers.

SECTION 2: General Members/Volunteers

A general member/volunteer shall be any student who wishes to join the Association as a member and agrees to abide by the constitution and generally-accepted practices of the Association, as outlined in the UTM MSA Code of Conduct. Full rights to run, nominate, vote in elections and constitutional amendments are only available to UTMSU members.

SECTION 3: Executive Members

An Executive Member is an Association member who is also a UTM student, who is elected by the general members to serve the Association and lead their respective team of applicable associates. Their term starts from the end of one academic year until the end of the next academic year. The Executive committee can revoke the membership of any member who does not meet any one of the criteria set above in Section 2 through a majority vote.

SECTION 4: Directors

A Director is an Association member who is also a UTM student, who applied to join the Association and is interviewed by the President and/or Vice-President. They lead their respective team of associates upon the time of their appointment to the end of the academic year.

SECTION 5: Associates

An Associate is an Association member who is also a UTM student who applied to join the Association and is interviewed by the President, Vice-President, an Executive, or a Director. Associates assist the executives/directors of their respective department. They serve in the Association from the time of their appointment to the end of the academic year. They partake in at least half of the Association's team meetings and they are present in the Association's Slack Workspace.

SECTION 6: Nominations and Voting Rights

Nomination and voting rights are limited to general members who are UTM students. During the annual election period defined by the Executive committee, these members may nominate themselves and/or other eligible members as candidates and vote for their preferred candidates.

Article V: Executives

SECTION 1: Executive Committee & Directorship Members & Term

The Executive committee shall consist of the following: President, Vice-President, Secretary, Treasurer, External Relations Executive, Internal Relations Executive, Brothers' Events Executive, Sisters' Events Executive, and Senior Advisor.

The Directorship shall consist of the following: Brothers' Marketing Director, Sisters' Marketing Director, Brothers' Islamic Education Director, Sisters' Islamic Education Director, Brothers' Prayer Services Director, Sisters' Prayer Services Director, Brothers' Charity Director, Sisters' Charity Director, Advocacy Director, Islamic Awareness (Da'wah) Director, Brothers' Volunteer Coordinator, Sisters' Volunteer Coordinator, and any other directors that the Executive Committee deems necessary to appoint.

The term for an Executive Committee member and Directorship shall be until the end of the academic year in which they are appointed.

SECTION 2: President

The President shall be elected during the election period of every year. All decisions of the President may be subject to scrutiny by the Executive Committee, see Article VII for more details. The President shall be responsible for:

1. General management and direction of all Association activities to achieve the Association's purpose.
2. Evaluating and approving proposed activities by Executives and Directors, in collaboration with the Vice-President, to ensure they align with the purpose of the Association as defined in Article II.
3. Calling and presiding over any Association meetings, including but not limited to Executive Committee meetings, Team Meetings and General Body meetings.
4. Forming ad hoc committees with approval of the Executive Committee.
5. Organizing funds and expenses of the association as defined in Article IX.
6. Being the spokesperson, representative, and correspondent for the Association as needed.
7. Keeping the Association registered at the University of Toronto Mississauga.
8. Managing the office space assigned to the Association by the UTMSU.

SECTION 3: Vice-President

The Vice-President shall be elected during the election period of every year. The Vice-President shall be responsible for:

1. Assisting the President in accomplishing the purpose of the Association.
2. Evaluating and approving proposed activities by Executives and Directors, in collaboration with the President, to ensure they align with the purpose of the Association as defined in Article II.
3. Preparing the agenda for Association meetings and notifying respective members accordingly.
4. Temporarily fulfill the President's duties upon request by the President or in case of Presidential incapacitation. Should the President be permanently unable to serve, the Vice-President shall assume the Presidency for the remaining period of the term.
5. Keep up to date with the campus weekly newspaper (i.e., the Medium) and respond to publications or initiate dialogue on any issues relevant to the MSA.

SECTION 4: Secretary

The Secretary shall be elected during the election period of every year. The Secretary shall be responsible for:

1. Preparing, circulating, and maintaining the minutes of and taking attendance at all Association meetings, unless otherwise specified.
2. Attending meetings on behalf of the President and/or Vice-President when they are absent.
3. Maintaining an updated list of the members of the Association.
4. Managing the Association's email and notifying Association members of emails relevant to their respective role.
5. Managing the Google Drive and Notion used by the Association.
6. Producing a list of members eligible to vote in the election.

