

## **Diaspora and Transnational Studies Union (DTSU) Constitution**

### **1. We are the Diaspora and Transnational Studies Union (DTSU)**

### **2. Our Vision:**

The Diaspora and Transnational Studies Union (DTSU) aims to provide a milieu for students to intellectually and creatively engage with topics related to diaspora, migration, transnationalism, and multiculturalism. The purpose of this union is to connect students, faculty members, staff, and alumni and foster interdisciplinary conversations through events and workshops, networking, socials, and the creation of a publication among other things.

### **3. Membership:**

Out of the interest of promoting the department, membership is open to all students, faculty, staff, and alumni. There will be no fee attributed to joining this association.

### **4. Executive Positions are as follows:**

#### **President**

1. Develops and executes vision for the year of their term.
2. Oversees the executive. Allot responsibilities and ensure they are fulfilled.
3. Chairs all meetings.
4. Has signing authority [MV5] for the club.
5. Acts as liaison between the Centre for Diaspora and Transnational Studies faculty and students.
6. Responsible for financial duties of the union in event of a vacant treasurer position.

#### **Vice-President**

1. Assists the President in their duties
2. Assumes all powers of the President in their absence.
3. Informs the executive and members of any changes to meeting times and or constitutional reforms.
4. Keeps note of all processes and events completed throughout the year to ensure the executive for the following year is well prepared; complete a year-end summary.

#### **Secretary**

1. Keeps minutes for meeting.
2. Works with President and Vice President to manage administrative duties.
3. Keeps record of attendance at meetings.
4. Responsible for booking spaces for meetings and etc.
5. Responsible for attending ASSU meetings.

## **Treasurer**

1. Responsible for overseeing all financial dealings of the club.
2. Keeps complete records of all financial dealings of the club and yearly budget.
3. Has signing authority for the club.

## **Internal Partnerships and Events Coordinator**

1. Organize DTS only events (e.g. class visits)
2. Serves as liaison between the DTSU and DTS students (eg. visits DTS200).
3. Assists External Partnership and Events Coordinator to organize collaborative events between CDTS, DTSU, and other groups/programs.

## **External Partnerships and Events Coordinator**

1. Organize events in collaboration with other groups/programs
2. Serves as liaison between the DTSU and other groups/programs
3. Assists Internal Partnership and Events Coordinator to organize collaborative events between CDTS, DTSU, and other groups/programs.

## **Marketing Coordinator**

1. In charge of design promotion strategy for merchandise (if DTSU decides to produce merchandise in that year)
2. In charge of distribution of posters and ad campaigns via channels such as Instagram, Facebook, LinkedIn, Email, etc.
3. Makes any necessary contact with external bodies that the Union hopes to collaborate with the internal partnerships and external partnerships coordinator.

## **Director of Publications (Third Space Editor-In-Chief)**

1. Develops and executes creative vision for the publication for the year of their term.
2. Develops and oversees the team developing the publication.
3. Oversees ethical considerations for the publication.
4. Provides monthly updates to members of the DTSU on the progress of the publication
5. Works with Internal and External Partnerships and Events Coordinators to advertise publication and encourage DTS student participation and submission.

## **5. Finances:**

Budget is reformed annually. 70% support from the executive is necessary for any budgetary additions.

## **6. Meetings:**

Meetings will be held bi-weekly with the exceptions of December and April, during which time due to final exams and mid-terms, the number of meetings will be left to the discretion of the executive.

Meetings will last no longer than 1.5 hours and will be open to all members including non-executive members. The first part of the meeting will concern the agenda items. The second part of the meeting will be open to all other concerns. The meetings will be held either in person or via Zoom.

Subteams or any other necessary meetings are expected to individually schedule meetings.

## **7. Elections**

To participate in elections for an executive position, students must:

1. Be full time ASSU students or have paid the ASSU fee
2. Candidates should currently be enrolled in a course or the program

Elections will take place as follows:

1. Two-week notice must be given to all students regarding upcoming elections.
2. In the second week of the election period, DTSU must send out an email to welcome all new students and introduce the available positions for the year.
3. In the third week of school, the DTSU should hold a town council meeting at which candidates can run for positions. Each candidate has a maximum of 1 minute 30 seconds for speeches. Candidates can run by proxy. At this meeting, voting occurs by secret ballot.

## **8. Constitution:**

Any amendments to the constitution requires a 2/3 majority of all voting members. Two-weeks notice for amendments should be given.