SECTION 5: Treasurer

The Treasurer shall be elected during the election period of every year. The Treasurer shall be responsible for:

1. Maintaining the record of all financial transactions of the Association. They shall be responsible for systematic upkeep of disbursements, receipts, banking, and reconciliations of the financial accounts of the Association.
2. Collecting and depositing all the funds received on behalf of the Association.
3. Countersigning all withdrawal cheques on behalf of the Association, in accordance with Article IX.
4. Working with the President and Vice-President to budget for Association initiatives.
5. Submitting the bi-annual audit to the UTMSU.

SECTION 6: Internal Relations

The Internal Relations Executive shall be elected during the election period of every year. The Internal Relations Executive shall be responsible for:

1. Publishing the weekly MSA newsletter to general members, which includes preparing the newsletter and updating email database with subscribers.

2. Updating the Associations website with resources pertaining to Muslims on campus, Friday prayer times and locations, selective event timings and locations, and other relevant information as needed.
3. Uploading videos and lecture recordings to the MSA YouTube channel.
4. Working with the External Relations Executive to manage the Alumni Network.

SECTION 7: External Relations

The External Relations Executive shall be elected during the election period of every year. The External Relations Executive shall be responsible for:

1. Acting as a liaison between the Association and organizations or individuals outside of the Association and seeking opportunities for collaborations.
2. Maintaining positive relations with campus clubs and seeking opportunities for collaborations.
3. Collecting sponsorships in collaboration with the Treasurer and any relevant Association members.
4. Representing the Association during relevant meetings with external parties.
5. Working with the Internal Relations Officer to manage the Alumni Network.

SECTION 8: Events Executives

The Brothers' and Sisters' Events Executives shall be elected during the election period every year and must be a male and female student respectively. The Brothers' and Sisters' Events Executives shall work in tandem and be collectively responsible for:

1. Organizing and directing accessible social events aimed at fostering a sense of community and celebrating Islamic festivals such as picnics, dinners, game nights, get-togethers, etc.
2. Overseeing event logistics and managing Events Associates by delegating tasks as appropriate. This includes but is not limited to booking a space for the event, managing event registration etc.
3. Assisting the External Relations Officer in finding sponsorships for events as needed.
4. Communicate with the Marketing Directors to create promotional materials for events.

SECTION 9: Senior Advisor

The Senior Advisor shall be elected during the election period of every year. The candidate for Senior Advisor must have served sometime in the past for one full year on the Executive Committee or Directorship. The Senior Advisor shall be responsible for:

1. Supporting and advising the Executive Committee and Directorship. May be consulted for decisions according to the needs of the Executive Committee and Directorship.
2. Ensuring the long-term projects of the MSA are kept at a good pace.
3. Serve as a bridge between UTM and the greater Muslim community.

SECTION 10: Prayer Services Directors

The Brothers' and Sisters' Prayer Services Directors shall apply for the position and be interviewed by the President and/or Vice President every year and must be a male and female student respectively. The Brothers' and Sisters' Prayer Services Directors shall work in tandem and be collectively responsible for:

1. Overseeing the maintenance, upkeep, and proper use of brothers and sisters' prayer rooms, ensuring adequate resources are available and all rules are followed.
2. Having regular meetings with the administration to ensure that the needs of the UTM Muslim community are being met in terms of prayer spaces and resources, and documenting all communication with administration, which includes maintaining a yearly transfer document.
3. Managing the logistics of weekly Jumuah prayer. This includes: working with UTM administration to ensure booking of a suitable space for Jumuah prayer, contacting the Khateeb, arranging the Jumuah schedule, relaying weekly Jumuah information to the Marketing Directors for accurate Jumuah posters, and recruiting volunteers for and overseeing Jumuah setup and cleanup.
4. Managing Prayer Service Associates by delegating tasks as appropriate.

SECTION 11: Marketing Directors

The Brothers' and Sisters' Marketing Directors shall apply for the position and be interviewed by the President and/or Vice President every year and must be a male and female

student respectively. The Brothers' and Sisters' Marketing Directors shall work in tandem and be collectively responsible for:

1. Managing the Associations social media platforms.
2. Publicizing and bringing awareness to all events held by the Association.
3. Designing themed promotional materials and overseeing their distribution via the Association's social media platforms and newsletter, UTMSU bulletin boards, and other marketing channels while ensuring consistent branding.
4. Managing respective associates by delegating tasks as appropriate.

SECTION 12: Islamic Education Directors

The Brothers' and Sisters' Islamic Education Directors shall apply for the positions and be interviewed by the President and/or Vice President every year and must be a male and female student respectively. The Brothers' and Sisters' Islamic Education Directors shall work in tandem and be collectively responsible for:

1. Organizing and directing educational events.
2. Overseeing logistics of educational events which includes but is not limited to finding a speaker, booking a space etc.
3. Managing Islamic Education Associates by delegating tasks as appropriate.
4. Communicate with the Marketing Directors to create promotional materials for educational events.
5. Sending recordings of educational events to the Internal Relations Executive to be uploaded to the MSA YouTube channel.

SECTION 13: Islamic Awareness Director

The Islamic Awareness (Dawah) Director shall apply for the position and be interviewed by the President and/or Vice President every year or be selected by the President and/or Vice President. The Islamic Awareness Director shall be responsible for:

1. Managing logistics of tabling and tabling consistently in order to spread awareness of Islam to Muslims and non-Muslims on campus. This includes but is not limited to organizing tabling shifts, tabling materials/activities etc.

2. Organizing Islamic Awareness Week activities in collaboration with relevant directors and/or executives.
3. Coordinating training sessions for volunteers to learn how to spread awareness of Islam (give dawah) with a teacher(s).
4. Managing Islamic Awareness Associates by delegating tasks as appropriate.

SECTION 14: Charity Directors

The Brothers' and Sisters' Charity Directors shall apply for the positions and be interviewed by the President and/or Vice President every year and must be a male and female student respectively. The Brothers' and Sisters' Charity Directors shall work in tandem and be collectively responsible for:

1. Select trustworthy and reputable charities for the Association to partner with in charity campaigns that align with the Muslim communities interests.
2. Developing innovating methods of fundraising and bringing public attraction to charity campaigns.
3. Acting as a liaison between the Charity and the Association, ensuring consistent communication and effective management of funds raised. Ensuring transparent and reliable communication, allowing those donating to have a clear understanding of where their money is going.
4. Maintaining organized, clear, and detailed records of all financial transactions relevant to the Charity team.
5. Working closely with the Advocacy Director.
6. Managing Charity Associates by delegating tasks as appropriate.

SECTION 15: Advocacy Director

The Advocacy Director shall apply for the position and be interviewed by the President and/or Vice President every year. The Advocacy Director shall be responsible for:

1. Serving as the primary spokesperson for the Association in campus political matters, addressing issues such as access to ablution spaces, prayer facilities, instances of Islamophobia in academic settings, and advocating for any changes and improvements needed for Muslim students.

2. Engaging with the Muslim community on campus to understand and prioritize their concerns, advocating on their behalf within the university environment.
3. Interacting with third-party organizations and MSAs that can guide and assist the Association in campus political matters.
4. Organizing community town hall initiatives to solicit feedback and address inquiries from the Association and broader community regarding advocacy priorities and initiatives.
5. Organizing and participating in educational events, workshops, or campaigns aimed at raising awareness about issues affecting the Muslim community.
6. Managing Advocacy Associates by delegating tasks as appropriate.

SECTION 16: Volunteer Coordinators

The Brothers' and Sisters' Volunteer Coordinators shall apply for the position and be interviewed by the President and/or Vice President every year and must be a male and female student respectively. The Brothers' and Sisters' Volunteer Coordinator shall work in tandem and be collectively responsible for:

1. Recruiting volunteers and adding them to the volunteer group chat.
2. Coordinating with executives and directors to identify volunteer needs for events and managing volunteer assignments accordingly.
3. Finding ways to improve and increase volunteer retention and engagement.

Article VI: Meetings

The Association shall have at least one General Meeting per Fall and Winter semesters for members where the mission, goals, and accomplishments of the Association are shared. The Association shall also have at least one Executive and Director Meeting per Fall and Winter semesters. The President and/or Vice-President may call additional meetings as necessary.

Article VII: Elections

Election Policies and Procedures:

The Association shall hold an election to elect the Executive Committee in the Winter Semester, following the timeline set by the UTMSU. Elections shall be open to all interested candidates who are UTMSU registered general members of the Association.

A Chief Returning Officer (CRO) shall be appointed to supervise the elections. The CRO must be an unbiased third party to the election, and must be approved by the outgoing executives and the Campus Groups Coordinator of the UTMSU. The CRO must not be running for a position on the incoming executive team. The Chief Returning Officer may censure publicly or disqualify any candidate who violates the Constitution or the rules of the Election. If disqualified, a candidate may appeal to the Executive Committee.

Any complaints that arise during the course of elections, or as a result of elections must be brought to the attention of the UTMSU Campus Groups Coordinator in a written format within 72 hours of the election.

The Clubs Committee and ASAC withhold the right to nullify any group's election results if evidence of gross misconduct has been found in the operation of the election. Non-occurrence of elections will result in the immediate effect of cancellation of a group's status. Non-submission of election results will result in later loss of group recognition status through the Club's Committee or ASAC. If undemocratic election procedures are suspected, the election results or even the group status may be put forward to the Clubs Committee/ASAC by the VP Campus Life or VP University Affairs.

If there was a tie between two candidates a recount of the votes will be held. If there is still a tie, then the outgoing Executive Committee and Directors will vote.

Election Timeline

- Advertising Period: Advertising for elections shall take place for a minimum of one week before the nomination period. Mass emails shall be sent to all UTMSU registered general members of the Association.
- Nomination Period: All members who are interested in running for an executive position are able to self-nominate during this time. This will be overseen and managed by the CRO.
 - Each candidate may run for only one position on the Executive Committee.
 - A candidate (nominee) requires ten nominators in order to be nominated to the Executive Committee. The nominators shall be UTM MSA members who are UTM students. A candidate may nominate themselves.

- The nominee must fill out a profile sheet which includes a personal statement and questions attached to the nomination form, and submit it along with the nomination form.
- All Candidates Meeting: A meeting with all the candidates (nominees) must be held to go over the elections rules.
 - This meeting is mandatory for all future candidates, and if unable to attend, they must send a representative.
- Campaign Period: During this time, candidates are able to campaign themselves to the Campus Groups's membership.
 - Candidates are allowed to inform people that they are nominated for a position, and can thereby solicit votes.
- Voting Period: Registered UTMSU general members will be able to vote for their incoming executives during this time.
 - The CRO will post the submitted statements on Election Day for the general membership to view before voting. The CRO will also organize the voting platform.
- The newly elected Executive Committee shall assume the charge of the Association on the last day of the Academic year. Once they have assumed the charge, the President and/or Vice-President will interview all candidates for Directorship within their first month in office. The Directors shall assume the charge of their duties once they have been appointed.

Article VIII: Removal from Office and Decision Appeals

SECTION 1: Reasons for Removal

Removal from office can occur at any time by notice from the UTMSU in case of Harassment, Sexual Harassment and Discrimination (refer to UTMSU's Procedural Policies). The UTMSU will conduct an investigation and notify the individual of sanctions. Such sanctions could be but aren't limited to:

- Permanent/Temporary ban from campus group activities and events
- Mandatory consent/Anti-oppression trainings
- Permanent/Temporary ban from UTMSU spaces

If there is a need to file a formal complaint with the UTMSU, a written notice will be sent to the Campus Groups Coordinator.

Removal from office can occur at any time from the campus group's Executive Committee and Directorship vote. The Executive Committee and Directorship can propose the removal of a general member/volunteer, associate, director, or executive for any reason they deem appropriate. The following is a non-exhaustive list of some examples for reasons that a general member/volunteer, associate, director, or executive may be removed.

- Involvement in activity contrary to the laws or essence of Islam, as determined by Executive Committee and Directorship consensus.
- Any behavior deemed inappropriate by the Executive Committee and Directorship.
- For associates, directors, or executives: Excessive Absences such as failure to attend three consecutive Association meetings without prior excuse from the President and/or Vice-President.

SECTION 2: General Member Removal

Notice of removal

A notice of removal will be sent to the general member who is potentially to be removed.

Voting process

The Executive Committee and Directorship will meet to anonymously vote on whether or not to remove the member. If a majority of the Executive Committee agrees to remove the member, then the member is allowed to make an appeal. If a tie is reached then a second meeting with a past president from the last three academic years will be held where each side makes their case and the past president acts as a tiebreaker.

Appeal process

The member will be allowed to make an appeal to the Executive Committee and Directorship who will have another meeting to discuss and hold a final vote.

Final vote process

During the final vote, if a majority of the Executive Committee and Directorship agrees to remove the member then they will be notified and removed from the MSA. If a tie is reached then another meeting with a past president from the last three academic years will be held where each side makes their case and the past president acts as a tiebreaker.

If the committee decides to remove the member, then the UTMSU will be notified.

SECTION 3: Executive, Director, or Associate Removal

Notice of removal

A notice of removal will be sent to the executive, director, or associate who is potentially to be removed (going forward referred to as ‘the executive’).

Voting process

The Executive Committee and Directorship will meet to anonymously vote on whether or not to remove the executive. If a majority of the Executive Committee and Directorship agrees to remove the executive, the executive is allowed to make an appeal. If a tie is reached then a second meeting with a past president from the last three academic years will be held where each side makes their case and the past president acts as a tiebreaker.

Appeal process

The executive will be allowed to make an appeal to the Executive Committee and Directorship who will have another meeting to discuss and hold a final vote.

Final vote process

During the final vote, if a majority of the Executive Committee and Directorship agrees to remove the executive then the executive will be notified and removed from the MSA. If a tie is reached then another meeting with a past president from the last three academic years will be held where each side makes their case and the past president acts as a tiebreaker.

If the committee decides to remove the executive, then the UTMSU will be notified.

Appointment/by-election

If the executive was voted in then the results of the election will be reviewed to determine the candidate with the second most votes. That candidate will be notified of the recent vacancy and asked if they would like to fill the role. If not then the candidate with the third most votes will be asked. If the third wishes to waive the offer, the Executive Committee may select any member of the Association to fill the vacated role.

If the executive was not voted on and instead underwent an interview (for example a Director or Associate) then the Executive Committee may select any member of the Association to fill the vacated role.

SECTION 4: Appealing Presidential Decisions

If the Executive Committee deems a decision of the President and/or Vice-President to be a violation of the UTM MSA Code of Conduct (as mentioned in or contrary to the goals of the Association as stated in Article II, they may overturn this decision through a majority vote excluding the President and/or Vice-President. If the executive committee deems the President unfit due to multiple voted overturned decisions, see the “Executive, Director, or Associate Removal” section above.

Associates and Directors can submit a request to the Executive Committee to overturn a presidential decision.

Article IX: The UTM MSA Code of Conduct

“This document has been reviewed and approved by the UTM MSA Executive Committee and Directors. The UTMSU may be involved for enforcement when necessary, in accordance with established procedures.

Purpose Statement & Applicability

The UTM MSA Code of Conduct ensures that all interactions within the MSA community (e.g. events, lectures, groupchats) are conducted with the utmost respect and in accordance with the teachings of the Qur’an, Sunnah, established Islamic principles and the purpose of the MSA.

The scope of this code encompasses the following spaces and contexts:

- Participants at all MSA events and activities
- Respective Musallah WhatsApp groups and other digital communications (e.g. utmmsa

instagram)

- Musallah (Prayer) spaces
- Any MSA related interactions, both in-person and online

Expectations

1. Follow Islamic Principles

- All interactions must follow the guidelines of the Quran, Sunnah, and Sunni scholarship
- Members should strive to reflect the highest standards of Islamic character and ethics

2. Respectful Communication

- Maintain respectful and appropriate discourse at all times
- Be respectful and courteous in all interactions

3. Modesty & Propriety

- Observe Islamic guidelines for modesty in all interactions

4. Inclusivity & Unity

- Foster an environment welcoming to all Muslims
- Respect diverse backgrounds and perspectives within the Islamic framework
- Promote brotherhood/sisterhood and community cohesion

Prohibited Conduct

The following behaviours are strictly prohibited:

1. Divisive Discussions, Debates, or Arguments

- Discussions of controversial and/or divisive topics
- Debates or arguments about matters of ikhtilaf (scholarly differences of opinion)
- Sectarian debates or arguments
- Defaming or insulting Islamic figures or scholars

2. Inappropriate Language & Behaviour

- Foul language, profanity, or vulgar expressions
- Slurs, derogatory comments, insults, or jokes based on race, ethnicity, nationality, etc
- Harassment, bullying, discrimination, or intimidation in any form

3. Unauthorized Religious Rulings

- Issuing fatwā (religious rulings) without proper qualification
- Spreading false or inaccurate information about Islamic teachings and sources

5. Digital Misconduct

- Spamming messages in respective MSA WhatsApp group chats
- Sharing inappropriate or offensive content
- Advertising in respective MSA WhatsApp group chats without prior admin approval

6. Additional Violations

- Disrupting MSA events or activities
- Violating the privacy or confidentiality of other members
- Engaging in behavior that brings disrepute to the MSA or broader Muslim community
- Anything deemed as inappropriate conduct by the Executive Committee and Directors

Consequences & Disciplinary Process

Any individual who does not adhere to the UTM MSA Code of Conduct will receive up to two (2) formal warnings for violations. Warnings will be documented and clearly communicated to the individual. Upon a third violation, the member will face:

- Removal from their current position, if applicable (general member, associate, director, or executive)
- Removal from respective musallah WhatsApp groups
- Potential ban from attending MSA events

The Executive Committee and Directors reserves the right to impose immediate consequences for severe violations that pose a threat to community safety or significantly violate Islamic principles.

Appeals Process: Members may appeal disciplinary decisions by submitting a written request to the Executive Committee and Directors within 7 days of notification.”

Article X: Amendments to the Constitution

The constitution of a campus group must be subject to an amendment procedure that prevents arbitrary alterations to it. Only UTMSU members can make amendments to the constitution.

All amendments must be approved by the Associates, Directors and Executives via an Association Meeting. An affirmative vote by 2/3 of the members present shall be necessary for the adoption of all amendments. If 1/3 of members are not present in a meeting called for voting on the proposed amendment(s), another meeting shall be called for the same purpose within four weeks after the meeting.

All amendments must be approved by UTMSU before they are formalized.

Relevant University offices (such as the CSE) must be notified when amendments are approved and implemented in the constitution.

Article XI: Finances

SECTION 1:

The Association may accept any contributions in any form, from any source, consistent with the purposes of the Association and with the principles of Islam.

SECTION 2:

All funds collected for a specific cause shall be used for that cause; unless a 2/3 majority vote of the Associations members authorize its use for a different purpose within the goals and objectives of the Association. However, the funds collected for the specific purpose of expanding or maintaining a Mosque/Islamic Centre shall not be used for any other purpose.

SECTION 3:

The Association shall maintain an Expense Account for its current expenses.

SECTION 4:

All cheque withdrawals from the Expense Account shall be signed by the Treasurer and the President, or the Vice-President in the absence of the President.

SECTION 5:

An Executive member shall not authorize expenditures of more than \$50 on a single expense without the approval of the President and/or Vice President; nor shall he/she authorize total expenses on one occasion of more than \$50 without the prior approval of the President and/or Vice President.

Article XII: Miscellaneous

SECTION 1:

In case of ambiguity regarding the interpretation of any sections of the constitution or possible conflict between two or more sections, the interpretations of the Executive Committee to clarify such ambiguities or resolve the conflict shall be final.

SECTION 2

If a situation arises which makes the dissolution of the Association inevitable, any assets which are left after the meeting (all liabilities) shall be held by the President. As well, signing authority for cheques shall be transferred to the President and Vice-President exclusively. The assets will remain in the President's care until the Association is reinitiated. If within two (2) years of the dissolution date the Association is not reinitiated, all assets will be transferred to the Muslim Students Association of the St. George Campus

SECTION 3

The Association shall maintain an office at the premises of the University of Toronto Mississauga. The office is a multi-purpose room to be used by the Association as they deem fit. It is mainly to be used as the administrative base of the committee, a space for meetings and storage.